

## Burscough Town Council Meeting

### To be held on Wednesday 9<sup>th</sup> February 2022 at Burscough Village Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

### Agenda

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 9<sup>th</sup> February 2022*

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.*
  - Note response further response from Lancashire County Highways.
5. To receive comments from County and Borough Councillors.
6. To approve the minutes of the previous Town Council meeting of 19<sup>th</sup> January 2022.
7. Finance
  - a) To approve the schedule of payments at the Town Council meeting of 9<sup>th</sup> February 2022 and agree authorisers.

Month 11 - Approved February 2022

F o l i o  R e f	Payee	Reference	Description	Online /SO/D D	Amount
1 9 3	31/1 2/20 21	Alpha Business Products	Inv 62131	Photocopier Usage to 31/12/2021	On Line  56.25
1 9 4	21/0 1/20 22	iData Destruction Ltd	Inv 44741	Confiderntial waste paper disposal - 3 sacks	On Line  17.82
1 9 5	24/0 1/20 22	NRE Surveyors	D11603	Office lease (February 2022)	SO  475.00

196	28/01/21	Kings Chambers	Ref 490204	Mr V Fraser QC Planning Advice	On Line	4,800.00
197	01/02/22	Employee 08	Expenses	Purchase of Firefox Mozilla Lifetime licence re Pension payments	On Line	8.99
198	02/02/22	Employee 07	Expenses	Zoom Dec'21, Jan'22, Feb'22 & purchase 2xPen Drives	On Line	57.15
199	01/02/22	People's Pension (B&CE Holdings Ltd)	01/02/2022	Pension re January Salaries 2022	DD	563.31
200	01/02/22	Employee 07	01 February 2022	January 2022 Salary	SO	1,689.53
201	01/02/22	Employee 08	01 February 2022	January 2022 Salary	SO	760.05
202	01/02/22	HMRC	428PH00126651	Tax & NI period ending 05/102/2022	On Line	671.49
203	01/02/21	NorthWest Flags	21787/011221/38	Bunting & Flag re Queens Jubilee	On Line	524.99
204	13/01/22	B&C Energy Solutions Ltd	Inv E5580 Ref 4382	Replace 13x logo's on bus shelters	On Line	708.00
205	31/01/22	Shaw Savage Business Services Ltd	IN00064939	A4 Paper & Paperclips	On Line	53.86
206	27/01/22	T & CA & D Ainscough T/A T & CA Ainscough	INV 5400	Completion of Crabtree Lane Drainage works as per PO120	On Line	1,440.00
207	31/01/22	DYSE Ltd	Inv LM22003-INV01	Solar PV Assessment	On Line	960.00
208	19/01/22	Defib Machines Limited	INV 62053	Annual charge for Defib cabinet	On Line	438.00
209	19/01/22	Defib Machines Limited	INV 62052	Annual charge for Defib £365 plus deposit £150(No VAT on deposit)	On Line	588.00
210	25/01/22	Burscough Village Primary School	Dec21/Jan22 re 08016 School	Room Hire 8 Dec'21 & 12,19 & 24 Jan'22	On Line	95.00
211	02/02/22	Peter Hamilton	Consultant Fees	Legal opinion & work/Liaise with Kings Chambers Clerk	On Line	750.00
<b>Total for month</b>						<b>£14,657.44</b>

## 8. Capital Works Project

- a) Update from the Chairman regarding the Interchange Building.
- b) Update from the Chairman regarding the land on Moss Lane.

## 9. Local Plan Consultation

- a) To note the responses from Burscough Town Council regarding West Lancashire Borough Council's Local Plan consultation.

## 10. Newsletter & Publicity Working Group

- a) Note the minutes of the Newsletter and Publicity Working Group of 2<sup>nd</sup> February 2022.

## 11. Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group of 12<sup>th</sup> January

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2022.

12 Civic Events

- a) To note the minutes of the Civic Events Working Group of 24<sup>th</sup> January 2022.

13 Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group of 19<sup>th</sup> January 2022.
- b) To consider making a response to the letter from Lancashire County Council regarding the Parking Scheme.

14 Shaws and Crabtree Level Crossing

- a) To receive an update following Network Rails consultation of 2021 with regard to plans to close Crabtree level crossing.

15 Office Lease Martland Mill

- a) To note the change of License Agreement for the lease of the Town Council's office space at Martland Mill.

16 Burscough Racquet and Fitness Centre

- a) Consider making comments on future plans for the sports centre within the consultation period advertised by West Lancashire Borough Council.

17 Climate Change

- a) Resolve to take forward any climate and environmental ideas reported from the Town Council.

*There will be a confidential meeting of the Town Council following this meeting when members of the public, Borough and County councillors will be excluded.*

Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 9<sup>th</sup> March 2022 starting at 7pm.

Jackie Maguire  
Clerk to Burscough Town Council  
3<sup>rd</sup> February 2022



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