

**Burscough Town Council Meeting**  
**held on Wednesday 11<sup>th</sup> May 2022 at Burscough Village Primary School,**  
**Colburne Close starting at 7:15pm**

Present

Cllr B Kennedy Chairman  
Cllr C Dereli  
Cllr J Horsley  
Cllr C Ryley  
Cllr B Bailey  
Cllr J Crawford  
Cllr N Pollington

Jackie Maguire. Clerk  
Mrs S Gill Deputy Clerk/RFO

**MINUTES**

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| 001. | <u>Welcome</u><br>The Chairman opened the meeting with a warm welcome and special thank you to the police for their attendance at the meeting and confirmed the meeting was quorate.  |
| 002  | <u>Apologies</u><br>Apologies were received from Cllr Burns and Cllr Moss, these were accepted by the Councillors present at the meeting.   |
| 003. | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u><br>Cllr J Crawford & Cllr B Bailey – Item 9 – Non Pecuniary  |
| 004. | <u>To receive any issues raised by members of the public</u><br>A resident is still not satisfied with the results of previous enquiry regarding wanting a traffic count carried out by LCC on Runnel Bridge/School Lane. He wants more investigation into historic counts which can then be compared with more up to date traffic counts. The member of Public has previously given Cllr E Pope photographic and written documentation evidence to which he has still not received a reply. <b>See Item 12</b><br><br>A resident raised a point at the Planning & Footpaths Committee meeting, which the Clerk had investigated and provided a response from United Utilities, he advised that he had passed the information to the Tenanted Farmer on Higgins Lane/Crabtree Lane. He raised a further point, but was requested by the Town Council to discuss it at the next Planning & Footpaths Committee meeting in June. <b>Action – Deputy Clerk to add to agenda of the Planning &amp; Footpaths Committee.</b> |

005. Comments from Borough and County Councillors  
No Borough or County Councillors present, the attending Police officers were asked if they wished to introduce themselves.  
Attending were PC Tracy McKenna and PCSO Fiona Rowe, who informed the meeting that moving on after Covid with restrictions being lifted they want to start being a more visible presence locally and were looking to seek information from members of the public as to where help is required regarding anti-social/nuisance behaviour and any hotspots requiring a police presence. There were several issues of concern raised regarding traffic and speeding issues which they have taken on board and are passing to the relevant police departments. As well as 999 or 101 phone lines there is also a website – Lancashire Talks where people can report crimes. They will also send any future information through the Clerk to be published in Burscough Town Council Newsletter and onto Town Council website and FaceBook page and hope to be able to attend more regularly the Town Council monthly meetings.  
**Action- PCSO will forward the link for ‘Lancashire Talk’ to the Clerk who will publish it on Town Council website and FaceBook page.**
006. Previous Minutes of the Full Town Council Meeting held on 13<sup>th</sup> April 2022  
Cllrs received a copy of the minutes prior to the meeting. It was agreed that item 150 required an amendment to narrative and the it should be ‘Hoscar Moss Road’ not just ‘Hoscar Moss’. It was resolved that after the amendment the minutes of the full Town Council Meeting dated 13<sup>th</sup> April 2022, were approved. These were proposed by Cllr Ryley and seconded by Cllr Crawford with a unanimous vote and signed by the Chairman.
007. Finance
- a) The previous minutes of the Finance working group dated 28<sup>th</sup> April 2022 were noted
  - b) It was resolved to accept the end of year accounting calculations 2021/22  
Proposed by Cllr Ryley, seconded by Cllr Crawford with a unanimous vote and signed by the Chairman**
  - c) It was resolved to accept the Annual Governance and Accountability Return for the financial year 2021/22. Proposed by Cllr Kennedy, seconded by Cllr Ryley with a unanimous vote and signed by the Chairman.**
  - d) The Excise of Public Rights and Publication dates were noted.
  - e) The following payments were approved at the meeting of 11th May 2022. Proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote. It was formally noted that Cllr Kennedy and Cllr Crawford would authorise the online payments.

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
19	NRE Surveyors	D11790	Office lease (April 2022)	SO	525.00
20	P&R Contractors Ltd	Inv-10114	Purchase of 2 x cone trees for Christmas display	On Line	6,180.00
21	Champion Newspapers	Inv-9455441	Xmas lighting contract advert	On Line	216.00
22	People's Pension (B&CE Holdings Ltd)	01/05/2022	Pension re April Salaries 2022	DD	585.03
23	Employee 07	Salary April 2022	Salary re April 2022 paid May 2022	SO	1,728.20
24	Employee 08	Salary April 2022	Salary re April 2022 paid May 2022	SO	777.77
25	HMRC	428PH00126651	Tax & NI period ending 30/04/2022	On Line	758.46
26	Mwinnard Landscapes Ltd	Inv - 113	Shelters cleaned & Ad Hoc duties carried out Feb, Mar & Apr 2022	On Line	1,392.50
27	Employee 7	Expenses	MLalc Mtg mileage & zoom fees re May 2022	On Line	25.19
28	Employee 8	Expenses	Mileage re NatWest Bank & LALC Mtg	On Line	5.40
29	Fantasdtic Fireworks	INV 18477	Firework Display at Cricket Club re Platinum Jubilee 5/6/2022	On Line	3,600.00
30	Yates Playgrounds Ltd	INV-2001	Spids battery remove, recharge & replace 13 at New Lane	On Line	312.00
31	Yates Playgrounds Ltd	INV - 2002	Spids battery remove, recharge & replace 113 at Mill Lane, Red Cat 52 & Red Cat end	On Line	499.20
32	Yates Playgrounds Ltd	INV - 2004	Playground Inspection 7.4.22 - Mere Ave	On Line	30.00
33	Alpha Business Products	INV - 63701	Photocopier usage to 31/03/2022	On Line	9.74
34	Shaw Savage Business Services Ltd	IN00065626	Copier Paper, file dividers & paperclips	On Line	71.69
35	NRE Surveyors	D11868	Office Lease (May 2022)	SO	525.00
<b>Total for month</b>					<b>£17,241.18</b>

008.

### Interchange Building

- a) The Chairman informed the meeting that he had had a pre-contract meeting with Seed Architects and CBES, the building contractor in regard to the interchange refurbishment the contract will not be signed until the lease agreement is signed. Once the contract is signed with CBES there will be a lead time of 6wks and 6wks on site work equalling a completion time of 12 wks. There will be a pre start meeting on site to confirm final renovation details, there will be an interim payment to the contractors with a final contract payment held for 12 months to ensure all defects are remedied before final payment. The clerk confirmed we now have written agreement to the internal works refurbishment from Network Rail. We are awaiting confirmation from the Statuon Master to

use car park spaces for a temporary compound for the contractors during the refurbishment.

- b) It was resolved that in the absence of the Clerk that the Deputy Clerk, in consultation with the Chairman and vice chairman would have the authority to sign the lease agreement for the Interchange Building. Proposed by Cllr Kennedy and seconded by Cllr Ryley with a unanimous vote.**

009. Police and Crime Commissioner

- a) Cllr Crawford gave thanks to Cllr Bailey for bringing this to the Police Commissioners attention and aiding the acceleration and progression of the matter, but it appears that there are more issues which have still not been dealt with in this report, and that Cllr Crawford disputes that there was any blocking of the entrance
- b) Action – Clerk to respond to letter stating unhappy with response received and request a face-to-face meeting with either Police Commissioner or his deputy to discuss the matter further.**

010 Street Scene Working Group

It was resolved to accept the recommendation from Street Scene Chairman to award the 3 year Christmas lighting contract to Illumidex. Proposed by Cllr Kennedy and seconded by Cllr Pollington with a unanimous vote. **Action :- Clerk to send a letter of notification and organise the removal of the lighting in storage**

011 Newsletter and Publicity Working Group

The minutes of the Newsletter and Publicity working Group dated 26th April 2022 and the timeline for the next issue were noted.

012. Footway Runnel Bridge.

The response from the Chorley & West Lancashire Traffic Team were noted and the issue appears to be that the non injury incidents on the bridge are not being reported to police, via the 101 system or on line portal, so they recommend there is no evidence triggering the need for a further road safety scheme. The other major concern which is being overlooked is the pedestrian aspect of bridge and the issues with Lancashire County Council not providing information about any surveys which have been completed on the Runnel Bridge or in the Burscough area. **Action – Clerk to liase with Cllr E Pope regarding the photographic & written documented evidence supplied by a Burscough Resident and to ascertain if Lancashire County Council has responded to this and the other issues which were previously raised.**

013. Puffin/Toucan Crossing on the A59

The response letter from Highways & Transport, Lancashire County Council was noted. Cllrs raised concerns regarding the fact that the crossing was subject to the completion of the development, when it was previously understood that the money was already available. In view of the recent serious accident on the A59 in that area and the new Highways Code laws regarding pedestrians it highlights the need for a crossing in that area to ensure pedestrian safety. **Action- (a) Cllr Dereli to look at previous e-mails received to see if any reports of different funds which were available for the crossing.**  
**(b) Clerk to reply to Lancashire County Council highlighting the urgent need for a crossing in that area with regard to the recent serious accident and irrespective of the development proceeding or not, and to ensure pedestrian safety.**

014. Climate Change  
Cllr Dereli explained that climate change is such a vast and complex subject it would be good if the council could set up workshops to provide interactive discussion, information for members of the public. Once we have the new office space available in the refurbished Interchange Building this could be achieved. **Action :- Cllr Dereli would start by canvassing people to gather views on what the general public wanted and required in preparation for future workshops.**

The next meeting of the Town Council will be held at Burscough Village Primary School, Colburne Close on Wednesday 8<sup>th</sup> June 2022 starting at 7pm

Meeting closed 8:39pm