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**Burscough Town Council Meeting**  
Held on Wednesday 9<sup>th</sup> June 2021 at The Stanley Club  
Meeting Room Starting at 7pm

Present

Cllr Kennedy Chair

Cllr Crawford

Cllr Dereli

Cllr Hardisty

Cllr Moss

Cllr Tribe

Cllr Booth

Cllr Bell

Cllr Pollington

Cllr Ryley

Sheila Gill Deputy Clerk

**MINUTES**

14.	<p><u>Welcome</u> The Chairman opened the meeting with a warm welcome, he informed that this would be the venue for future face to face meetings until at least September.</p>
15.	<p><u>Apologies</u> Apology was received from Cllr Bailey; this was accepted by all councillors present at the meeting</p>
16.	<p><u>Disclosure of Pecuniary Interest</u> None</p>
17.	<p><u>To receive any issues raised by members of the public</u> Cllr Hardisty raised concerns that the speed camera on A59 from Rufford to Burscough is getting overgrown with the hedges &amp; can't work to detect number plates.</p>
18.	<p><u>Comments from Borough and County Councillors</u> Cllr Pope informed that there was a new leader and deputy at Lancashire County Council. There is also a new contact for Highways Section; Mr Charlie Edward. Cllr Rob Bailey from Parbold is now the lead councillor to contact for Highways. Cllr Pope informed he would invite Mr Charlie Edward to visit Burscough and discuss the traffic issues.</p>
19.	<p><u>Previous Minutes of the Annual Town Council Meeting held on 11<sup>th</sup> May 2021</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the Annual Town Council Meeting dated 11<sup>th</sup> May 2021, were approved. These were proposed by Cllr Ryley and seconded by Cllr Moss, with a unanimous vote and duly signed by the Chairman.</p>

20. Previous Minutes of the Full Town Council Meeting held on 11<sup>th</sup> May 2021  
 Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the Full Town Council Meeting dated 11<sup>th</sup> May 2021, were approved. These were proposed by Cllr Ryley and seconded by Cllr Booth, with a unanimous vote and duly signed by the Chairman.

21. Cllr Bell & Cllr Dereli election onto preferred committee and/or working groups  
 Cllr Bell wanted to be elected on to the Planning and Station Building Groups and removed from the Newsletter group.  
 Cllr Dereli wanted to be elected on to the Neighbourhood Plan and Station Building Groups.  
 These changes were proposed by Cllr Crawford and seconded by Cllr Ryley, with a unanimous vote.

22. Finance

- a) The minutes of the Finance Working Group dated 18<sup>th</sup> May 2021 were noted
- b) **It was resolved to accept the Annual Governance and Accountability Return for the financial year 2020/21. This was proposed by the Chairman and seconded by Cllr Bell with a unanimous vote.**
- c) **It was resolved to accept the Internal Audit Report and noted that the internal Audit was completed. This was proposed by the Chairman and seconded by Cllr Bell with a unanimous vote. Cllr Crawford wished it to be noted that the Clerk and Deputy Clerk/RFO had done a wonderful job and were to be complimented on their hard work in achieving such a good Audit report.**
- d) It was noted and confirmed that the dates for the exercise of public rights were 14<sup>th</sup> June 2021 – 23<sup>rd</sup> July 2021 inclusive.
- e) **It was resolved to allow the payment of a grant of £800 to the 45<sup>th</sup> Ormskirk and Burscough Scout Group. This was proposed by Cllr Crawford and seconded by Cllr Ryley with a unanimous vote.**
- f) The following payments, with the exception of L Carr Contractors (see 23b below), were approved at the meeting of 9<sup>th</sup> June 2021. These were proposed by the Chairman and seconded by Cllr Bell.

Folio Ref	Payee	Reference	Description	Online/S O/DD	Amount
38	Alpha Business Products	57987	Photocopier usage to 30/04/2021	On Line	40.71
39	NRE Surveyors	D11109	Office lease (June 2021)	SO	475.00
40	St John the Baptist Burscough	20200007	Hire of Church Hall May 2021	On Line	63.00
41	L Carr Contractors	1088	20% deposit to secure work re refurbish of kiosks	On Line	1,951.20
42	People's Pension (B&CE Holdings Ltd)	01/06/2021	Pension re May Salaries 2021	DD	563.31
43	Employee 08	01 June 2021	May Salary 2021	SO	760.05
44	Employee 07	01 June 2021	May Salary 2021	SO	1,689.53
45	HMRC	428PH00126 65121	Tax & NI period ending 05/06/2021	On Line	671.49
46	Employee 07	Zoom June 2021	Zoom Fees re June 2021	On Line	14.39
47	Rural Services Partnership Ltd	RMTG/21/0 15	Rural Town Group Membership 1/4/21-31/3/22	On Line	156.00
48	Zurich Municipal	505989282	Town Council Insurance 01/06/21 -	On Line	1,317.19

	/2021			31/05/2022		
49	28/05/2021	Shaw Savage Business Services Ltd	IN00063047	Paper/ paperclips/folders	On Line	71.15
50	03/06/2021	Ian Cropper	02/06/2021	Internal Audit On line		300.00
		<b>Total for month</b>				<b>£8,073.02</b>

23. Street Scene

- a) The minutes of the Street Scene Working Group dated 26th May 2021 were noted.
- b) **It was resolved not to pay the deposit to L Carr for the refurbishment of the 2 kiosks until we find out if it is feasible to sell on or part exchange the old kiosks and purchase completely remanufactured kiosks to replace them. Proposed the Chairman and seconded Cllr Moss. ACTION: - Deputy Clerk to contact X2 Connect to discuss options of part exchanging the old kiosks for remanufactured kiosks.**
- c) **It was resolved to allocate £100 each for the winner of the ‘Best Front Garden’ and ‘Best Hanging Basket/Planter’ and £50 each to the runner up in each category. Total £300. Proposed Cllr Moss and seconded Cllr Bell with unanimous vote.**
- d) **It was resolved to allocate £100 to the school for the winner of the tallest sunflower and £50 for the runner up school. It was also resolved to purchase a trophy for the winning school to be awarded each year, with rosettes for the runner up and individual children awards. Proposed by Cllr Moss and seconded by Cllr Tribe with a unanimous vote.**

24. Newsletter and Publicity

The minutes of the Newsletter and Publicity Working Group dated 11<sup>th</sup> May 2021 and 1<sup>st</sup> June 2021 were noted.

25. Drainage Scheme – Crabtree Lane

The Chairman gave an update that after his meeting with Lancashire County Council (LCC). He informed LCC had agreed to cover the costs of 4 drainage gully's, these will link into the manhole installed by Burscough Town Council to connect all the drainage pipework from the field.

Cllr Bell left the meeting 8.08pm

26. Climate Change

Cllr Dereli informed that West Lancashire Borough Council's Overview & Scrutiny Committee have a task group for climate change. After they have reported their proposals Burscough Town Council should look to set up a Climate change group in line with Borough Council proposals. Different projects were discussed for the group eg tree planting, electric charging points, bee pollination projects, etc. It was decided that leadership from LCC was required to ensure that Borough and County Councils would work alongside/with the Town Council. It was also discussed that we should get the High Schools involved to see what idea's or projects the Children would be happy to get involved in. Most Cllrs would be happy and willing to get involved to protect our environment for future generations. **ACTION: - Chairman and Clerk to write to Priory High School to gauge their views, ideas and potential involvement.**

27. Resignation

It was noted that Mr Schofield had resigned as a Burscough Town Councillor. The

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Chairman advised that if his work commitments changed in the future and he felt he could commit time to the Council once again, we would be happy to reconsider him as a councillor again.

The next Town Council Meeting will be held at The Stanley Club on Wednesday 14<sup>th</sup> July 2021 starting at 7pm

The Meeting Closed at 8.19pm