

Burscough Town Council Meeting
To be held on Wednesday 9th March 2022 at Burscough Village
Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 9th March 2022

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.
5. To receive comments from County and Borough Councillors.
6. To approve the minutes of the previous Town Council meeting of 9th February 2022.
7. **Finance**
 - a) To approve the schedule of payments at the Town Council meeting of 9th March 2022 and agree authorisers.

Month 12 - March 2022

Folio Ref	Payee	Reference	Description	Online/S O/DD	Amount
212	Plantscape Ltd	14008537	Christmas tree hanging planters	On Line	8,262.00
213	Bath Publishing	BP14544	Neighbourhood Planning reference books	On Line	56.00
214	Alpha Business Products	62615	Photocopier Usage to 31/01/2022	On Line	164.41
215	Derian House Childrens Charity	Defib Donation	Purely Pizza annual electric supplyre defib - donated to Derian House	Chq (300013)	25.00

216	Burscough Foodbank	Chairmans allowance	Chairmans allowance donated to Burscough Foodbank	On Line	200.00
217	P&R Eletrical Contractor s Ltd	10110	Christmas electrical fittings,lights,maintenan ce & storage	On Line	3,420.00
218	Illumidex UK Ltd	Inv 3096	switch off power supply & remove existinfg lighths to 6 trees	On Line	240.00
219	Shaw Savage Business Services Ltd	IN00065188	Copier paper, optical mouse,stationery etc.	On Line	57.22
220	Employee 07	Expenses Feb/Mar 2022	Mar'22 zoom fees & mobile exp oct'21-Feb'22	On Line	192.51
221	Cllr Brian Bailey	Expenses (6mths)	Cllr expenses Oct'21-Mar'22	On Line	110.45
222	Mwinnard Landscapes Ltd	INV 97	Clean shelters Oct'21-Jan'22 & Ad-hoc duties	On Line	1,685.00
223	People's Pension (B&CE Holdings Ltd)	01/03/2022	Pension re FebruarySalaries 2022	DD	563.31
224	Employee 07	01 March 2022	February 2022 Salary	SO	1,689.53
225	Employee 08	01 March 2022	February 2022 Salary	SO	760.05
226	HMRC	428PH001266 51	Tax & NI period ending 05/03/2022	On Line	671.49
227	NRE Surveyors	D11720	Office lease (March2022)	SO/On Line	525.00
Total for month					£18,621.97

8. Capital Works Project

- a) Update from the Chairman regarding the Interchange Building.
- b) Update from the Chairman regarding the land on Moss Lane.

9. Ormskirk – Burscough Linear Park

- a) To note the email response from West Lancashire Council with regard to fund the Toucan crossing.
- b) Consider if Burscough Town Council would fund the cost of the widening of the footway.

10. Newsletter & Publicity Working Group

- a) To note Burscough Town Councils Newsletter will be distributed today in the Champion Newspaper.

11. Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group of 16th February and 22nd February 2022.

- b) To resolve to accept the quotation for staining and painting quote for the bench on the canal side, as recommended by the Street Scene Working Group.
- c) To resolve to accept the quotation for a pressure wash of the Burscough Bridge sign, station approach seating area and the top of the canal bridge, as recommended by the Street Scene Working Group.
- d) To resolve to accept the quotation for repoint and remove green algae from the top of the canal bridge, as recommended by the Street Scene Working Group.
- e) To resolve to accept the quotation to replace all 8 ground light bulbs in the uplighters set in the pavements at Burscough Bridge sign and Tail of Burscough sign, as recommended by the Street Scene Working Group.
- f) To resolve to accept the quotation to cut the 8 x Hornbeam Trees on the main street in the village by 50%, as recommended by the Street Scene Working Group.
- g) To resolve to accept the quotation to remove 8 x lights from the Hornbeam Trees in the main village, redress with 8 x lights on the Hornbeam Trees in the main village and redress 6 x lights on the trees on the Canal bank and at Smithy Walk, as recommended by the Street Scene Working Group.
- h) To resolve to accept the quotation for the floral displays in Burscough areas, as recommended by the Street Scene Working Group.
- i) To resolve to accept purchase 35 Jubilee Lamp Post signs, as recommended by the Street Scene Working Group.
- j) To resolve to provide funding of £125. To buy wool for the Platinum Jubilee Celebrations, as recommended by the Street Scene Working Group.
- k) To accept the draft changes to the Contract for Christmas Lighting erection, storage and removal and resolve to go out to tender, as recommended by the Street Scene Working Group.
- l) To note the defibrillator positioned on the A59 was used on the 12th February 2022.

12 Civic Events

- a) To note the minutes of the Civic Events Working Group of 21st February 2022.
- b) To note the Terms of Reference agreed at the meeting of the 21st February 2022, for the Civic Events Working Group.
- c) To resolve to accept the recommendation from the Civic Events Working Group to hold a Fireworks display on Sunday 5th June 2022.

13 Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group of 16th February 2022.
- b) To resolve to write to LCC Highways and the Canal and River Trust

outlining concerns over pedestrians using the bridge, disabled people and people with prams. To also ask what options are there regarding the bridge and what would be the costs of each of these options? Has any work on this already taken place?

- c) To resolve to write to the Police asking for a representative to attend a Town Council meeting, if possible, in April to talk about the implications of the New Highway Code and what this means for areas with no pavements such as Runnel Brow Bridge?
- d) To resolve to put the changes to the Highway Code on the Town Council website.
- e) To resolve to write to LCC requesting a face-to-face meeting, if possible, at a Town Council meeting regarding the Orrell Lane Parking Scheme, to discuss options and to address concerns raised.

14 Foodbank

- a) To note the thank you to Burscough Town Council in support of the food bank and for supporting by helping with the foodbank leaflet and funding the distribution.

15 Climate Change

- a) Resolve to take forward any climate and environmental ideas reported from the Town Council.

There will be a confidential meeting of the Town Council following this meeting when members of the public, Borough and County councillors will be excluded.

Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 13th April 2022 starting at 7pm.

Jackie Maguire
Clerk to Burscough Town Council
1st March 2022

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