

Burscough Town Council Meeting
To be held on Wednesday 9th December 2020 starting at 7pm (on
Zoom – video conferencing)

SUSPENSION OF PUBLIC MEETINGS DUE TO COVID-19

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 9th December 2020 on Zoom conferencing.

1. To receive apologies for absence.
2. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
3. To receive any issues by members of the public present.
Members of the public can join the meeting by clicking on the link.
4. To approve the minutes of the previous Town Council meeting of 11th November 2020.
5. Presentation Sophie Moeng – Crabtree Lane Level Crossing, Network Rail.
(max time allowed 20 minutes)
6. Finance
 - a) To note the Finance Working Group Minutes of 1st December 2020.
 - b) To resolve for the Clerk to organise an interim internal Audit with Ian Cropper as recommended by the Finance Working Group.
 - c) To approve the schedule of payments at the Town Council meeting of 9th December 2020.

Folio Ref	Payee	Reference	Description	Online/S O/DD	Amount
136	Alpha Business Products Ltd	54980	Printer/copier service charge	On line	29.12
137	Cllr Brian Kennedy	November 2020	Expenses claim re printer inks	On line	24.49
138	PKF Littlejohn LLP	SB20202706	External Audit Report 2019/20	On line	480.00
139	Sounds Good Ltd	INV000172	PA Hire for Remembrance Day	On line	125.00
140	Employee 7	INV52765709	1 month's Zoom subscription for Council business	On line	14.39
141	Plantscape	000008301	Hanging Xmas Tree & Delivery	On line	3429.60
142	North West Flags	12392/141020/17	Lest we forget Flag, rope & toggle - 5ft x 3ft	On line	29.99
143	St John's Church	Grant	Donation to Church Christmas Activities	On line	500.00

	Council	Application	grant		
144	Burscough Bridge Methodist School PTFA	Grant Application	Donation to School garden area project	On line	200.00
145	McDonald School of Dancing	Grant Application	Donation Mcdonald Dance	On line	1000.00
146	Sporting Challenge	Grant Application	Donation re providing sporting Activities for people with learning disabilities	On line	1000.00
147	NRE Surveyors	D10767	Office Lease (December 2020)	SO	475.00
148	Employee 7	Reimbursement	Reimbursement for IT Equipment	On line	958.95
149	Shaw Savage Business Services Ltd	IN00061750	Office Stationery	On line	58.03
150	People's Pension (B&CE Holdings Ltd)	December 2020	Pension	DD	549.10
151	HMRC	428PH001266512108	NI and Tax	On line	656.43
152	Employee 7	November 2020	Salary	SO	1644.61
153	Employee 8	November 2020	Salary	SO	737.50
154	Farnells Agri Plastics	20147	Flood Resilience	On line	15840.00
	Total for month				£27,752.21

7. Street Scene

- a) To note the Minutes from the Street Scene Working Group on 17th November 2020 and 1st December 2020.
- b) To approve the recommendation to the Town Council to replace the bench on the bends at Crabtree Lane with a composite bench cost £595 inclusive of fitting.
- c) To approve the recommendation to the Town Council to add a Rotating Spring See Saw £3,980, Cyclone Swing £5,860, Aerial Runway 30 Meters £6,300 and picnic table £645. To Mere Avenue Play Area Total £16,785 to agree financing of this item.
- d) To approve the recommendation to the Town Council to raise the water-logged trampoline 200 – 300mm. £1470.00

8. Newsletter and Publicity Working Group

- a) To note the Minutes of the Newsletter and Publicity Working Group dated 10th November 2020 and 2nd December 2020.
- b) To note the last call for articles for submission to be with the Clerk by Friday 18th December 2020.

9. Flooding

- a) To receive an update from the Chairman regarding the drainage scheme in the area of Crabtree Lane.
- b) To note that a meeting has been arranged with Andrew Ainsworth on 15th December 2020 at 2pm to consider Cllr Dereli's points regarding setting up a Flood Resilience Group.

10 Adopt a Kiosk

- a) To note that the decommissioning of the kiosk opposite 1 manor Road is complete and is now legally the property of Burscough Town Council.
- b) To agree a suggested use.

11 Planning

- a) To note that the planning application for the Mushroom Farm factory in Scarisbrick was rejected by West Lancashire Borough Council at a Planning Meeting on 12th November 2020.

12 Police Report

- a) To note the Incident in the Village of 26th November 2020.
- b) To resolve if the Town Council wishes to take further action.

13 Burscough Town Council Office Closure

- a) To note the Town Council Office will close from Thursday 17th December 2020 until 4th January 2021.

Jackie Maguire
Clerk to Burscough Town Council
3rd December 2020



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