

**Burscough Town Council Meeting**  
**held via Video Conferencing (Zoom) on Wednesday 14<sup>th</sup> October 2020 starting at 7pm**

Present

Cllr B Kennedy    Chairman  
Cllr R Bell  
Cllr A Booth  
Cllr C Dereli  
Cllr D Moss  
Cllr C Ryley  
Cllr J Tribe  
Mrs J Maguire    Clerk  
Mrs S Gill        Deputy Clerk

**MINUTES**

203.	<p><u>Welcome</u> The Chairman opened the September meeting with a warm welcome on zoom conferencing, with a special welcome to Sheila Gill who was attending the meeting for the first time. Councillors were reminded to raise their hand if they wished to speak at any point in the meeting.</p>
194.	<p><u>Apologies</u> Apologies were received from the Cllr Bailey, Cllr Mackrell and Cllr Taylor these were accepted by the Councillors present at the meeting. Cllr Dereli had informed that she would be attending the meeting later due to a meeting clash.</p>
195.	<p><u>Disclosure of Pecuniary Interest and Non Pecuniary Interest</u> None.</p>
196.	<p><u>To receive any issues raised by members of the public.</u> Under the provisions of Section 78 of The Coronovirus Act 2020 England and Wales Regulations 2020, meetings can be held on Video Conferencing. Members of the public can join by following the link on the published agenda or emailing the Clerk in order to bring any issues to the attention of the Town Council.</p> <ul style="list-style-type: none"><li>• It was noted that progress had been made regarding disturbance in the Glenroyd Road area, the Planning Enforcement Officer had visited and advised on 2 options. 1) Remove the structure, 2) Submit a retrospective planning application with advice that this option was unlikely to be supported.</li></ul>

- Cllr Bell informed that he had been approached by a concerned resident regarding groups of parents gathering outside the school gates with regard to maintaining social distancing to stop the spread of corona virus. **Action:- Clerk to contact the Head Teacher at St Johns School on School Lane.**
- The trampoline on Mere Avenue Playground was noted to be waterlogged. **Action:- Clerk to contact the contractor to organise drainage.**

197. Previous Minutes of the Full Town Council Meeting held on 12<sup>th</sup> August 2020  
Cllr's received a copy of the minutes prior to the meeting. It was resolved that minutes of the full Town Council Meeting dated 12<sup>th</sup> August 2020, were approved. These were proposed by Cllr Moss and seconded by Cllr Ryley with a unanimous vote to be duly signed by the Chairman when the clerk is back in the office. (CoronaVirus Act 2020)

198. Previous Minutes of the Extraordinary Town Council Meeting held on 1<sup>st</sup> September 2020  
Cllr's received a copy of the Extraordinary Town Council minutes prior to the meeting. It was resolved that minutes of the Extraordinary Town Council Meeting on 1<sup>st</sup> September 2020, were approved. These were proposed by the Chairman and seconded by Cllr Ryley with a unanimous vote to be duly signed by the Chairman when the clerk is back in the office. (Coronavirus Act 2020)

199. It was resolved to accept the salary uplifts for all employees in line with employment contracts and the National Joint Council for Local Government Services. Proposed by the Chairman and seconded by Cllr Bell with a unanimous vote.

200. Finance

- a) The following payments were approved at the meeting of 9<sup>th</sup> September 2020.  
(moved by the Cllr Bell and seconded by Cllr Moss) It was formally noted that the Clerk along with another signatory would authorise the online payments.

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
88	Alpha Business Products Ltd	43328	Postscript card for Ricoh printer/copier	On line	£90.00
89	P&R Electrical Contractors Ltd	7799	Replacement and resetting of clocks and timers	On line	£228.00
90	The Stanley Club	130801	Function room booking for staff interviews	On line	£148.75
91	Alpha Business Products Ltd	53676	Printer/copier service charge	On line	£0.26
92	NRE Surveyors	D10597	Office lease (September 2020)	SO	£475.00
93	Employee 7	INV36779454	1 month's Zoom subscription (Council business)	On line	£14.39
94	Employee 7	August 2020	Salary	SO	£1589.46

95	Employee 7	August 2020	Salary – balancing payment (arrears)	On line	£188.35
96	Employee 6	August 2020	Salary	SO	£171.28
97	Employee 6	August 2020	Salary (additional hours, holiday pay and arrears)	On line	£257.94
98	HMRC	August 2020	NI and Tax	On line	£741.09
99	People's Pension	September 2020	Pension	DD	£529.48
				<b>Total</b>	<b>£4434.00</b>

7:35 Cllr Dereli joined the meeting.

201.

### Street Scene

- a) The minutes of the Street Scene Meeting were noted.
- b) It was resolved to order the Christmas Tree Hanging Baskets for the village area. Noted the timings should be 5pm until 10pm. Proposed by Cllr Bell and seconded by Cllr Ryley, with a unanimous vote.
- c) **Action:- Clerk to continue to collect quotations for the Christmas Tree at the Memorial Gardens with a possibility of a permanent tree and report back to the Town Council via email.**
- d) Consideration was given to the purchase of a second artificial pre-light cone tree. Colour choice delegated to the Street Scene Meeting proposed by the Chairman and seconded by Cllr Tribe. **Action:- Clerk to collect photographs of the different options and report back to the Street Scene meeting.**
- e) It was resolved by the Town Council to organise a replacement Bus Shelter following the damage to the one on the A59 Proposed by Cllr Moss and Seconded by Cllr Tribe.
- f) Consideration was given to the financial settlement with regard to West Lancashire Borough Council's insurance company regarding the damaged Bus Shelter. **Action:- Endorsed by the Council for the Clerk to continue with negotiations and report back to the Town Council.**
- g) **Action:- Clerk to continue to collect quotations for painting the railings along the Canal Bridge in the Village and get permission from Lancashire County Council and report to the Street Scene Meeting.**
- h) Consideration was given to 'Welcome to Burscough Signs' **Action:- Clerk to contact Alan Cox Highways to start talks and report back to the Street Scene Meeting.**

Next Town Council Meeting 14<sup>th</sup> October 2020 starting at 7pm.

The meeting closed at 8:15PM

**Under the provisions of Section 78 of The Coronavirus Act 2020, and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting of Burscough Town Council will be held by electronic communication at 7.00pm on Wednesday 9<sup>th</sup> September 2020.**




