
Burscough Town Council Meeting
To be held on Wednesday 13th October 2021 at The Stanley Club
Meeting Room starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 9th June 2021

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| 1. | Welcome |
| 2. | To receive apologies for absence. |
| 3. | Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.</i> |
| 4. | To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.</i> |
| 5. | To Consider the Co-option of Mrs Sara Burns |
| 6. | To consider the Co-option of Mr John Horsley |
| 7. | To receive a report from Borough / County Councillors. |
| 8. | To receive any issues by members of the public present <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.</i> a) Tree Maintenance – Heaton Close b) Burscough Football Ground – New Stand |
| 9. | To approve the minutes of the previous Town Council meeting of 8 th September 2021. |
| 10 | <u>Finance</u> a) To note the minutes of the Finance Working Group dated 28 th September 2021. b) To resolve to award the grant of £2,525.40 to Images of Burscough & Surrounding areas |

- c) To note the S106 monies received
- d) To note final Precept money received from WLBC
- e) To note Concurrent grant 2nd payment applied for
- f) To note External Auditors report and certificate received
- g) To note ½ year Bank reconciliation agrees with bank figures
- h) To note ½ year Budget monitoring
- i) To approve the schedule of payments at the Town Council meeting of 13th October 2021.

Payment list

| Folio Ref | Date | Payee | Reference | Description | Online/SO/DD | Amount |
|-----------|------------|--------------------------|-----------------------|---|---------------|----------|
| 105 | 21/09/2021 | Employee 07 | Expenses | Apr-Sept Mobile/Oct Zoom expenses | On Line | 220.27 |
| 106 | 04/10/2021 | Employee 08 | Expenses (Sept) | Mileage/expenses Claim September 2021 | On Line | 18.50 |
| 107 | 22/09/2021 | St Johns CofE School | School Sunflower Comp | Winner of Schools Sunflower Competition | Chq (3000 08) | 100.00 |
| 108 | 22/09/2021 | Lordsgate Primary School | School Sunflower Comp | Runner up School's Sunflower Comp | Chq (3000 09) | 50.00 |
| 109 | 22/09/2021 | Mrs Nicole McGlone | Ind Sunflower Comp | Winner of Individual Sunflower Competition | Chq (3000 10) | 30.00 |
| 110 | 22/09/2021 | Mr Keith Willock | Ind Sunflower Comp | Runner up of Individual Sunflower Competition | Chq (3000 11) | 20.00 |
| 111 | 22/09/2021 | Mr Neil Sergeant | Ind Sunflower Comp | Runner up of Individual Sunflower Competition | Chq (3000 12) | 20.00 |
| 112 | 09/09/2021 | Top Trophies North | 4217 | Individual Sunflower competition rosettes | On Line | 18.00 |
| 113 | 01/09/2021 | Thomas Fattorini Ltd | I259030 | Replace chain link with Town Council & polish/clean chain links | On Line | 896.41 |
| 114 | 17/09/2021 | Yates Playgrounds Ltd | Inv-1947 | Purchase of new bench for Crabtree Lane | On Line | 595.00 |
| 115 | 17/09/2021 | Yates Playgrounds Ltd | Inv-1947 | Additional work to site new bench in Crabtree Lane | On Line | 2,315.00 |
| 116 | 17/09/2021 | Yates Playgrounds Ltd | Inv-1948 | Trampoline repair Mere Ave Playground | On Line | 432.00 |
| 117 | 17/09/2021 | Yates Playgrounds Ltd | Inv-1949 | SPIDs New Lane 1/4/21-30/6/21 | On Line | 312.00 |
| 118 | 17/09/2021 | Yates Playgrounds Ltd | Inv-1950 | SPIDs Mill Ln & Red Cat 1/4/21-30/6/21 | On Line | 499.20 |
| 119 | 31/08/2021 | Alpha Business Products | 59905 | Photocopier Usage to 31/08/2021 | On Line | 31.10 |
| 120 | 22/09/2021 | NRE Surveyors | D11391 | Office lease (October 2021) | SO | 475.00 |
| 121 | 23/09/2021 | PKF Littlejohn LLP | SB20213128/LA0039 | External Audit Fees | On Line | 720.00 |

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| 122 | 01/10/2021 | People's Pension (B&CE Holdings Ltd) | 01/10/2021 | Pension re September Salaries 2021 | DD | 563.31 |
| 123 | 01/10/2021 | HMRC | 428PH00126651 | Tax & NI period ending 05/09/2021 | On Line | 671.49 |
| 124 | 01/10/2021 | Employee 07 | 01 October 2021 | September Salary 2021 | SO | 1,689.53 |
| 125 | 01/10/2021 | Employee 08 | 01 October 2021 | September Salary 2021 | SO | 760.05 |
| 126 | 29/09/2021 | Wignalls | Inv 0104 | Memo of sale - Land off Moss Lane | On Line | 754.60 |
| 127 | 01/10/2021 | Grenke | 0000376570/2021 | Qrtly fee period 01/10/21-31/12/21 re copier | On Line | 159.84 |
| 128 | 01/10/2021 | Top Trophies North | 4416 | Engraving on schools sunflower comp trophy | On Line | 13.80 |
| 129 | 28/09/2021 | WellersHedleys Law Group | 808384 | Payment of Mrs Holman's solicitors fees re gift of land, Moss Ln | On Line | 1,525.20 |
| 130 | 05/10/2021 | Cllr Brian Bailey | 6 Mths Expense Claim | Cllr Bailey expense claims (6mths device & broadband@50 %) | On Line | 132.18 |
| | | | Total for month | | | £13,022.48 |

11 To resolve to award donation of £500 for Remembrance Sunday

12 To Discuss the possibility of grant for gifted land. Grant needs to be applied for before 3 November 2021

13 Street Scene

- a) To note the minutes of the Street Scene Working Group dated 15th September 2021.
- b) Resolve to accept quotation to purchase real Christmas tree.
- c) Resolve to accept quotation re Christmas lights.

14 Newsletter and Publicity

- a) To note the minutes of the Newsletter and Publicity Working Group dated 17th August 2021.

15 Capital Projects

- a) To note the minutes of the Capital Projects Working Group dated 21st September 2021

16 Traffic Issues

- a) Verbal update from the Clerk to provide information received regarding review of the Neighbourhood Plan and associated Policies.
- b) Resolve to accept the Parking Scheme report and agree submission to Lancashire Highways

17 Planning and Footpaths

- a) To note the minutes of the Planning and Footpaths Committee dated 6th October 2021

18 Climate Change

- a) Resolve to take forward any climate and environmental ideas reported from the Town Council

- 19 Discuss and note Cllr Crawfords response from LCC re his complaint regarding flooding issues

Date of next Town Council Meeting Wednesday 10th November 2021

Sheila Gill (Deputy Clerk) on behalf of Jackie Maguire (Clerk)
to Burscough Town Council
7th October 2021



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