

---

**Burscough Town Council Meeting**  
**To be held on Wednesday 19<sup>th</sup> January 2022 at Burscough Village**  
**Primary School, Colburne Close starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 19<sup>th</sup> January 2022*

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.*
  - Note response further response from Lancashire County Highways.
5. To receive comments from County and Borough Councillors.
6. To approve the minutes of the previous Town Council meeting of 8<sup>th</sup> December 2021.
7. Finance
  - a) To note the minutes of the Finance Working Group dated 14<sup>th</sup> December 2021 and 11<sup>th</sup> January 2022.
  - b) To resolve to accept the bank reconciliation September – December 2021.
  - c) To resolve to accept the draft budget as recommended by the Finance Working Group *(signed by the Chairman)*
  - d) To resolve to accept the precept calculation as recommended by the Finance Working Group.
  - e) To note Sefton CVS have agreed our Terms of Reference for the Internal Audit year end March 2022.
  - f) To appoint Anthony Deegan as our Internal Auditor for year end March 2022.
  - g) To agree the cost of the Internal Audit of £75.00 for this service.

- h) To resolve to accept the grant application from Burscough Village Primary School for counselling support for children suffering mental health, further information supplied as recommended by the Finance Working Group.
- i) To approve the schedule of payments at the Town Council meeting of 19th January 2022 and agree authorisers.

Month 10 - Approved January 2022

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
170	The Enchanted Florist	Xmas window Comp	Winner of the Christmas Window Competition	On Line	100.00
171	Sounds Good Ltd	Inv000290	PA Hire for Remembrance Day Celebrations	On Line	125.00
172	Sounds Good Ltd	Inv000297	Website, maintenance & support annual payment	On Line	1,267.00
173	Burscough Village Primary School	Grant Application	Grant for the purchase of 4 x Reading Pods	On Line	10,000.00
174	St John's CE Primary School	Grant Application	Grant for the purchase of Greenhouse with staging & potting table	On Line	708.00
175	45th Ormskirk(Burscough Methodist) Scout Group	Grant Application	Grant for the purchase of camping tents & gazebo's	On Line	1,000.00
176	Grenke	58514/2022/12201 2268	Photocopier Usage to 31/03/2022	On Line	159.84
177	Elliot's	4033	Electrical connections to Village defibrillator	On Line	636.50
178	MIND Lancashire	Donation	Donation re mental health services in Burscough	On Line	7,000.00
179	People's Pension (B&CE Holdings Ltd)	01/01/2022	Pension re December Salaries 2021	DD	563.31
180	Employee 07	01 January 2022	December 2021 Salary	SO	1,689.53
181	Employee 08	01 January 2022	December 2021 Salary	SO	760.05
182	HMRC	428PH00126651	Tax & NI period ending 05/01/2022	On Line	671.49
183	Employee 08	Expenses (Dec 2021)	Mileage & paymnet for engraving of Xmas Window Comp Plaque	On Line	13.50
184	Seed Architects	<b>SAL/424</b> 3038.003	Additional fees re Planning & Building Regs Application s	On Line	537.60
185	Grenke	12961/2022/12201 2268	Equipment protection for the year 2022	On Line	106.80
186	Unity Trust Bank	Bank Charges	Service Charge paid to bank Dec'21	DD	28.05
187	Mwinnard Landscapes Ltd	Inv 96	Mere Park & Higgins Lane annual maintenance & planting	On Line	3,215.00
188	NRE Surveyors	D11565	Office lease (January 2022)	SO	475.00
189	Alpha Business Products	Inv 61725	Photocopier Usage to 30/11/2021	On Line	142.37
190	Yates Playgrounds Ltd	Inv 1972	January 2022 monthly playground inspection report	On Line	30.00
191	Yates Playgrounds Ltd	Inv 1974	SPIDs Mill Ln & Red Cat 1/10/21-23/12/21	On Line	499.20
192	Yates Playgrounds Ltd	Inv 1975	SPIDs New Lane 1/10/21-23/12/21	On Line	312.00
<b>Total for month</b>					<b>£30,040.24</b>

8. RNAS Ringtail
- a) To consider a proposal to provide information board and a map of the layout of RNAS Ringtail.

9. Capital Works Project
- a) Update from the Chairman regarding the Interchange Building.

b) Update from the Chairman regarding the land on Moss Lane.

10 Local Plan Consultation

- a) Consider responses to the Local Plan Consultation.
- b) Consider a resolution for a group to form to make comments regarding West Lancashire Borough Council Local Plan Consultation and agree a delegation for comments submission.

11 Newsletter & Publicity Working Party

- a) Note the minutes of the Newsletter and Publicity Working Group of 15<sup>th</sup> December 2021.

12 Corporate and Environmental Overview and Scrutiny Committee

- a) Consider topic suggestions for inclusion in the work programme 2022/23 to West Lancashire Borough Council.

13 Climate Change

- a) Resolve to take forward any climate and environmental ideas reported from the Town Council.

14 Telephone Kiosk / Defibrillator

- a) Update from the Clerk.

There will be a confidential meeting after the Town Council meeting where members of the public, County and Borough Councillors will be excluded.

Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 9<sup>th</sup> February 2022 starting at 7pm.

Jackie Maguire  
Clerk to Burscough Town Council  
13<sup>th</sup> January 2022

---

10

11

12

13

14

---

15

16

17

18

19

---

--	--



--	--	--