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**Burscough Town Council Meeting**  
**held via Video Conferencing (Zoom) on Wednesday 14<sup>th</sup> April 2021 starting at 7pm**

Present

Cllr B Kennedy    Chairman  
Cllr J Crawford  
Cllr D Hardisty  
Cllr D Moss  
Cllr N Pollington  
Cllr C Ryley  
Cllr J Tribe  
Mrs J Maguire    Clerk  
Mrs S Gill        Deputy Clerk

**MINUTES**

285.	<p><u>Welcome</u> The Chairman opened the meeting with a warm welcome this was extended to all residents in attendance. The Town Council then conducted a minute's silence to note the passing of the Duke of Edinburgh.</p>
286.	<p><u>Apologies</u> Apologies were received from Cllrs Bailey, Bell, Booth, Dereli and Schofield; these were accepted by the Councillors present at the meeting.</p>
287.	<p><u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Crawford item 13 on the agenda.</p>
288.	<p><u>To receive any issues raised by members of the public.</u> Under the provisions of Section 78 of The Coronavirus Act 2020 England and Wales Regulations 2020, meetings can be held on Video Conferencing. Members of the public can join by following the link on the published agenda or emailing the Clerk in order to bring any issues to the attention of the Town Council.</p> <ul style="list-style-type: none"><li>• A Burscough resident Sara Burns attended the meeting providing an update of her work canvassing resident opinions on Orrell Lane, Mart Lane and Victoria Street regarding a parking scheme and possible parking solutions. She informed there were many issues raised from additional signage, one-way systems, weight limits, speeding from the Industrial Estate and nearly all residents were in favour of a parking permit scheme. It was agreed that the Clerk would collate the information and feedback to Councillors.</li></ul>

289	<p><u>Comments from Borough and County Councillors</u>  Cllr Pope commented regarding Residents Parking Schemes: -</p> <ul style="list-style-type: none"> <li>• Must have significant support.</li> <li>• County Council and WLBC must be in agreement and the Town Council must provide the appropriate evidence and support.</li> <li>• Comment on availability of parking in the village.</li> <li>• Lancashire County Council are currently recruiting to fill the vacancy residents parking officer.</li> </ul>
290.	<p><u>Previous Minutes of the Full Town Council Meeting held on 10<sup>th</sup> March 2021</u>  Cllrs received a copy of the minutes prior to the meeting. It was resolved that minutes of the full Town Council Meeting dated 10<sup>th</sup> March 2021, were approved. These were proposed by Cllr Pollington and seconded by the Chairman with a unanimous vote to be duly signed by the Chairman when he next attends the Town Council Offices. (Coronavirus Act 2020)</p>
291.	<p><u>Finance</u></p> <ol style="list-style-type: none"> <li>a) The minutes of the Finance Working Group dated 25<sup>th</sup> March 2021 were noted.</li> <li><b>b) It was resolved to award a grant of £450 to Michael Dawson to build a model aircraft 'Swordfish' for use in local heritage exhibitions. Proposed by the Chairman and seconded by Cllr Hardisty with a unanimous vote.</b></li> <li><b>c) It was resolved to delegate to the Clerk in consultation with the Chairman and another Councillor the power to purchase goods, services and miscellaneous supplies up to a maximum of £1,000 per calendar month, within ratified budget lines. Proposed by Cllr Hardisty and seconded by Cllr Ryley with a unanimous vote.</b></li> <li><b>d) It was resolved to agree the annual incremental rise from the 1<sup>st</sup> April 2021 for Employee 7 and 8 in line with employment contracts. Proposed by Cllr Hardisty and seconded by Cllr Ryley with a unanimous vote.</b></li> <li><b>e) It was resolved to accept the end of year budget and accounting document. Proposed by the Chairman and seconded by Cllr Ryley.</b></li> <li><b>f) It was resolved to appoint Ian Cropper as the Internal Auditor for 2020/2021 financial year. Proposed by the Chairman and seconded by Cllr Crawford with a unanimous vote.</b></li> <li>g) It was noted that Cllr Moss is now an active signatory on the Town Councils banking systems. Mr Taylor no longer has access.</li> <li>h) The following payments were approved at the meeting of 14th April 2021. proposed by the Cllr Hardisty and seconded by the Chairman with a unanimous vote. It was formally noted that the Chairman, Cllr Moss and the Clerk would authorise the online payments.</li> </ol> <p>Month 1 - April 2021</p>

	Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
292	1	P&R Eletrical Contractors Ltd	108413	Repair/Storage Xmas street decorations	On Line	1,197.00
	2	Alpha Business Products	57265	Photocopier usage to 28/02/2021	On Line	19.23
	3	Alpha Business Products	57284	Photocopier usage to 18/032021	On Line	66.42
	4	Yates Playgrounds Ltd	INV-1893	SPID New Ln 28.9.20-24.12.20	On Line	312.00
	5	Yates Playgrounds Ltd	INV-1894	SPID Red Cat & Mill Ln 2.10.20-24.12.20	On Line	499.20
	6	E.on Electricity	H198C1CC6E	Seasonal Illuminations electricity charge	On Line	62.38
	7	NRE Surveyors	D11000	Office lease (April 2021)	SO	475.00
	8	People's Pension (B&CE Holdings Ltd)	29-Mar-21	Pension re March Salaries 2021	DD	549.00
	9	HMRC	428PH001266512112A	Tax & NI period ending 05/04/2021	On Line	656.43
	10	Employee 07	01 April 2021	March Salary 2021	SO	1,644.61
	11	Employee 08	01 April 2021	March Salary 2021	SO	757.50
	12	Grenke	0000168962/2021	Qrtly fee period 01/04/21-30/06/21 re copier	On Line	159.84
	13	Clr Brian Bailey	Clr Expenses	Half yearly expense claim	On Line	131.07
	14	Employee 08	Expenses	Printer expenses due to homeworking re COVID	On Line	32.97
	15	Employee 07	Expenses	Mobile phone bill Oct'20-Mar'21	On Line	196.51
	16	WaringCollins	BTC Newsletter	Printing of BTC Newsletter & deliver to Champion	On Line	772.00
	17	SLCC	Membership	Membership fees 2021-22	On Line	208.00
		total for month				<b>£7,739.16</b>
<b>Street Scene</b>						

293.	<p>a) The minutes of the Street Scene Working Group dated 23rd March 2021 were noted.</p> <p>b) <b>It was resolved to agree the quotation for the bench on Crabtree Lane proposed by Cllr Moss and seconded by Cllr Ryley with a unanimous vote.</b></p> <p>c) <b>It was resolved to agree the quotation to power wash the existing play equipment and signage in Mere Avenue proposed by Cllr Moss and seconded by Cllr Ryley with a unanimous vote.</b></p> <p>d) <b>It was resolved to add not slip grooves to the picnic bench already in situ at Mere Avenue play area. Proposed by Cllr Moss and seconded by Cllr Ryley with a unanimous vote.</b></p> <p>e) <b>It was resolved to accept the quotation for the new picnic bench at Mere Avenue play area with non-slip grooves added proposed by Cllr Moss and seconded by Cllr Ryley.</b></p> <p>f) <b>It was noted that the Telephone Kiosk in Richmond Avenue is now the property of Burscough Town Council.</b></p>
294.	<p><u>Newsletter and Publicity</u></p> <p>a) It was noted that the Newsletter was distributed to residents from 14<sup>th</sup> April 2021, additional copies are noted as being available in the Library, Post Office, shops, reception Martland Mill and Tesco's. It was also noted that the electronic version was available on the website.</p>
295.	<p><u>Capital Works Project</u></p> <p>a) The minutes of the Capital Works Project Meeting dated 30<sup>th</sup> March 2021 were noted.</p> <p>b) The Chairman discussed various options regarding the internal layout of the Interchange Building. Action: - Clerk to contact architects and organise a face-to-face meeting.</p> <p>c) <b>It was resolved to accept the quotation for a Schedule of Condition from Lynwood's. Proposed by the Chairman and seconded by Cllr Moss with a unanimous vote.</b></p>
296.	<p><u>Drainage Scheme – Crabtree Lane</u></p> <p>a) The Chairman gave an update informing that he had a meeting organised with Andrew Davies Lancashire County Highways to discuss and gain authority to lay drainage piping under the highway. This will take any surplus water away from the houses on Crabtree Lane and into a main drain.</p>
297.	<p><u>Traffic Issues</u></p> <p>a) The minutes of the Traffic Issues Working Group dates 18<sup>th</sup> March 2021 was noted.</p>

298.	<p><u>Resident Parking Schemes</u> a) See issues raised by member of the public / residents.</p>
299.	<p><u>Alleged Assault on a Town Councillor by a Burscough Property Developer</u> a) It was noted that a response had been made by Clive Grunshaw – Police Commissioner. <b>Action: - Clerk to send a response on behalf of the Town Council.</b></p>
	<p><u>Climate Change</u> a) The Chairman brought to the attention of Councillors present the report provided by Cllr Dereli regarding Climate Change and discussed with those present the need to address and support Climate Change. It was suggested to review the Neighbourhood Plan.</p>
	<p><u>Next Annual Town Meeting will be held on Tuesday 11<sup>th</sup> May 2021 stating at 6:30 and Town Council Meeting will follow.</u></p>
	<p>The meeting closed at 9:15pm</p>
	<p><b>Under the provisions of Section 78 of The Coronavirus Act 2020, and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting of Burscough Town Council will return to face to face public meetings on Tuesday 11<sup>th</sup> May 2021.</b></p>

