

**Burscough Town Council Meeting**  
**To be held on Wednesday 14<sup>th</sup> April 2021 starting at 7pm (on Zoom**  
**– video conferencing)**

**SUSPENSION OF PUBLIC MEETINGS DUE TO COVID-19**

**IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK**

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 14<sup>th</sup> April 2021 on Zoom conferencing.*

- |    |  |
|----|--|
| 1. | Welcome  |
| 2. | To receive apologies for absence.<br><br><i>Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.</i>   |
| 3. | To receive any issues by members of the public present.<br><i>Members of the public can join the meeting by clicking on the link.</i>  |
| 4. | To receive a report from Borough / County Councillors.   |
| 5. | To approve the minutes of the previous Town Council meeting of 10 <sup>th</sup> March 2021.  |
| 6. | <u>Finance</u> <ul style="list-style-type: none"><li>a) To note the minutes of the Finance Working Group dated 25<sup>th</sup> March 2021.</li><li>b) To resolve to award a grant of £450 to Michael Dawson to build a model aircraft 'Swordfish' for use in local heritage exhibitions.</li><li>c) Resolve the delegated financial authority for the Clerk.</li><li>d) Reslove to agree the annual incremental increase for Clerk and Deputy Clerk in line with contracts of employment from 1<sup>st</sup> April 2021.</li><li>e) To accept the end of year budget for financial year 2020/21 and accounting document.</li><li>f) To resolve to appoint Ian Cropper as the Internal Auditor for 2020/2021.</li><li>g) To note Cllr Moss is now an active signatory on the Town Councils banking systems. Mr Taylor no longer has access.</li><li>h) To approve the schedule of payments at the Town Council meeting of 14<sup>th</sup> April 2021.</li></ul> |

**Month 1 - April 2021**

<b>Folio Ref</b>	<b>Payee</b>	<b>Reference</b>	<b>Description</b>	<b>Online/SO/DD</b>	<b>Amount</b>
1	P&R Eletrical Contractors Ltd	108413	Repair/Storage Xmas street decorations	On Line	1,197.00
2	Alpha Business Products	57265	Photocopier usage to 28/02/2021	On Line	19.23
3	Alpha Business Products	57284	Photocopier usage to 18/032021	On Line	66.42
4	Yates Playgrounds Ltd	INV-1893	SPID New Ln 28.9.20-24.12.20	On Line	312.00
5	Yates Playgrounds Ltd	INV-1894	SPID Red Cat & Mill Ln 2.10.20-24.12.20	On Line	499.20
6	E.on Electricity	H198C1CC6E	Seasonal Illuminations electricity charge	On Line	62.38
7	NRE Surveyors	D11000	Office lease (April 2021)	SO	475.00
8	People's Pension (B&CE Holdings Ltd)	29-Mar-21	Pension re March Salaries 2021	DD	549.00
9	HMRC	428PH001266512112A	Tax & NI period ending 05/04/2021	On Line	656.43
10	Employee 07	01 April 2021	March Salary 2021	SO	1,644.61
11	Employee 08	01 April 2021	March Salary 2021	SO	757.50
12	Grenke	0000168962/2021	Qrtly fee period 01/04/21-30/06/21 re copier	On Line	159.84
13	Clr Brian Bailey	Clr Expenses	Half yearly expense claim	On Line	131.07
14	Employee 08	Expenses	Printer expenses due to homeworking re COVID	On Line	32.97
15	Employee 07	Expenses	Mobile phone bill Oct'20-Mar'21	On Line	196.51
16	WaringCollins	BTC Newsletter	Printing of BTC Newsletter & deliver to Champion	On Line	772.00

7.	17	SLCC	Membership	Membership fees 2021-22	On Line	208.00
		total for month				<b>£7,739.16</b>
		<u>Street Scene</u>				
		a) To note the minutes of the Street Scene Working Group dated 23 <sup>rd</sup> March 2021.				
		b) Resolve to agree the quotation for the bench on Crabtree Lane and consider the breakdown of the costs.				
		c) Resolve to agree the quotation of £100 to power wash the existing play equipment.				
		d) Resolve to agree to add non slip grooves to the picnic bench already in situ at Mere Avenue play area.				
		e) Resolve to accept the quotation of £645 for a new picnic bench to Mere Avenue play area with non slip grooves.				
8.		f) To note BT have now decommissioned the Telephone Kiosk on Richmond Avenue and this is now the property of Burscough Town Council.				
		<u>Newsletter and Publicity</u>				
9.		a) To note the Newsletter will be distributed in the Champion Newspaper to residents of Burscough on 14 <sup>th</sup> April 2021.				
		<u>Capital Works Project</u>				
		a) To note the minutes of the Capital Works Project Working Group dated 30 <sup>th</sup> March 2021.				
10		b) Interchange Building layout options to discuss various options as provided by the Chairman.				
		c) Resolve to accept quotation for a full structural survey.				
		<u>Drainage Scheme – Crabtree Lane</u>				
11		a) To receive an update from the Chairman regarding the drainage scheme in the area of Crabtree Lane.				
		<u>Traffic Issues</u>				
12		a) To note the minutes of the Traffic Issues Working Group dated 18 <sup>th</sup> March 2021.				
		<u>Residents Parking Schemes</u>				
13		a) Clerk to update Councillors on progress so far.				
		<u>Alleged Assault on a Town Councillor by a Burscough Property Developer</u>				
14		a) To note recent correspondence from Clive Grunshaw – Police Commissioner.				

15

Climate Change

a) Consider Climate Change report from Cllr Dereli.

Date of next Town Council Meeting 12<sup>th</sup> May 2021

Jackie Maguire  
Clerk to Burscough Town Council  
8<sup>th</sup> April 2021

**MEETING LINK**

Jackie Maguire is inviting you to a scheduled Zoom meeting.

Topic: Burscough Town Council Meeting  
Time: Apr 14, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86418244569?pwd=TkZLeU1MY2d5eUpqeTJ5WUJTRHIVUT09>

Meeting ID: 864 1824 4569  
Passcode: 1

Meeting ID: 864 1824 4569  
Passcode: 1

Find your local number: <https://us02web.zoom.us/u/kcFCmHRo8>



--	--	--