

Burscough Town Council Meeting
held on Tuesday 11th May 2021 starting at 7:30pm at St John's Church Hall
Meeting Room

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr A Booth
Cllr J Crawford
Cllr D Moss
Cllr N Pollington
Cllr C Ryley
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

1.	<u>Welcome</u> The Chairman opened the meeting with a warm welcome, he expressed his pleasure at meeting all members face to face and this was muted by the membership.
2.	<u>Apologies</u> Apologies were received from Cllrs Dereli, Hardisty, Schofield and Tribe; these were accepted by the Councillors present at the meeting.
3.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
4.	<u>To receive any issues raised by members of the public.</u> None
5.	<u>Comments from Borough and County Councillors</u> None
6.	<u>Previous Minutes of the Full Town Council Meeting held on 10th March 2021</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 14 th April 2021, were approved. These were proposed by Cllr Ryley and seconded by Cllr Moss with a unanimous vote to be duly signed by the Chairman.
7.	<u>Finance</u> a) The minutes of the Finance Working Group dated 22 nd April 2021 were noted. b) It was resolved to allow a top up of £94.21 for Petty Cash this was

proposed by Cllr Ryley and seconded by Cllr Booth with a unanimous vote.

- c) The following payments were approved at the meeting of 11th May 2021. proposed by the Chairman and seconded by Cllr Crawford with a unanimous vote. It was formally noted that the Chairman, Cllr Moss and the Clerk would authorise the online payments.

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
18	Alpha Business Products	57780	Photocopier Usage to 31/03/2021	On Line	52.66
19	Employee 7	Zoom Mar & Apr'21	Expenses -Zoom fees claim for Mar & Apr'21	On Line	28.78
20	Yates Playgrounds Ltd	INV-1918	SPID red Cat & Mill Ln 3.01.21 - 26.03.21	On Line	499.20
21	Yates Playgrounds Ltd	INV-1917	SPID New Ln 03.01.21-29.03.21	On Line	312.00
22	Employee 08	Expenses	Expenses -Foot rest/wheeled attache case	On Line	38.94
23	People's Pension (B&CE Holdings Ltd)	01/05/2021	Pension re April Salaries 2021	DD	563.31
24	Employee 08	01 May 2021	April Salary 2021	SO	755.07
25	Employee 07	01 May 2021	April Salary 2021	SO	1,683.13
26	HMRC	428PH0012665121	Tax & NI period ending 05/05/2021	On Line	682.89
27	Champion Newspapers	9441463	Burscough News leaflet distribution	On Line	144.47
28	Alpha Business Products	43508	Set up 2 users to scan to e-mail	On Line	30.00
29	Images of Burscough & Surrounding Area's	Grant	Grant re build a scale model of Fairey Swordfish aeroplane	On Line	450.00
30	Employee 07	Zoom May 2021	Expenses - Zoom Fees re May 2021	On Line	14.39
31	NRE Surveyors	D11073	Office lease (May 2021)	SO	475.00
32	Unity Trust Bank	Statement 016	Bank charges re 31/03/2021	DD	25.80
33	Mwinnard Landscapes Ltd	026	Planter maintenance for year	On Line	480.00
34	Mwinnard Landscapes Ltd	045	Shelter & Signs cleaning re Feb, Mar & Apr 2021	On Line	1,072.50
35	Shaw Savage Business Services Ltd	IN00062825	Various stationery	On Line	227.82
36	Michael Moore	4098	Painting of railings on Burscough Bridge	On Line	740.00
37	Petty Cash	Chq 300001	Petty Cash Top-up	Chq	94.21
	Total for month				£8,370.17

8.	<p><u>Street Scene</u></p> <ul style="list-style-type: none"> a) The minutes of the Street Scene Working Group dated 21st April 2021 were noted. b) It was resolved to accept the quotation for the refurbishment of the telephone kiosks on Manor Road and Richmond Avenue for the future installation of defibrillators. Proposed by Cllr Bailey and seconded by Cllr Ryley with a unanimous vote. c) To note the painting of the railings on the Canal Bridge had now been completed. d) To note the power washing of the street furniture had started, awaiting confirmation of completion from our contractor. e) It was noted to ask Cllr Tribe to take the lead organising the sunflower competition, best front garden and hanging baskets. Action: - Clerk.
9.	<p><u>Newsletter and Publicity</u></p> <ul style="list-style-type: none"> a) The minutes of the Newsletter and Publicity Working Group meeting dated 20th April 2021 were noted. b) It was noted the timeline for articles to be included in the next Newsletter should be with the Clerk by end of May 2021.
10.	<p><u>Drainage Scheme – Crabtree Lane</u></p> <ul style="list-style-type: none"> a) The Chairman gave an update informing that he had a meeting organised with two officers from Lancashire County Highways (LCC) it had been agreed to allow 4 flood gullies to link to a manhole cover in the farmers field. LCC had agreed to cover the costs organise the paperwork for the action. This will take any surplus water away from the houses on Crabtree Lane and into the gully's and drain system.
11.	<p><u>Capital Works Project</u></p> <ul style="list-style-type: none"> a) It was resolved to appoint Gary Seed as Architect to develop the internal specifications to the Interchange Building pre and post works to be included. Proposed by the Chairman and seconded by Cllr Ryley with a unanimous vote. b) It was resolved to appoint Roger Taylor from Wellers Law Group as Solicitor to act on our behalf regarding the acquiring the land west of Moss Lane. Proposed by the Chairman and seconded by Cllr Pollington. c) The land transfer document was noted. Action: - Clerk to provide the details to our Solicitor and instruct to proceed.
12.	<p><u>Land East of Tollgate</u></p> <ul style="list-style-type: none"> a) It was noted that the Town Council agreed the proposals for the issue of postal addresses for the next two phases of the development. Action: - Clerk to respond on behalf of the Town Council.

13.

Climate Change

- a) It was proposed to ask the Area Committee (LALC) to add as an agenda item. Action: - Cllr Bailey to make arrangements.

The next Town Council Meeting will be held at the Stanley Club on the 9th June 2021 starting at 7pm.

The meeting closed at 8:30pm