

Burscough Town Council Meeting
held at the Grove Community Centre on Wednesday 12th February 2020 starting
at 7pm

Present

Cllr B Kennedy Chairman
Cllr R Bell
Cllr Dereli
Cllr D Hardisty
Cllr P Mackrell
Cllr D Moss
Cllr C Ryley
Cllr J Taylor
Mrs J Maguire Clerk
Mr D Swift RFO

MINUTES

129.	<u>Welcome</u> The Chair opened the meeting welcoming Jacqui Sinnott-Lacey, Councillors and members of the public to the Town Council meeting.
130.	<u>Apologies</u> Received from Cllr Tribe. Received and accepted by the Councillors present at the meeting. Cllr's Bailey and Booth sent late apologies these were received too late to be presented to the Councillors in attendance at the meeting.
131.	<u>Disclosure of Pecuniary Interest and Non Pecuniary Interest</u> None were declared.
132.	<u>Adjournment for Comments from the Public</u> Member of the public were in attendance but did not request to speak.
133.	<u>Previous Minutes of the Full Parish Council held on 22nd January 2020</u> Cllr's received a copy of the minutes prior to the meeting. It was resolved that minutes of the full Town Council Meeting dated 22 nd January 2020, were approved. These were proposed by Cllr Ryley and seconded by Cllr Bell and duly signed by the Chairman.
134.	<u>Previous Minutes of the Confidential Town Council held on 22nd January 2020</u> Cllr's received a copy of the minutes prior to the meeting. It was resolved that minutes of the Confidential Town Council Meeting dated 22 nd January 2020, were approved. These were proposed by Cllr Ryley and seconded by Cllr Bell and duly signed by the Chairman.
135.	<u>Reports from Borough Council for information only</u> Cllr D Evans reported:- <ul style="list-style-type: none">• Walter Carter's funeral service would be held on Tuesday 18th February 2020 at 1pm at Burscough Crematorium.• Refurbishment of the Sports Centre continues.• Moral at West Lancashire Borough Council has improved with the new Chief Operator energising staff and Councillors. Cllr C Dereli reported:- <ul style="list-style-type: none">• Regarding the Station Building in Burscough, Cllr Dereli had requested through Freedom of Information a copy of the lease and what the building has cost with regard to building maintenance. Cllr E Pope reported:-

- Publication of locations of pot holes within the local areas, is due to be published next week.
- With regard to the Jacobs Report it was noted that due to weather conditions that report had been delayed, Bernie Webster had offered to collect the report and confirmed that the Flood Group had been asked to look at the report before it becomes a public document.

Standing Orders Relaxed.

136. Question and Answer discussions with Chief Operating Officer Jacqui Sinnott-Lacey. See attached appendix for further detail.

Standing Orders Reinstated.

137. Finance

- The Minutes of the Finance Working Group Meeting of 4th February 2020 were noted. Formal thanks were recorded to Ian Cropper (Internal Auditor) for the work he had done on the interim audit.
- It was resolved by the Town Council to unanimously accept the draft Budget for Burscough Town Council for the Financial Year of 2020/21. Proposed by the Chairman and seconded by Cllr Ryley with a unanimous vote.
- It was resolved by the Town Council to unanimously accept the precept figure for the Financial Year of 2020/21. Proposed by the Cllr Ryley and seconded by Cllr Moss with a unanimous vote.

The following payments were approved at the meeting of 12th February 2020.
(moved by Cllr Bell and seconded by Cllr Hardisty)

Folio Ref	Payee	Reference	Description	Chq/SO/DD	Amount
227	Yates Playgrounds Ltd	INV-1818	Solar SPID maintenance (4 visits)	3508	£468.00
228	P&R Electrical Contractors Ltd	106699	Supply and installation of Christmas cone, supports and power supply (35% of total cost)	3509	£298.20
229	P&R Electrical Contractors Ltd	106892	Supply, delivery, erection and removal of Christmas tree (35% of total cost)	3510	£441.00
230	P&R Electrical Contractors Ltd	107053	Christmas Decorations	3511	£1197.00
231	NRE Surveyors	D10241	Office lease (February 2020)	SO	£475.00
232	The Grove Community Association	bi987	Room hire (various dates in September to December)	3512	£300.00
233	Viking Payments	852662	Office chairs	3513	£128.69
234	Ian T. Cropper	Auditor support	Auditor's fee	3514	£160.00
235	Shaw Savage Business Services Ltd	IN00059468	Stationery supplies	3515	£85.24
236	Champion Newspapers	9432075	Advertising for contractors	3516	£151.20
237	Employee 2	Expenses	Expenses (January 2020)	3517	£32.50
238	Teddy Bears Coffee Shop	TB/YVB/04/02/2020	Room hire and refreshments (Young Voices of Burscough)	3518	£30.00
239	Cash	February 2020	Petty Cash top up	3519	£76.18
240	Employee 7	Expenses	Expenses (February 2020)	3520	£15.90
241	Employee 2	January 2020	Salary	SO	£305.89
242	Employee 2	January 2020	Holiday pay	3521	£93.46
243	Employee 2	Sev 1	Severance pay (part 1 of 3)	3522	£460.02
244	Employee 6	January 2020	Salary	SO	£171.28
245	Employee 6	January 2020	Salary (additional hours)	3523	£58.25
246	Employee 7	January 2020	Salary	SO	£1589.46
247	HMRC	January 2020	NI and Tax	3524	£575.10
248	People's Pension	February 2020	Pension	DD	£506.69
249	Champion Newspapers	9432469	Advertising for contractors	3525	£151.20
250	J Bather	January 2020	Youth work	3526	£400.00
251	MWinnard Landscapes Ltd	089	Bus stop/sign cleaning, litter and leaf picking, grass trim	3527	£330.50

				Total	£8500.76
	<p>It was noted the Administrative Assistant will leave her position on 17th April 2020. Councillors present extended their thanks for all the work she had done.</p> <p>8:40 David Swift left the meeting.</p>				
138.	<p><u>Capital Works Projects</u></p> <ul style="list-style-type: none"> a) The Minutes of the Capital Project Meeting of the 3rd February 2020 were noted. b) It was resolved to make an offer of £30,000 on ½ of the parcel of land on School Lane nearest the Canal. This was proposed by the Chairman and seconded by Cllr Hardisty with 6 Councillors for the proposal and 2 abstentions. c) It was resolved to accept the Community Infrastructure Award funding scheme and the Award Form. This was proposed by the Chairman and seconded by Cllr Hardisty, with a unanimous vote overall. 				
139.	<p><u>Social Media / Councillor Email Addresses Working Group</u></p> <ul style="list-style-type: none"> a) The minutes of the Social Media / Councillors Email address Working Group of 3rd February 2020 were noted. d) It was resolved to do no further work to progress email addresses managed by the Town Council Office or any further Social Media work. This was proposed by Cllr Bell and seconded by Cllr Ryley, with a unanimous vote overall. 				
140.	<p><u>Street Scene</u></p> <ul style="list-style-type: none"> a) The Minutes of the Street Scene Meeting of 5th February 2020 were noted. b) It was proposed by Cllr Ryley that costing for triangular bunting and hanging the bunting should be sourced before further considerations regarding the idea to celebrate St George's day were made. This was seconded by Cllr Mackrell with a vote of 5 for the idea and 3 against. 				
141.	<p><u>Traffic Resilience</u></p> <ul style="list-style-type: none"> a) The Minutes of the Traffic Resilience Working Group of 29th January 2020 were noted. b) It was resolved to make a list of various haulage companies and write to them requesting drivers slow down and take care driving within the Burscough area. <p>Noted the Resignation of Cllr Jenkins as of the 27th January 2020.</p> <p>The next meeting will be held on 11th March 2020 at 7pm.</p> <p>The meeting closed at 9:22pm</p>				