

**Burscough Town Council Meeting**  
**held on Wednesday 9<sup>th</sup> February 2022 at Burscough Village Primary School,**  
**Colburne Close starting at 7pm**

Present

Cllr B Kennedy Chairman  
Cllr J Crawford  
Cllr C Dereli  
Cllr D Hardisty  
Cllr D Moss  
Cllr N Pollington  
Cllr C Ryley  
Mrs J Maguire Clerk  
Mrs S Gill Deputy Clerk

**MINUTES**

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| 114. | <u>Welcome</u><br>The Chairman opened the meeting with a warm welcome.  |
| 115. | <u>Apologies</u><br>Apologies were received from Cllrs Bailey, Booth, Burns, Horsley and Tribe; these were accepted by the Councillors present at the meeting.  |
| 116. | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u><br>None.   |
| 117. | <u>To receive any issues raised by members of the public</u><br>Two members of the public were present and made the following comment: - <ul style="list-style-type: none"><li>• Requested data from previous traffic surveys at Runnel Brow Bridge.<br/>Action: - Traffic Issues group to further discuss at the next meeting, resident invited. Action: - Clerk to check on responses from Lancashire County Council Highways.</li><li>• Burscough Racquet &amp; Fitness Centre, consultation date extended until 2<sup>nd</sup> March 2022. Action: - Clerk to write to all primary and secondary schools to encourage pupils and parents to engage with the process.</li><li>• Lord Derby bequeathed the land around the sports centre to be used by children and residents of Burscough.</li></ul> |
| 118. | <u>Comments from Borough and County Councillors</u><br>Cllr Clandon reported: - <ul style="list-style-type: none"><li>• Clean and Green Team had tidied the area around Bobby Langton Way following a number of incidents with regard to fly tipping.</li><li>• The owner of the Barron's Club had met with representatives from West</li></ul>   |

Lancashire Borough Council.

Cllr Dereli reported: -

- Station House building, planning officers are in discussions with network rail regarding disabled access to the platform.
- The development on Liverpool Road South, concern that the road will not be adopted.
- Yew Tree Farm development no available seating or litter bins on the estate. Green and Clean Team would need to know where the bins are positioned in order to make litter collections.
- Received a copy of companies who are able to conduct traffic surveys.

119. Previous Minutes of the Full Town Council Meeting held on 19<sup>th</sup> January 2022  
Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 19<sup>th</sup> January 2022, were approved. These were proposed by Cllr Ryley and seconded by Cllr Moss with a unanimous vote to be duly signed by the Chairman.

120. Finance

a) The following payments were approved at the meeting of 9<sup>th</sup> February 2022. Proposed by the Chairman and seconded by Cllr Ryley with a unanimous vote. It was formally noted that the Chairman and Cllr Crawford would authorise the online payments.

Month 11 - Approved February 2022

F o l i o  R e f		Payee	Reference	Description	Online /SO/D D	Amount
193	31/1 2/20 21	Alpha Business Products	Inv 62131	Photocopier Usage to 31/12/2021	On Line	56.25
194	21/0 1/20 22	iData Destruction Ltd	Inv 44741	Confidential waste paper disposal - 3 sacks	On Line	17.82
195	24/0 1/20 22	NRE Surveyors	D11603	Office lease (February 2022)	SO	475.00
196	28/0 1/20 21	Kings Chambers	Ref 490204	Mr V Fraser QC Planning Advice	On Line	4,800.00
197	01/0 2/20 22	Employee 08	Expenses	Purchase of Firefox Mozilla Lifetime licence re Pension payments	On Line	8.99
198	02/0 2/20 22	Employee 07	Expenses	Zoom Dec'21, Jan'22, Feb'22 & purchase 2xPen Drives	On Line	57.15
199	01/0 2/20 22	People's Pension (B&CE Holdings Ltd)	01/02/2022	Pension re JanuarySalaries 2022	DD	563.31
200	01/0 2/20 22	Employee 07	01 February 2022	January 2022 Salary	SO	1,689.53
200	01/0 2/20	Employee 08	01 February 2022	January 2022 Salary	SO	760.05

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2022	01/02/22	HMRC	428PH00126651	Tax & NI period ending 05/102/2022	On Line	671.49
2023	01/12/21	NorthWest Flags	21787/011221/38	Bunting & Flag re Queens Jubilee	On Line	524.99
2024	13/01/22	B&C Energy Solutions Ltd	Inv E5580 Ref 4382	Replace 13x logo's on bus shelters	On Line	708.00
2025	31/01/22	Shaw Savage Business Services Ltd	IN00064939	A4 Paper & Paperclips	On Line	53.86
2026	27/01/22	T & CA & D Ainscough T/A T & CA Ainscough	INV 5400	Completion of Crabtree Lane Drainage works as per PO120	On Line	1,440.00
2027	31/01/22	DYSE Ltd	Inv LM22003-INV01	Solar PV Assessment	On Line	960.00
2028	19/01/22	Defib Machines Limited	INV 62053	Annual charge for Defib cabinet	On Line	438.00
2029	19/01/22	Defib Machines Limited	INV 62052	Annual charge for Defib £365 plus deposit £150(No VAT on deposit)	On Line	588.00
2030	25/01/22	Burscough Village Primary School	Dec21/Jan22 re 08016 School	Room Hire 8 Dec'21 & 12,19 & 24 Jan'22	On Line	95.00
2031	02/02/22	Peter Hamilton	Consultant Fees	Legal opinion &work/Liaise with Kings Chambers Clerk	On Line	750.00
<b>Total for month</b>						<b>£14,657.44</b>

#### 121. Capital Works Project

- a) The Chairman provided an update explaining the Interchange tender documents were complete and these would be sent out to our approved list of contractors with a return date of 16<sup>th</sup> March 2022, with a 2–3-month contract period.
- b) The Clerk informed the Town Councillors present that she was awaiting an update from our Solicitors with regard to an additional covenant attached to the land on Moss Lane.

#### 122. Local Plan Consultation

- a) The responses were noted by the Town Council, these were provided to West Lancashire Borough Council within timescale.

#### 123. Newsletter and Publicity Working Group

- a) The minutes of the Newsletter and publicity Working Group of 2<sup>nd</sup> February 2022 were noted.

#### 124. Street Scene Working Group

- a) The minutes of the Street Scene Working Group of 12<sup>th</sup> January 2022 were noted.

#### 125. Civic Events

- a) The minutes of the Civic Events Working Group of 24<sup>th</sup> January 2022

were noted.

126 Traffic Issues Working Group

- a) The minutes of the Traffic Issues Working Group of 19<sup>th</sup> January 2022 were noted.
- b) The Town Council referred the response letter from Lancashire County Council regarding the Parking Scheme, back to the Traffic Issues Working Group for further discussion.

127 Shaws and Crabtree Level Crossing

- a) The update from Network Rail following the 2021 consultation was noted. Action: - Clerk to email on behalf of the Town Council.

128 Office Lease Martland Mill

- a) The Town Council noted the change of License Agreement for the lease of the Town Council office space from the 1<sup>st</sup> March 2022.
- b) **It was resolved to accept the increase of the lease from £475 to £525. Proposed by the Chairman and seconded by Cllr Hardisty.**  
**Action: - Clerk to sign the new agreement.**

129 Burscough Racquet and Fitness Club

- a) Action: - all Town Councillors to add their comments to the consultation for the fitness club by 2<sup>nd</sup> March 2022.
- b) Action: - Clerk to email all the schools in Burscough informing of the consultation encouraging parents / pupils to add their comments online.

130 Climate Change

- a) To note the minutes of the Climate Action Working Group of 18<sup>th</sup> January 2021.
- b) Action Clerk and Cllr Dereli to write to Rosie Cooper MP regarding IDBs.

Meeting closed 8:48pm

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