

Burscough Town Council Meeting
held on Wednesday 14th July 2021 at The Stanley Club Meeting Room starting at 7pm

Present

Cllr B Bailey Vice Chairman
Cllr A Booth
Cllr J Crawford
Cllr C Dereli
Cllr D Hardisty
Cllr D Moss
Cllr C Ryley
Mrs J Maguire Clerk

MINUTES

28.	<u>Welcome</u> The Vice Chairman opened the meeting with a warm welcome. It was noted that he was standing in for the Chairman.
29.	<u>Apologies</u> Apologies were received from the Chairman, Cllrs Bell, Pollington, and Tribe; these were accepted by the Councillors present at the meeting.
30.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
31.	<u>To receive any issues raised by members of the public.</u> <ul style="list-style-type: none">• It was reported that police were involved in an incident of speeding cars and very dangerous driving reported over the weekend on Chancel Way, which continued through the village.
32.	<u>Comments from Borough and County Councillors</u> Cllr Clandon reported: - <ul style="list-style-type: none">• He had asked for support from the Canal and River Trust to make good the pathway on the Canal Tow Path from the bridge to the gate at Victoria Street. Councillors present noted they were in favour of the project. Cllr Dereli reported: - <ul style="list-style-type: none">• A dangerous fence with barbed wire on the grassed area by Platts Lane. Cllr Dereli informed that she had reported to both West Lancashire Borough Council and Lancashire County Council. Action: - Clerk to

follow up and try to ascertain the land owner.

33. Previous Minutes of the Full Town Council Meeting held on 10th March 2021
 Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 9th June 2021, were approved. These were proposed by Cllr Hardisty and seconded by Cllr Crawford with a unanimous vote to be duly signed by the Vice Chairman.

34. Finance

- a) The minutes of the Finance Working Group dated 15th June 2021 were noted.
- b) It was agreed that all Councillors would look at the Assets within their Ward Area. Action: - Deputy Clerk to email each Councillor with their Ward details.
- c) **It was resolved to accept the quotation from Fattorini to replace the plate and refresh the Chairman's Chain of Office. This was proposed by Cllr Hardisty and seconded by Cllr Moss, with a unanimous vote.**
- d) **It was resolved to delegate the authority to the Finance Working Group meeting organised on 4th August 2021 to approve the payments list, whilst the Council is in recess during August. This was proposed by Cllr Ryley and seconded by Cllr Dereli.**
- e) The following payments were approved at the meeting of 14th July 2021. proposed by Cllr Booth and seconded by Cllr Hardisty with a unanimous vote. It was formally noted that the Chairman, Cllr Moss and the Clerk would authorise the online payments.

Month 4 - Approved July 2021

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
51	NRE Surveyors	D11208	Office lease (July 2021)	SO	475.00
52	People's Pension (B&CE Holdings Ltd)	01/07/2021	Pension re June Salaries 2021	DD	563.31
53	Employee 07	01 July 2021	June Salary 2021	SO	1,689.53
54	Employee 08	01 July 2021	June Salary 2021	SO	760.05
55	HMRC	428PH00126651	Tax & NI period ending 05/07/2021	On Line	671.49
56	Alpha Business Products	58792	Photocopier Usage to 31/05/2021	On Line	23.94
57	45th Ormskirk(Burscough Methodist) Scout Group	Grant Application	Grant for funding towards the scout group litter picking initiative	On Line	800.00
58	Champion Newspapers	9444461	Newsletter Distribution	On Line	144.47
59	Waring Collins	INV-0047	Printing Newsletter	On Line	772.00
60	Les Kirk Clocks	BPC4	Annual Clock Maintenance on 13/06/2021	On Line	255.00
61	Joseph Parr Limited	2/1241131	Inspection units re Crabtree Lane drainage scheme	On Line	806.40
62	Joseph Parr Limited	1/1240526	Cement etc. re Crabtree Lane drainage scheme	On Line	105.84
63	Lynwoods Building Consultancy	021-051-IBR-BT 01	Inspection & conditions report re Interchange Building	On Line	895.00

64	Photocast Products Limited	17922	13 x Plaques for clock tower	On Line	1,121.49
65	Grenke	0000274298 /2021	Qrtly fee period 01/07/21-30/09/21 re copier	On Line	159.84
66	Mwinnard Landscapes Ltd	063	Watering of baskets & planters etc (plus extra watering re hot weather)	On Line	1,926.60
67	Mwinnard Landscapes Ltd	064	Cleaning of shelters contract	On Line	337.50
68	Mwinnard Landscapes Ltd	064	Extra cleaning of Village	On Line	450.00
69	Employee 7	Zoom July 2021	Zoom Fees re July 2021	On Line	14.39
70	L Carr Contractors	1088	20% deposit to secure work re refurbish of kiosks	On Line	1,951.20
Total for month					£13,923.05

35. Street Scene

- a) The minutes of the Street Scene Working Group dated 30th June 2021 were noted.
- b) **It was resolved to accept the quotation for the refurbishment of the telephone kiosks on Manor Road and Richmond Avenue for the future installation of defibrillators. Proposed by Cllr Bailey and seconded by Cllr Ryley with a unanimous vote.**
- c) It was noted that a comparison exercise had been completed against a refurbished / remanufactured kiosk it was further noted we will continue with the original resolution of 11th May 2021 point 8b which proved to be the most cost-effective option.

36. Capital Works Project

- a) The minutes of the Capital Project Working Group dated 22nd June 2021 were noted.
- b) **It was resolved to accept the quotation to appoint Gary Seed – Seed Architects as Project Manager for the proposed work on the Interchange building. This was proposed by Cllr Crawford and seconded by Cllr Hardisty with a unanimous vote.**
- c) **It was resolved to agree to pay Mrs Holman’s reasonable Solicitors costs for the gifted land. Proposed by Cllr Crawford and seconded by Cllr Dereli with a unanimous vote.**
- d) **It was resolved to accept the formal undertaking and costs of the new lease agreement for the Interchange building from David Allen. Proposed by Cllr Ryley and seconded by Cllr Moss with a unanimous vote.**
- e) **Resolved to make a Section 106 application in support of the friends of Platts Lane Project to upgrade the area of Platts Lane Lake. Proposed by Cllr Crawford and seconded by Cllr Dereli with a unanimous vote.**

37. Newsletter and Publicity

- a) The minutes of the Newsletter and Publicity Working Group meeting

dated 7th July 2021 were noted.

- b) Councillors were asked to feedback their views following the recent Newsletter publication and asked for volunteers to write a short bio about themselves for the next publication.

38. Traffic Issues

- a) The Minutes of the Traffic Issues Group dated 7th July 2021 were noted.
- b) **It was resolved to accept the quote and order some Speed Awareness Signs. Proposed by Cllr Moss seconded by Cllr Hardisty with a vote 6 for and 1 against.**

39. Climate Change

- a) Cllr Dereli reported that there had been no further ideas following the June meeting of the Overview and Scrutiny Committee. Borough Councillors had been asked to think about ideas to move forward. Cllr Derelli made a suggestion for the Town Council to set up a Working Group, to be considered. It was further agreed to add Climate Change to further agendas when required.

The next Town Council Meeting will be held at the Stanley Club on the 8th September 2021 starting at 7pm.

The meeting closed at 8:36pm