

Burscough Town Council Meeting
To be held on Wednesday 8th September 2021 at The Stanley Club
Meeting Room starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 8th September 2021

1. Welcome.
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To consider the co-option of Mrs Sara Burns.
5. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.
6. To receive a report from Borough / County Councillors.
7. To approve the minutes of the previous Town Council meeting of 14th July 2021.
8. **Finance**
 - a) To note the minutes of the Finance Working Group dated 4th August 2021.
 - b) To resolve to fill the vacancy of signatory on the Town Councils banking systems.
 - c) To approve the schedule of payments at the Town Council meeting of 8th September 2021.

**Month 6 - Approved
September 2021**

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
82	iData Destruction Ltd	41703	2 x sacks - offsite - security destruction	On Line	11.88

83	Shaw Savage Business Services Ltd	IN00063532	Stationery	On Line	45.64
84	North West Linux	11037	Remotely configured Dropbox for file sharing x 0.5hr	On Line	39.00
85	Alpha Business Products	59696	Photocopier Usage to 31/07/2021	On Line	88.77
86	Top Trophies	4189	Trophies, rosettes & engraving re garden competitions	On Line	126.00
87	The Stanley Club	Inv 1 - 2021	Room Hire June & July 2021	On Line	120.00
88	The Stanley Club	Inv 2 - 2021	Room Hire Sept-Dec 2021	On Line	240.00
89	Mwinnard Landscapes Ltd	Inv 070	Watering of baskets & planters etc (plus extra watering re hot weather)	On Line	2,462.00
90	Yates Playgrounds Ltd	Inv-1936	New Playground equipment for Mere Ave Park	On Line	20,142.00
91	NRE Surveyors	D11325	Office lease (September 2021)	SO	475.00
92	People's Pension (B&CE Holdings Ltd)	01/09/2021	Pension re August Salaries 2021	DD	563.31
93	Employee 07	01 September 2021	August Salary 2021	SO	1,689.53
94	Employee 08	01 September 2021	August Salary 2021	SO	760.05
95	HMRC	428PH00126651	Tax & NI period ending 05/08/2021	On Line	671.49
96	Top Trophies	4371	Trophy engraving for garden comp	On Line	22.80
97	AGX Signs	8362	44 x Speed awareness signs	On Line	369.60
98	Employee 08	Expenses	Mileage Claim August 2021	On Line	12.15
99	Mr James Graham	Garden Comp Winner	Garden Competition Winner Prize	Chq (3000 03)	100.00
100	Mrs Eileen Rimmer	Garden Comp Runner Up	Garden Competition Runner Up Prize	Chq (3000 04)	50.00
101	Mr Bob Stringman	Planter Comp Winner	Planter/Hanging Basket Competition Winner Prize	Chq (3000 05)	100.00
102	Mr Neil Sergeant	Planter Comp Runner Up	Planter/Hanging Basket Competition Runner up Prize	Chq (3000 06)	50.00
103	Employee 07	Zoom September 2021	Zoom Fees re September 2021	On Line	14.39
104	X 2 Connect	16117	Refurbished Telephone Kiosk	On Line	4128.00
Total for month					£32,281.61

9. Street Scene

a) To note the minutes of the Street Scene meeting of the 28th July 2021 and 25th August 2021.

- b) Resolve to accept the quotation received from our painter to paint the railings by Hylton Carpets, with a view to add barrier baskets next summer.
- c) Resolve to accept the quotation received from our painter to stain the street furniture in the village.
- d) Resolve to accept the quotation from our painter to paint the lock up garage door.
- e) Resolve to accept the quotation received from our electrician to order additional Christmas cone trees.
- f) Resolve to accept the quotation received from our electrician to illuminate the Burscough sign with multicoloured lights over the Christmas period.
- g) Resolve to accept the quotation received from our electrician to replace existing timers for the Christmas lights.
- h) Resolve to accept the quotation received from our electrician to fit timers if approval from Lancashire Council highways to 4 lamp posts from the spar up to the Stanley Club.
- i) Resolve to accept the quotation from our electrician to supply and fit replacement lights on the trees by the Canal / Willow Tree.
- j) Resolve to accept the quotation from our painter to stain the benches on the canal bank.
- k) Resolve to accept the quotation from Plantscape and make a decision which type of Christmas hanging basket should be ordered.
- l) To note the repair to the trampoline at Mere Avenue will be completed this week.
- m) To note the bench on Crabtree Lane will be replaced this week.
- n) Resolve to accept a quotation to disconnect the electricity supply to both the Telephone Kiosks on Manor Road and Richmond Avenue.
- o) To note the Telephone Kiosk on the A59 is now in situ.
- p) To agree a response to Network Rail regarding the new fence installed on Junction Lane.

10

Capital Projects

- a) To note the minutes of the Capital Projects Working Group dated 20th July 2021.
- b) To note the cycle lockers and spare keys positioned by the Interchange Building are now the responsibility of the Town Council. To resolve to set up a Working Group to discuss their management.

11

Newsletter and Publicity

- a) To note the minutes of the Newsletter and Publicity Working Group dated 17th August 2021.
- b) To note the closing date for all articles is 4th October 2021.

12

Traffic Issues

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- a) To note the minutes of the Traffic Issues Working Group dated 28th July 2021.
 - b) Resolve to write a mini review of the Neighbourhood Plan with an emphasis on Traffic Issues.
 - c) Resolve to write to the Clerks in neighbouring parishes within West Lancashire to find out what steps they had taken with regard to traffic issues, with a view to working together.
 - d) Resolve to contact the County Council regarding Runnel Brow Bridge with a recommendation that something be put in place to make the bridge safer for pedestrians and drivers.

13 Climate Change

- a) Resolve to take forward any climate and environmental ideas reported from the Town Council.

Date of next Town Council Meeting Wednesday 13th October 2021

Jackie Maguire
Clerk to Burscough Town Council
2nd September 2021



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