

Burscough Town Council Meeting
To be held on Wednesday 15th July 2020 starting at 7pm (on Zoom – video conferencing)

SUSPENSION OF PUBLIC MEETINGS DUE TO COVID-19

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 15th July 2020 on Zoom.

1. To receive apologies for absence.
2. Disclosure of Pecuniary and Non Pecuniary Interests:- *members are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
3. To receive any issues by members of the public present.
Members of the public can join the meeting by clicking on the link.

 To approve the minutes of the last Town Council meeting of 10th June 2020.
4. Finance
 - a) To accept the Annual General Return and associated figures produced for the closure of the Financial year 2019 / 2020, including the bank reconciliation. It should be noted that, due to Covid-19 restrictions, the Internal Auditor had not performed the required audit checks at the time of this meeting but will do as soon as is possible.
 - b) To discuss the bank reconciliation at 30th June 2020.
 - c) To consider delegating to the Finance Working Group the authority to approve the August 2020 payment list or consider having a Town Council Meeting in August 2020.
 - d) To consider the approval of the schedule of payments at the Town Council meeting of 15th July 2020.

| Folio Ref | Payee | Reference | Description | Online/SO/DD | Amount |
|-----------|--------------------------------|-------------|--|--------------|----------|
| 48 | Champion Newspapers | 9435085 | Advertising: Community Infrastructure Levy | On line | £216.00 |
| 50 | P&R Electrical Contractors Ltd | 7620 | Replaced and reset time clocks | On line | £303.60 |
| 51 | Employee 7 | INV26549310 | 1 month's Zoom subscription for Council business | On line | £14.39 |
| 52 | Employee 6 | 399804 | Expenses: Printer cartridges (working from home) | On line | £48.68 |
| 53 | Alpha Business Products Ltd | 52793 | Printer/copier service charge | On line | £14.35 |
| 54 | NRE Surveyors | D10495 | Office lease (July 2020) | SO | £475.00 |
| 55 | Employee 7 | June 2020 | Salary | SO | £1589.46 |
| 56 | Employee 7 | June 2020 | Salary – balancing payment (tax code change) | On line | £8.76 |
| 57 | Employee 6 | June 2020 | Salary | SO | £171.28 |
| 58 | Employee 6 | June 2020 | Salary (additional hours) | On line | £38.77 |
| 59 | HMRC | June 2020 | NI and Tax | On line | £559.75 |
| 60 | People's Pension | July 2020 | Pension | DD | £424.39 |

| Folio Ref | Payee | Reference | Description | Online/SO/DD | Amount |
|-----------|-------------------------|-----------------|--|--------------|-----------------|
| 61 | GrenkeLeasing Ltd | 0000283863/2020 | Use of copier (Jul to Sep 2020) | On line | £159.84 |
| 62 | MWinnard Landscapes Ltd | 008 | Regular watering of planters, baskets and troughs | On line | £1472.50 |
| 63 | MWinnard Landscapes Ltd | 010 | Hedge cutting, litter picking, strimming | On line | £275.00 |
| 64 | MWinnard Landscapes Ltd | 017 | Maintenance (Higgins Lane, Mere Park), part 1 of 2 | On line | £1225.00 |
| 65 | Unity Trust Bank | June 2020 | Quarterly bank charges | DD | £23.85 |
| 66 | Yates Playgrounds Ltd | INV-1843 | Monthly Inspections of Mere Avenue Playground | On line | £120.00 |
| 67 | B Kennedy | Expenses | Sundry items. | On line | £17.99 |
| 68 | Yates Playgrounds Ltd | INV-1849 | Removal/replacement/recharging SPID batteries | On line | £960.00 |
| 69 | Yates Playgrounds Ltd | INV-1850 | Recharging and changing of batteries at New Lane | On line | £600.00 |
| | | | | Total | £8718.61 |

5. Community Infrastructure Award Scheme

- a) To consider recommendations from the Community Infrastructure Award Working Group to award grants to applicants who fit the criteria up to the value of £50,000.

6. Asset of Community Value

- a) To note that West Lancashire Borough Council have received our nomination to determine if the Station Building, Burscough can become an asset of community value.

7. Planning and Footpaths

- a) Verbal update Planning Application 2019/1182/ARM former Yew Tree Farm site.

Please note that following this meeting there will be a Confidential Meeting of the Town Council, when Councillors of the Town Council will only be in attendance. Members of the public and others will be excluded.

Jackie Maguire
Clerk to Burscough Town Council
9th July 2020

Under the provisions of Section 78 of The Coronavirus Act 2020, and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting of Burscough Town Council will be held by electronic communication at 7.00pm on Wednesday 15th July 2020.

Jackie Maguire is inviting you to a scheduled Zoom meeting.

Topic: Town Council Meeting Organised for Wednesday 15th July 2020 starting at 7pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/83196824145?pwd=WEtHK0llaWZmTWtmTnhPUiVqRmlGUT09>

Meeting ID: 831 9682 4145

Password: 1