

## Burscough Town Council Meeting

### To be held on Wednesday 11<sup>th</sup> May 2022 at Burscough Village Primary School, Colburne Close starting after the Annual Town Council Meeting

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK. ANY RESIDENT WISHING TO ATTEND THE MEETING YOU WILL BE REQUIRED TO ADHERE TO SOCIAL DISTANCING AND WEAR A FACE MASK

### Agenda

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 11<sup>th</sup> May 2022*

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.*
5. To receive comments from County and Borough Councillors.
6. To approve the minutes of the previous Town Council meeting of 13<sup>th</sup> April 2022.
7. Finance
  - a) To note the minutes of the Finance Working Group minutes dates 28<sup>th</sup> April 2022.
  - b) To resolve to accept the end of year accounting calculations 2021/22 as recommended by the Finance Working Group.
  - c) To resolve to accept the Annual Governance and Accountability Return for the financial year 2021/2022.
  - d) To note the dates of excise of Public Rights and Publication.
  - e) To approve the schedule of payments at the Town Council meeting of 11<sup>th</sup> May 2022 and agree authorisers.

Month 2 - Approved May 2022

F o l i o R e f	Payee	Reference	Description	Online/SO /DD	Amount

19	21/03/2022	NRE Surveyors	D11790	Office lease (April 2022)	SO	525.00	
20	28/04/2022	P&R Electrical Contractors Ltd	Inv - 10114	Purchase of 2 x cone trees for Christmas display	On Line	6,180.00	
21	20/04/2022	Champion Newspapers	Inv - 9455441	Xmas lighting contract advert	On Line	216.00	
22	01/05/2022	People's Pension (B&CE Holdings Ltd)	01/05/2022	Pension re April Salaries 2022	DD	585.03	
23	01/05/2022	Employee 07	Salary April 2022	Salary re April 2022 paid May 2022	SO	1,728.20	
24	01/05/2022	Employee 08	Salary April 2022	Salary re April 2022 paid May 2022	SO	777.77	
25	01/05/2022	HMRC	428PH00126651	Tax & NI period ending 30/04/2022	On Line	758.46	
26	24/04/2022	Mwinnard Landscapes Ltd	Inv - 113	Shelters cleaned & Ad Hoc duties carried out Feb, Mar & Apr 2022	On Line	1,392.50	
27	11/05/2022	Employee 7	Expenses	Lalc Mtg mileage & Zoom fees re May 2022	On Line	25.19	
28	11/05/2022	Employee 8	Expenses	Mileage re NatWest Bank & Lalc Mtg	On Line	5.40	
29	05/06/2022	Fantastic Fireworks	Inv 18477	Firework Display at Cricket Club re Platinum Jubilee 5/6/2022	On Line	3,600.00	
30	07/04/2022	Yates Playgrounds Ltd	INV-2001	Spids battery remove,recharge & replace 13 at New Lane	On Line	312.00	
31	07/04/2022	Yates Playgrounds Ltd	INV - 2002	Spids battery remove,recharge & replace 113 at Mill Lane,Red Cat 52 & Red Cat end	On Line	499.20	
32	07/04/2022	Yates Playgrounds Ltd	INV - 2004	Playground Inspection 7.4.22 - Mere Ave	On Line	30.00	
33	31/03/2022	Alpha Business Products	INV - 63701	Photocopier Usage to 31/03/2022	On Line	9.74	
34	14/04/2022	Shaw Savage Business Services Ltd	IN00065626	Copier Paper, file dividers & paperclips	On Line	71.69	
35	25/04/2022	NRE Surveyors	D11868	Office Lease (May 2022)	SO	525.00	
		<b>Total for month</b>					<b>£17,241.18</b>

8.

### Interchange Building

- a) To receive an update from the Chairman and Clerk.
- b) To resolve to authorise the Deputy Clerk to sign the Lease Agreement for the Interchange Building in the absence of the Clerk, in consultation with the Chairman and Vice Chairman.

9.

### Police and Crime Commissioner

- a) To note the response from the Police and Crime Commissioner.
- b) To consider a further response from Burscough Town Council.

10

### Street Scene Working Group

- a) To resolve to accept the recommendation from Street Scene Chairman to appoint a contractor for the Christmas Lighting Contract.

11

### Newsletter and Publicity Working Group

- a) To note the minutes of the Newsletter and Publicity Working Group dated 26<sup>th</sup> April 2022 and the timeline for the next issue.

12

### Footway Runnel Bridge

- a) To note the response from Chorley and West Lancashire Traffic Team.

13

### Puffin / Toucan Crossing on the A59

- a) To note the response from Lancashire County Highways Department.

14

### Climate Change

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- a) Resolve to take forward any climate and environmental ideas reported from the Town Council.

*There will be a confidential meeting of the Town Council following this meeting when members of the public, Borough and County councillors will be excluded.*

Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 8<sup>th</sup> June 2022 at 7pm.

Jackie Maguire  
Clerk to Burscough Town Council  
7<sup>th</sup> April 2022









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