

Burscough Town Council Meeting
held via Video Conferencing (Zoom) on Wednesday 20th January 2021 starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr J Crawford
Cllr Dereli
Cllr D Moss
Cllr C Ryley
Cllr K Schofield
Cllr J Taylor
Cllr J Tribe
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

244.	<u>Welcome</u> The Chairman opened the January meeting with a warm welcome, it was noted that the agenda was shorter than usual due to the Clerk being unwell.
245	<u>Apologies</u> Apologies were received from Cllr Bell; this was accepted by the Councillors present at the meeting.
246.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
247.	<u>To receive any issues raised by members of the public.</u> Under the provisions of Section 78 of The Coronavirus Act 2020 England and Wales Regulations 2020, meetings can be held on Video Conferencing. Members of the public can join by following the link on the published agenda or emailing the Clerk in order to bring any issues to the attention of the Town Council. <ul style="list-style-type: none">• It was noted that Councillors present reported a problem at the Royal Mail sorting office with many of the staff having Covid 19 or self-isolating due to an outbreak. This had caused problems with mail not being delivered to residents of Burscough.
248.	<u>Previous Minutes of the Full Town Council Meeting held on 9th December 2020</u> Cllr's received a copy of the minutes prior to the meeting. It was resolved that

minutes of the full Town Council Meeting dated 9th December 2020, were approved. These were proposed by Cllr Schofield and seconded by Cllr Crawford with a unanimous vote to be duly signed by the Chairman when he next attends the Town Council Offices. (Coronavirus Act 2020)

249. Finance

- a) The Finance Working Group minutes of 13th January 2021 were noted.
- b) **It was resolved to accept the bank reconciliation September – December 2020 proposed by Cllr Taylor and seconded by Cllr Crawford with a unanimous vote.**
- c) **It was resolved to accept the draft budget as recommended by the Finance Working Group proposed by the Chairman and seconded by Cllr Schofield with a unanimous vote.**
- d) **It was resolved for the Chairman to attend the Town Council office in order to sign the draft budget document with a unanimous vote.**
- e) **It was resolved to accept the precept calculation as recommended by the Finance Working Group proposed by the Chairman and seconded by Cllr Ryley with a unanimous vote.**
- f) **It was resolved and noted to accept that the internal control documents had been reviewed by the Finance Working Group proposed by the Chairman and seconded by Cllr Schofield with a unanimous vote.**
- g) The following payments were approved at the meeting of 20th January 2021. (proposed by the Chairman and seconded by Cllr Moss. It was formally noted that the Chairman and Cllr Taylor would authorise the online payments

Folio Ref	Payee	Reference	Description	Online/SOI DD	Amount
155	NRE Surveyors	D10821	Office Lease (January 2021)	SO	475.00
156	J Skarratts Esquire	Comp Prize	Christmas Window Competition Winner Prtize	On line	150.00
157	Farnells Agri Plastics	20155	Pipes & Couplers Del Mr Wilson Brandreth Farm	On line	858.00
158	Alpha Business Products Ltd	55459	Printer/copier service charge - Upto 30.11.2020	On line	6.59
159	GrenkeLeasing Ltd	0000014712/2021	Annual Insurance re MPC2503SP Copier	On line	106.80
160	North West Linux	10525	Laptop set-up & Docking station re Deputy Clerk	On line	511.00
161	North West Linux	10495	Set up of Email addresses	On line	78.00
162	P&R Electrical Contractors Ltd	8132	Supply,deliver,erect & remove Xmas tree	On line	1500.00
163	P&R Electrical Contractors Ltd	8145	Power supply & storage re New cone tree & fitting of fence panes	On line	852.00
164	P&R Electrical Contractors Ltd	8399	Power supply /Timer repairs re Xmas lights	On line	336.00
165	P&R Electrical Contractors Ltd	8410	Replacement of 8 x defective timers	On line	816.00
166	P&R Electrical Contractors Ltd	8413	65% of total cost (£2,850.00) re Xmas lights erect,dismantle & storage	On line	2223.00
167	Joseph Parr Ltd	1/1202749	Cement,Ballast & Granite re flood defence works (Part Inv)	On line	150.84
168	Employee 7	December 2020	Salary	On line	1644.61
169	Employee 8	December 2020	Salary	On line	737.50
170	People's Pension (B&CE Holdings Ltd)	January 2021	Pension	DD	549.10
171	HMRC	428PH001266512109	NI and Tax	On line	656.43
172	Unity Trust Bank	December 2020	Quarterly bank charges	DD	25.80
173	ICO (Information Commissioners Office)	Annual Subs	Annual Subs re Data Protection	DD	35.00
174	Wignalls	0032	Professional advice re Crabtree Lane Flooding, ownership & status of ditches	On line	369.56
175	GrenkeLeasing Ltd	0000061438/2021	Qrtly lease of photocopier 01/01/2021 - 31/03/2021	On line	159.84
176	Alpha Business Products Ltd	55952	Printer usage December 2020	On line	32.43
177	Employee 7	Zoom	1 month's Zoom subscription for Council business	On line	14.39
178	OPSTA	Burscough Town Council	Annual membership up to 31/05/2022	On line	10.00
179	Joseph Parr Ltd	2/1205695	Parts delivered to Brandreth Farm re flood defence works	On line	1680.49
180	Joseph Parr Ltd	2/1205696	Limestone & Aggregates delivered to Brandreth Farm re flood defence works	On line	609.29
	total for month				£14,587.67

Next Town Council Meeting 10th February 2021 starting at 7pm.

The meeting closed at 7:40pm

Under the provisions of Section 78 of The Coronavirus Act 2020, and the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting of Burscough Town Council will be held by electronic communication at 7.00pm on Wednesday 10th February 2021.

