

Burscough Town Council Meeting
To be held on Wednesday 13th April 2022 at Burscough Village
Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 13th April 2022

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.
5. To receive comments from County and Borough Councillors.
6. To approve the minutes of the previous Town Council meeting of 9th March 2022.
7. **Finance**
 - a) To note the Community Infrastructure monies receipts for the financial year 1st October 2021 to 31st March 2022.
 - b) To approve the schedule of payments at the Town Council meeting of 13th April 2022 and agree authorisers.

Month 1 - Approved April 2022

	Payee	Reference	Description	Online/S O/DD	Amount
06/04/ 2022	Royal British Legion (RBLI Shop)	RBLI Platinum Jubilee 2022	35 x Jubilee Lamp Post Signs	On Line	163.58
01/04/ 2022	Employee 07	Salary March 2022	Salary re March 2022 paid April 2022	SO	1,689.53
01/04/ 2022	Employee 08	Salary March 2022	Salary re March 2022 paid April 2022	SO	760.05
01/04/ 2022	HMRC	428PH00126 651	Tax & NI period ending 31/03/2022	On Line	960.03
01/04/ 2022	People's Pension (B&CE Holdings)	01/04/2022	Pension re March Salaries 2022 & backpay	DD	681.58

	Ltd)				
24/03/2022	LALC	2223138	LALC Membership 01/04/2022 - 31/03/2023	On Line	1,025.67
28/02/2022	WaringCollins	INV-0226	Artwork & printing for Town Council Newsletter	On Line	772.00
28/02/2022	Alpha Business Products	63559	Photocopier Usage to 28/02/2022	On Line	133.98
09/03/2022	Champion Newspapers	9453737	Burscough Food Bank leaflet distribution	On Line	133.60
09/03/2022	Champion Newspapers	9453736	Burscough Town Council Newsletter ditribution	On Line	144.43
24/02/2022	Yates Playgrounds Ltd	INV-1984	Inspection of Mere AvePlayground (Feb'22)	On Line	30.00
22/03/2022	Yates Playgrounds Ltd	INV-1996	Inspection of Mere AvePlayground 15.03.2022	On Line	30.00
22/02/2022	Knitting Group	Donation for wool	Donation to knitting group re wool purchase for Jubilee decorations	On Line	210.00
01/04/2022	Grenke Leasing Ltd	0000154490 /2022	Photocopier lease 01/04/2022-30/06/2022	On Line	159.84
24/03/2022	Illumidex UK Ltd	INV - 3103	Remove existing lights from 8 trees along L'pool Rd	On Line	384.00
06/04/2022	P&R Electrical Contractors Ltd	Inv-10209	Supply & fit bulbs in uplighters Burscough Bridge & tale of Burscough sign	On Line	372.00
01/04/2022	SLCC	MEM238812 -1	Annual membership fee re Jackie Maguire (1001703)	On Line	234.00
01/04/2022	Employee 7	Zoom Fees April 2022	Zoom Fees April 2022 reimbursement	On Line	14.39
	total for month				£7,898.68

8. Interchange Building

- a) To accept the recommendation from Seeds Architects to accept the tender from CBES subject to the Town Council signing the lease agreement with Network Rail.
- b) To resolve to sign the lease agreement with Network Rail for a 25-year period, which has been agreed by our Solicitors / Chairman / Clerk in consultation with the Vice Chairman and as Proper Officer to the Town Council authorised the Clerk to sign the lease agreement.

9. Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group of 23rd March 2022.
- b) To resolve to accept the advert detail as recommended by the Street Scene Working Group.
- c) To resolve to accept the quotation from Champion News for input into the Champion Newspaper on Wednesday 20th April 2022 for 1 week.
- d) To resolve to accept the quotation from P & R Electrical to replace internal parts to a faulty pavement light at Burscough Bridge sign.
- e) To resolve to accept the quotation for 50 Jubilee Stickers and 100 Funded by Burscough town Council stickers.

10	<p><u>Members Code of Conduct</u></p> <p>a) To resolve to accept the amended Members Code of Conduct as provided by West Lancashire Borough Council in order to form Burscough Town Councils Constitution.</p>
11	<p><u>Local Government Boundary Commission</u></p> <p>a) To note the Commission has now completed its review and have made their final recommendations.</p>
12	<p><u>Newsletter and Publicity Working Group</u></p> <p>a) To note the minutes of the Newsletter and Publicity Working Group and the timeline for the next issue.</p>
13	<p><u>Ormskirk – Burscough Linear Park</u></p> <p>a) To note the email response from West Lancashire Council with regard to fund the Toucan crossing.</p>
14	<p><u>Civic Events</u></p> <p>a) To note the minutes of the Civic Events Working Group of 4th April 2022.</p> <p>b) To resolve to book Banks Band to play at the 5th June Platinum Jubilee Celebrations at St John’s at a cost of £300</p> <p>c) To resolve to book Skelmersdale Band to play at the Centenary Commemorations of the Lathom and Burscough War Memorial on the 21st August at a cost of £350</p> <p>d) To resolve to book Skelmersdale Band to march at the Remembrance Sunday Commemorations on the 13th November at a cost of £250</p> <p>e) To resolve to book Banks Band to play at the Remembrance Sunday Commemorations on the 13th November at a cost of £300</p> <p>f) To resolve to pay £1400 to facilitate Traffic Management on Remembrance Sunday</p> <p>g) To resolve to hold a fireworks display with music at the 5th June Platinum Jubilee Celebrations at The Cricket Club at a cost of £3000</p> <p>h) To resolve to hire a DJ to play at the 5th June Platinum Jubilee Celebrations at The Cricket Club at a cost of £180.</p> <p>i) To resolve to accept the draft advert to advertise the Platinum Jubilee Finale and consider input to the Champion News.</p>
15	<p><u>Climate Change</u></p> <p>a) Resolve to take forward any climate and environmental ideas reported from the Town Council.</p>
16	<p><u>Fracking within West Lancashire area</u></p> <p>a) To resolve to write to West Lancashire Borough Council / Lancashire County Council that Burscough Town Council oppose any fracking in</p>

West Lancashire. We would also welcome the view on the position from West Lancashire Borough Council / Lancashire County Council.

There will be a confidential meeting of the Town Council following this meeting when members of the public, Borough and County councillors will be excluded.

Date of next Town Council Meeting and Annual Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 11th May 2022 start time to be confirmed at this meeting.

Jackie Maguire
Clerk to Burscough Town Council
7th April 2022



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