

**Burscough Town Council Meeting**  
**held at the Grove Community Centre on Wednesday 11<sup>th</sup> March 2020 starting at 7pm**

Present

Cllr B Kennedy Chairman  
Cllr A Booth  
Cllr Dereli  
Cllr D Hardisty  
Cllr P Mackrell  
Cllr D Moss  
Cllr C Ryley  
Cllr J Tribe  
Mrs J Maguire Clerk

**MINUTES**

142.	<u>Welcome</u> The Chair opened the meeting with a warm welcome, welcoming Councillors Young Voices of Burscough and members of the public to the Town Council meeting.
143.	<u>Apologies</u> Received from Cllr's Bailey, Bell and Taylor, these were accepted by the Councillors present at the meeting.
144.	<u>Disclosure of Pecuniary Interest and Non Pecuniary Interest</u> Cllr Kennedy declared a pecuniary interest on folio reference 273.
145.	<u>Adjournment for Comments from the Public</u> Members of the public were in attendance but did not request to speak at this point in the agenda.
146.	<u>Previous Minutes of the Full Parish Council held on 12<sup>th</sup> February 2020</u> Cllr's received a copy of the minutes prior to the meeting. It was resolved that minutes of the full Town Council Meeting dated 12 <sup>th</sup> February 2020, were approved. These were proposed by Cllr Ryley and seconded by Cllr Moss with a unanimous vote and duly signed by the Chairman.
147.	<u>Reports from Borough Council for information only</u> Cllr C Dereli reported:- <ul style="list-style-type: none"><li>• That she had contacted Planning and Environmental Health regarding plans at Abbey Lane a request had also been made by Cllr Dereli to the Director of planning to update Councillors on any Planning Changes.</li><li>• Cllr Dereli also reported that the Briars Lock development had also been refused to be discussed, it was suggested that a strongly worded letter should be sent asking West Lancashire Borough Council why action was not being taken, when clear planning conditions had been breached. Could a fine be enforced? How many times has this happened previously?</li></ul>
148.	<u>Finance</u> <ol style="list-style-type: none"><li>a) The Minutes of the Finance Working Group Meeting of 3<sup>rd</sup> March 2020 were noted.</li><li>b) It was resolved to appoint Ian Cropper as Internal Auditor for the Town Council for the financial year of April 2019 – March 2020. Proposed by Cllr Kennedy and Seconded by Cllr Tribe with a unanimous vote.</li><li>c) It was resolved to switch to Unity Trust Banking from the 1<sup>st</sup> April 2020. Proposed by Cllr Hardisty and Seconded by Cllr Ryley with a unanimous vote.</li><li>d) It was resolved for the Clerk to obtain costs for a laptop, docking station and monitor, to be</li></ol>

further discussed at the next Town Council Meeting.

- e) It was resolved to approve the schedule of payments list at the Town Council Meeting of 11<sup>th</sup> March 2020. Proposed by Cllr Hardisty and seconded by Cllr Moss with a unanimous vote.

Folio Ref	Payee	Reference	Description	Chq/SO/DD	Amount
252	Alpha Business Products Ltd	50750	Printer/copier service charge	3528	£49.81
253	Champion Newspapers	9432854	Advertising (job/contractors)	3529	£507.91
254	Laurel Photography	05/02/2020	Photography (Councillor and employee photo IDs)	3530	£195.35
255	B Bailey	Expenses	Councillor's expenses	3531	£19.50
256	J Bather	February 2020	Youth work	3532	£400.00
257	Shaw Savage Business Services Ltd	IN00059745	Stationery supplies	3533	£81.57
258	Yates Playgrounds Ltd	INV-1826	Monthly Inspections of Mere Avenue Playground	3534	£270.00
259	Champion Newspapers	9433208	Advertising (job/contractors)	3535	£160.40
260	Employee 7	Expenses	Expenses (20/02/2020)	3536	£7.80
261	NRE Surveyors	D10295	Office lease (March 2020)	SO	£475.00
262	Society of Local Council Clerks	2020/21	Full membership for 2020/21 for Town Clerk	3537	£202.00
263	Employee 2	February 2020	Salary	SO	£305.89
264	Employee 2	Sev 2	Severance pay (part 2 of 3)	3538	£460.02
265	Employee 7	February 2020	Salary	SO	£1589.46
266	Employee 6	February 2020	Salary	SO	£171.28
267	Employee 6	February 2020	Salary (additional hours)	3539	£194.25
268	HMRC	February 2020	NI and Tax	3540	£582.92
269	People's Pension	March 2020	Pension	DD	£510.77
270	Champion Newspapers	9433506	Newsletter: Issue 47	3541	£134.40
271	Ray Wilkins Property Services	509	Village Planters/Higgins Lane 2019/20, quarter 4	3542	£300.21
272	MWinnard Landscapes Ltd	095	Bus stop/sign cleaning, litter picking	3543	£397.50
273	B Kennedy	Expenses	Chairman's expenses	3544	£15.99
274	B Bailey	Expenses	Councillor's expenses	3545	£129.70
275	P&R Electrical Contractors Ltd	7366	Repair and replacement of Christmas lights	3546	£443.28
276	RYAL Media Group Ltd	3448	Advertising (Deputy Town Clerk/RFO post)	3547	£114.00
				<b>Total</b>	<b>£7719.01</b>

149. Call for Sites Initiative 13<sup>th</sup> February until 26<sup>th</sup> March 2020

- a) Councillors present at the meeting discussed options to recommend sites for development for West Lancashire Borough Councils Strategic Housing and Employment Land Availability Assessment (SHELLA)
- b) It was resolved to add Silcocks storage area behind the Spar adjacent to the Canal re BU090 this area was proposed by Cllr Kennedy and seconded by Cllr Booth.
- c) It was resolved to add the site at Martin Inn on Martins Lane as Councillors present at the meeting felt the area was in disrepair proposed by Cllr Kennedy and Seconded by Cllr Ryley.

150. Young Voices of Burscough (YVOB)

- The Development Officer gave a verbal update to the Councillors present regarding the initiatives that the YVOB Group were currently working on these included plans for

environmental projects, Litter Pick at Richmond Park with a view to make this a nice environment for families to enjoy and an Easter Event with an Easter Egg hunt and Easter Bonnet Prize for different ages groups. Two of the YVOB group were in attendance at the meeting and were able to answer questions from the Council discussing their ideas. The Development Officer also informed that she had met the Head Teacher of Priory Academy who fully supported the YVOB Group and planned to meet with them to further discuss ideas.

- It was resolved to allow up to £250 budget to support the Easter Event this was proposed by Cllr Kennedy and Seconded by Cllr Mackrell with a unanimous vote.

151. Capital Works Project

- The Minutes of the Capital project Meeting of the 2<sup>nd</sup> March 2020 were noted.
- It was resolved not to do any further work on the School Lane project and organise a press release. This was proposed by Cllr Kennedy and Seconded by Cllr Hardisty with a unanimous vote.
- It was further discussed to plant trees on the field behind Platts Lane, Action:- Cllr Bailey and Clerk to write to Steve Kent to clarify if this area can be planted with trees and discuss the possibilities to move forward.
- It was resolved to refer to the next Town Council Meeting for Cllr Bell to provide a verbal update regarding the Interchange building. It was noted that following successful Freedom Of Information requests the building is costing money and laying unused.

152.

Street Scene

- a) The Minutes of the Street Scene Meeting of 26<sup>th</sup> February, 27<sup>th</sup> February and 3<sup>rd</sup> March 2020 were noted.
- b) It was proposed to award the Grounds Maintenance Contract for a period of 3 years to M Winnard proposed by Cllr Kennedy and Seconded by Cllr Hardisty.
- c) Guidance from Lancashire County Council for the Erection of Bunting was noted.
- d) It was resolved to agree the sample bunting for St George's Day including installation costs this was proposed by Cllr Moss and seconded by Cllr Ryley. It was further noted that there was 1 abstention and 8 for.
- e) It was resolved to agree the sample bunting for VE Day (Victory in Europe) including installation proposed by Cllr Kennedy and seconded by Cllr Ryley. It was further noted that there was 1 abstention and 8 for.
- f) It was resolved to defer to the next meeting due to costs not being available.
- g) It was resolved to order planters, hanging baskets and barrier baskets from Plantscape. This was proposed by Cllr Moss and seconded by Cllr Hardisty with a unanimous vote.
- h) It was resolved to go ahead with the repairs to the lighting in the village. It was proposed by Cllr Kennedy and Seconded by Cllr Tribe with a unanimous vote.
- i) It was resolved for the Clerk to investigate if Burscough Town Council is eligible to enter the Best Kept Village Competition and investigate if there any are Town Competitions that we can enter and report to the Street Scene Meeting.
- j) Cllr Dereli discussed with Councillors present if they would consider an Autumn sweep of pavement through the village, it was resolved that Councillors considered that this could covered by the Ad Hoc duties attached to the Cleaning of the Bus Shelter Contract.

153. Jacobs Report

- a) Councillors present noted their concern that Burscough Flood Group and the Town Council did not have an opportunity to consult on the report.

Standing Orders were relaxed in order for Cllr Pope to comment:-

- Cllr Pope discussed with the Town Council that Burscough Flood Group (BFG) were involved in the construction of the report, he agreed that some areas which are at risk of flooding should have been included and confirmed that the Environmental Agency had not been involved. He acknowledged that there had been difficulties with two storms preventing meeting with BFG taking place. Councillors present insisted that Red Cat lane and Crabtree Lane should be placed on the action plan list as both areas had been identified as high priority areas. Action:- Cllr Hardisty and Cllr Bailey to meet with BFG and feed back to the Town Council.

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154.	<p>Standing Orders resumed.</p> <p><u>Closure of Bobby Langton Way</u> Verbal update from Cllr Hardisty due to the absence of Cllr Bailey. He informed that there had been a condition on the Planning development informing that the plans had been agreed with the condition that no work to demolish the old ground could be done until the new ground could be completed . This had been deviated from and therefore physical barriers had been installed by West Lancashire Borough Council to stop any further development. Action:- Clerk to write to the Council to find out why they are putting physical barriers on the road instead of taking out an injunction against the developer.</p>
155.	<p>It was noted that the Grove Youth and Community Centre is now designated as an Asset of Community Value.</p> <p>Next meeting organised for 8<sup>th</sup> April 2020 with the venue to be confirmed.</p> <p>A confidential meeting followed.</p> <p>Meeting closed at 9:44pm.</p>