

Burscough Town Council Meeting
held at the Grove Community Centre on Wednesday 22nd January 2020 starting
at 7pm

Present

Cllr B Kennedy Chairman
 Cllr B Bailey
 Cllr R Bell
 Cllr D Hardisty
 Cllr P Mackrell
 Cllr D Moss
 Cllr C Ryley
 Cllr J Taylor
 Mrs J Maguire Clerk

MINUTES

114.	<p><u>Welcome</u> The Chair opened the meeting welcoming everyone to the inaugural meeting of the Town Council.</p>												
115.	<p><u>Apologies</u> Received from Cllr's Booth, Dereli and Tribe. These were received and accepted by the Councillors present at the meeting.</p>												
116.	<p><u>Disclosure of Pecuniary Interest and Non Pecuniary Interest</u> None were declared.</p>												
117.	<p><u>Adjournment for Comments from the Public</u> A resident discussed with the Councillors present his concern regarding the pathway at the entrance of Wheat Lane, this has become overgrown with shrubbery which in time has become impassable for pedestrians. Social Media information had reported incidents when pedestrians had been brushed by lorries. Councillors present were in agreement that this was a safety issue and suggested as an interim measure the Council should request Lancashire County Council install a curved mirror for more visibility of approaching traffic. Cllr Pope commented that County Council had previously looked at this issue and noted that roads and pavements in this area are not suitable and would support the Town Council in any action to help remove the risks. Action:- Clerk to write to Lancashire County Council and Cllr Keith Iddon regarding the issues raised and refer to the Traffic Resilience Working Group of the Town Council.</p>												
118.	<p><u>Previous Minutes of the Full Parish Council held on 4th December 2019</u> Cllr's received a copy of the minutes prior to the meeting. It was resolved that minutes of the full Parish Council Meeting dated 4th December 2019, were approved with amendments to the apologies, Cllr Tribe's apologies be accepted, it was also noted that Cllr Bell was not at the meeting and Redrow Homes were responsible for the erection of the bus shelter. These were proposed by Cllr Ryley and seconded by Cllr Moss and duly signed by the Chairman.</p>												
119.	<p><u>Reports from Borough Council for information only</u> Cllr E Pope reported:-</p> <ul style="list-style-type: none"> • Cllr Pope asked for it to be noted that there are a number of potholes in Burscough area and he would like to encourage all residents to report to Lancashire County Council. This is the link https://www.lancashire.gov.uk/ 												
120.	<p><u>Finance</u> a) The following payments were approved at the meeting of 4th December 2019. (moved by Cllr Bell and seconded by Cllr Ryley)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Folio Ref</th> <th style="width: 20%;">Payee</th> <th style="width: 20%;">Reference</th> <th style="width: 30%;">Description</th> <th style="width: 10%;">Chq/SO/DD</th> <th style="width: 10%;">Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Folio Ref	Payee	Reference	Description	Chq/SO/DD	Amount						
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195	Shaw Savage Business Services Ltd	IN00059060	Office supplies	3481	£38.38
196	MWinnard Landscapes Ltd	078	Bus stop/sign cleaning, litter and leaf picking, grass strim (Oct and Nov 19).	3482	£649.00
197	Champion Newspapers	9429388	Advert for bus cleaning contract tender notice (week 3 of 3)	3483	£144.00
198	Alpha Business Products Ltd	45464	Printer/copier service charge	3484	£42.42
199	P&R Electrical Contractors Ltd	7053	Christmas decorations	3485	£2223.00
200	P&R Electrical Contractors Ltd	6699	Supply and installation of Christmas cone, supports and power supply	3486	£4477.80
201	P&R Electrical Contractors Ltd	6892	Supply, delivery, erection and removal of Christmas tree (65% of total cost)	3487	£819.00
202	Kevin Faragher	BPC009	Domain name and email storage renewal	3488	£125.00
203	GrenkeLeasing Ltd	000033377/2020	Equipment protection for 2020 (Copier)	3489	£106.80
204	Sounds Good Ltd	INV0001144	Hire of PA for Remembrance Day Commemorations	3490	£125.00
205	P&R Electrical Contractors Ltd	11/12/2019/01	Repair of Christmas lights and reinstating of electrical connections	3491	£420.00
206	Yates Playgrounds Ltd	INV-1808	Supply of 4 replacement SPID batteries	3492	£171.60
207	Employee 2	December 2019	Salary	SO	£305.89
208	Employee 7	December 2019	Salary	SO	£1589.46
209	Employee 7	December 2019	Salary (arrears of pay)	3493	£37.37
210	Employee 6	December 2019	Salary	SO	£171.28
211	Employee 6	December 2019	Salary (additional hours)	3494	£29.03
212	HMRC	December 2019	NI and Tax	3495	£594.08
213	People's Pension	January 2020	Pension	DD	£492.22
214	NRE Surveyors	DS10180	Office lease (January 2020)	SO	£475.00
215	Champion Newspapers	9430067	Advertising	3496	£216.00
216	Employee 7	Expenses	Expenses (December 2019)	3497	£14.30
217	J Bather	December 2019	Youth work	3498	£300.00
218	GrenkeLeasing Ltd	0000062966/2020	Use of copier (Jan to Dec 2020)	3499	£159.84
219	Ray Wilkins Property Services	503	Village Planters/Higgins Lane 2019/20, quarter 3	3500	£300.21
220	MWinnard Landscapes Ltd	082	Bus stop/sign cleaning, litter and leaf picking, grass strim (Dec 19).	3501	£330.50
221	Alpha Business Products Ltd	45973	Printer/copier service charge	3502	£18.52
222	Employee 7	Trolley briefcase	Trolley briefcase (claimed as expenses)	3503	£34.95
223	E Hawksby	Traidcraft	Refreshments for Parish Council Meeting	3504	£6.24
224	Yates Playgrounds Ltd	INV-1812	Clever SPID removal, recharge and replacement (Oct-Dec)	3505	£460.80
225	Yates Playgrounds Ltd	INV-1813	Charge/recharge of battery of SPID (New Lane)	3506	£288.00
226	Ian Cropper	Interim Audit	Interim Audit 2019-20	3507	£130.00
				Total	£15295.69

121. Grove Community Association

- The Chairman informed that he and Cllr Dereli had met with Laura Davidson from Lancashire County Council (LCC) on the 13th December 2019 and informed that LCC were open to direct room bookings. Burscough Town Council could take over some of the key services but
- this was not clear how this could be achieved. LCC had agreed to think about how Burscough Town Council could continue to use the building.

Relaxed Standing Orders

- Ruth Melling Chairman to the Grove Community Centre discussed with Councillors present informing that the building is used for many community facilities; food bank, pop up kitchen

Summer Children's group with other groups accessing the building by making room bookings through the Steward with a cost passed on the group, this is mainly where all funding is generated. The Chair and Vice Chair have worked tirelessly for many years and now want to retire, with no one available to take over. It was noted that all the internal fixtures and fittings are all assets of the community who historically generated funding for. As of the 31st March 2020 The Grove Community Association will cease. Cllr Pope offered his great thanks for all the work that has been achieved over the years and would very much like for all the activities to continue.

Standing Orders reinstated

- d) Councillors present discussed the nomination of asset of community value and resolved; Burscough Town Council would not support this nomination by Our West Lancashire as we feel that Burscough Town Council would be much better placed to move a nomination given that the people of Burscough contributed £50,000 for the construction of the building. Proposed by the Chairman and Seconded by Cllr Bell.

122. School Lane

- a) The Chairman informed that there had been no further updates.

123. Capital Works Project

- a) The minutes of the Capital Works Project meeting of 13th January 2020, were noted.
- b) It was resolved to express an interest in the parcel of land by the Canal on School Lane. Proposed By the Chairman and seconded by Cllr Bell.
- c) It was resolved that the Chairman writes an article for the Newsletter regarding ideas for Community Infrastructure Levy funds. Proposed by Cllr Taylor and seconded by Chairman.

124. Burscough Bridge Station

- a) The minutes of the Burscough Bridge Working Party of 16th December 2019, were noted.
- b) Cllr Bell informed the Councillors present that there had been two meetings arranged that had been cancelled he continues to pursue and will feedback at the next meeting. The Chairman further read out some of the conditions on the lease and suggested a meeting with Lancashire County Council and Network Rail.

125. Street Scene

- a) The Minutes of the Street Scene Meeting of 17th December 2019 were noted.
- b) It was resolved to retain the services M Winnard for the contract of Cleaning Bus shelters and street signs in Burscough. Proposed by Cllr Mackrell and seconded by Cllr Bailey.

126. Lancashire Association of Local Councils

- a) Action:- Hold an Email and Social Media Working Group Meeting to further discuss feedback and make a recommendation to the next Town Council Meeting.

127. Chief Operating Officer

- a) The attendance of the Chief Operating Officer Jacqui Sinnot-Lacy at the next Town Council Meeting on 12th February 2020 was noted.
- b) Action:- Councillors to send questions for collation by the Clerk to be provided to the Chief Operating Officer of West Lancashire Borough Council.

128. Adopt a Kiosk Scheme

- a) Action:- Cllr's Bailey and Ryley to work together with a view to submit an application.

Noted the Resignation of Cllr Crombleholme as of the 10th January 2020.

The next meeting will be held on 12th February 2020 at 7pm. A confidential meeting will followed members of the public, Borough and County Councillors will be excluded from this part of the meeting.

The meeting closed at 9:10pm


