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**Burscough Town Council Meeting**  
**To be held on Wednesday 14<sup>th</sup> July 2021 at The Stanley Club**  
**Meeting Room starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 14<sup>th</sup> July 2021*

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| <p>1. Welcome</p> <p>2. To receive apologies for absence.</p> <p>3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.</i></p> <p>4. To receive any issues by members of the public present.<br/><i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.</i></p> <p>5. To receive a report from Borough / County Councillors.</p> <p>6. To approve the minutes of the previous Town Council meeting of 9<sup>th</sup> June 2021.</p> <p>7. <u>Finance</u></p> <ul style="list-style-type: none"><li>a) To note the minutes of the Finance Working Group dated 15<sup>th</sup> June 2021.</li><li>b) All Councillors to contact the Deputy Clerk to help update the Asset Register for their particular ward area.</li><li>c) Resolve to accept the quotation from Fattorini to refresh and update the Chairman's Chain of Office.</li><li>d) To resolve to delegate to the Finance Working Group the authority to approve the August 2021 payment list or consider having a Town Council Meeting in August 2021.</li><li>e) To approve the schedule of payments at the Town Council meeting of 14<sup>th</sup> July 2021.</li></ul> |  |
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Month 4 - Approved July 2021

Folio Ref	Payee	Reference	Description	Online/SO/D	Amount
51	NRE Surveyors	D11208	Office lease (July 2021)	SO	475.00
52	People's Pension (B&CE Holdings Ltd)	01/07/2021	Pension re June Salaries 2021	DD	563.31
53	Employee 07	01 July 2021	June Salary 2021	SO	1,689.53
54	Employee 08	01 July 2021	June Salary 2021	SO	760.05
55	HMRC	428PH00126651	Tax & NI period ending 05/07/2021	On Line	671.49
56	Alpha Business Products	58792	Photocopier Usage to 31/05/2021	On Line	23.94
57	45th Ormskirk(Burscough Methodist) Scout Group	Grant Application	Grant for funding towards the scout group litter picking initiative	On Line	800.00
58	Champion Newspapers	9444461	Newsletter Distribution	On Line	144.47
59	Waring Collins	INV-0047	Printing Newsletter	On Line	772.00
60	Les Kirk Clocks	BPC4	Annual Clock Maintenance on 13/06/2021	On Line	255.00
61	Joseph Parr Limited	2/1241131	Inspection units re Crabtree Lane drainage scheme	On Line	806.40
62	Joseph Parr Limited	1/1240526	Cement etc. re Crabtree Lane drainage scheme	On Line	105.84
63	Lynwoods Building Consultancy	021-051-IBR-BT 01	Inspection & conditions report re Interchange Building	On Line	895.00
64	Photocast Products Limited	17922	13 x Plaques for clock tower	On Line	1,121.49
65	Grenke	0000274298/2021	Qrtly fee period 01/07/21-30/09/21 re copier	On Line	159.84
66	Mwinnard Landscapes Ltd	063	Watering of baskets & planters etc (plus extra watering re hot weather)	On Line	1,926.60
67	Mwinnard Landscapes Ltd	064	Cleaning of shelters contract	On Line	337.50
68	Mwinnard Landscapes Ltd	064	Extra cleaning of Village	On Line	450.00
69	Employee 7	Zoom July 2021	Zoom Fees re July 2021	On Line	14.39
70	L Carr Contractors	1088	20% deposit to secure work re refurbish of kiosks	On Line	1,951.20
<b>Total for month</b>					<b>£13,923.05</b>

8. Street Scene

- a) To note the minutes of the Street Scene Working Group dated 30<sup>th</sup> June 2021.
- b) To note a comparison exercise has been completed against a refurbished / remanufactured kiosk and we are going ahead with our resolution of 11<sup>th</sup> May 2021 point 8b which proved most cost effective.

9. Capital Projects

- a) To note the minutes of the Capital Projects Working Group dated 22<sup>nd</sup> June 2021.
- b) Resolve to accept quotation appoint Gary Seed – Seed Architects to the Interchange Project to include that Infrastructure Levy budget / Capital Projects monies would be used to finance the project.
- c) Resolve to agree to pay the solicitors costs in respect of Mrs Holman gift of land to the Town Council on Moss Lane.
- d) Resolve to accept the formal undertaking and costs to arrange a new

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lease agreement for the Interchange Building with Network Rail.  
e) Proposal from the Chairman to make a Section 106 application to support Friends of Platts Lane in the project to upgrade the area of Platts Lane Lake.

10 Newsletter and Publicity

a) To note the minutes of the Newsletter and Publicity Working Group dated 7<sup>th</sup> July 2021.

11 Traffic Issues

a) To note the minutes of the Traffic Issues Working Group dated 22<sup>nd</sup> June 2021.

b) To resolve to accept the quote for Speed Awareness signs. (Traffic Group)

12 Climate Change

a) Report from Cllr Dereli regarding the Climate Change Strategy and Action Plan 2030.

13 Date of next Town Council Meeting Wednesday 8<sup>th</sup> September 2021

Jackie Maguire  
Clerk to Burscough Town Council  
8<sup>th</sup> July 2021



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