

**Burscough Town Council Meeting**  
**held on Wednesday 9<sup>th</sup> March 2022 at Burscough Village Primary School,**  
**Colburne Close starting at 7:00pm**

Present

Cllr B Kennedy Chairman  
Cllr C Dereli  
Cllr D Hardisty  
Cllr J Horsley  
Cllr C Ryley  
Cllr D Moss  
Cllr J Crawford  
Cllr J Tribe  
Cllr N Pollington

Mrs S Gill Deputy Clerk/RFO

**MINUTES**

131.	<u>Welcome</u> The Chairman opened the meeting with a warm welcome and confirmed the meeting was quorate.
132	<u>Apologies</u> Apologies were received from the Cllrs Burns, Booth and Bailey; these were accepted by the Councillors present at the meeting.
133.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
134.	<u>To receive any issues raised by members of the public</u> One member of the public was present and made the following comments:- <ul style="list-style-type: none"><li>• With regard to the Ukraine situation it had been brought to his attention that Burscough residents were happy to offer rooms in their own home to accommodate any refugees but did not know how to get their offer recognised. This was discussed at length and also that interpreters would be required in regard to language barriers and completing of documentation. <b>Action – Deputy clerk to write to WLBC to request they form some kind of register for people who have accommodation to offer refugees and also a register of interpreters and for a link to be made available to members of the public .</b></li><li>• It was also discussed that the Town Council may look into some sort of twinning arrangement with a Ukraine Town.</li></ul>

- It was commented that whilst the defibrillator was a fantastic idea, however people were worried about using it and that maybe the Town Council should use their website to advertise how to use them and to direct people to 'YouTube' videos on how to use them, this was discussed and it was decided that You Tube could be misleading, and the Town Council had already advertised the defibrillator & how to use on website, Newsletter and Facebook page. **Action – Deputy Clerk to check with the defib company and see if they had any advertising material explaining the correct method of using the defibrillator and post this onto Town Council website and Face Book page**

135. Comments from Borough and County Councillors

Cllr Derelli commented that she might attend the WLBC planning committee regarding the UBH site

136. Previous Minutes of the Full Town Council Meeting held on 9<sup>th</sup> February 2022

Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 9<sup>th</sup> February 2022, were approved. These were proposed by Cllr Ryley and seconded by Cllr Moss with a unanimous vote to be duly signed by the Chairman.

137. Finance

- a) The following payments were approved at the meeting of 9<sup>th</sup> March 2022. Proposed by Cllr Hardisty and seconded by Cllr Horsley with a unanimous vote. It was formally noted that Cllr Moss and Cllr Crawford would authorise the online payments.

**Month 12 - March 2022**

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
212	Plantscape Ltd	14008537	Christmas tree hanging planters	On Line	8,262.00
213	Bath Publishing	BP14544	Neighbourhood Planning reference books	On Line	56.00
214	Alpha Business Products	62615	Photocopier Usage to 31/01/2022	On Line	164.41
215	Derian House Childrens Charity	Defib Donation	Purely Pizza annual electric supplyre defib - donated to Derian House	Chq (300013)	25.00
216	Burscough Foodbank	Chairmans allowance	Chairmans allowance donated to Burscough Foodbank	On Line	200.00
217	P&R Eletrical Contractors Ltd	10110	Christmas electrical fittings,lights,maintenance & storage	On Line	3,420.00
218	Illumidex UK Ltd	Inv 3096	switch off power supply & remove existinfg ligths to 6 trees	On Line	240.00
219	Shaw Savage Business Services Ltd	IN00065188	Copier paper, optical mouse,stationery etc.	On Line	57.22
220	Employee 07	Expenses Feb/Mar 2022	Mar'22 zoom fees & mobile exp oct'21-Feb'22	On Line	192.51

221	Cllr Brian Bailey	Expenses (6mths)	Cllr expenses Oct'21-Mar'22	On Line	110.45
222	Mwinnard Landscapes Ltd	INV 97	Clean shelters Oct'21-Jan'22 & Ad-hoc duties	On Line	1,685.00
223	People's Pension (B&CE Holdings Ltd)	01/03/2022	Pension re February Salaries 2022	DD	563.31
224	Employee 07	01 March 2022	February 2022 Salary	SO	1,689.53
225	Employee 08	01 March 2022	February 2022 Salary	SO	760.05
226	HMRC	428PH00126651	Tax & NI period ending 05/03/2022	On Line	671.49
227	NRE Surveyors	D11720	Office lease (March 2022)	SO/On Line	525.00
	<b>Total for month</b>				<b>£18,621.97</b>

Cllr Ryley commented that he commended the Chairman on the use of his allowance being donated to the Foodbank. The Chairman thanked the Clerk for bringing to his attention that he could use his allowance in this way.

138. Capital Works Project

- a) The Chairman informed the meeting that the interchange refurbishment was at present out to tender and the tenders were due to be in by 18<sup>th</sup> March. The planning decision regarding the change of building use to class F (Community use) and Class E (Office use) seems to have gone from the planning list for the 16<sup>th</sup> March. **Action – Deputy Clerk to check with WLBC planning dept as to the status of the planning application to ensure that work will be able to commence once tenders agreed.**
- b) The Chairman informed the meeting that the gift of land on Moss Lane was in the hands of the solicitors and that the hold up appeared to be due to the covenant which needs to be drawn up regarding that the land may NOT be used for development in the future but kept as open green space for community use only.

139. Ormskirk – Burscough Linear Park

- a) Councillors present discussed the difference between a Toucan and puffin crossing and agreed that a crossing was definitely needed in that area. It was noted that the developer was prepared to pay for the puffin crossing and it was agreed that there was no justification in spending £27,784 extra for the Toucan crossing.
- b) **Action – It was proposed by the Chairman and seconded by Cllr Ryley with an unanimous vote, that the Town Council disagreed with the expenditure for a Toucan crossing but they still require the Developer to pay for and install a Puffin crossing as soon as possible. Clerk to inform WLBC Aidan Manley of the decision**

140 Newsletter & Publicity Working Group

It was noted that the Burscough Town Council's Newsletter along with the foodbank leaflet was distributed with the Champion newspaper today .

141. Street Scene Working Group

- a) The minutes of the Street Scene Working Groups of 16<sup>th</sup> February and 22<sup>nd</sup> February were duly noted.
- b) **It was resolved to accept the quote of £220 from Michael Moore for the staining and painting of the bench on the canal side. Proposed by Cllr Moss and seconded by Cllr Crawford**
- c) **It was resolved to accept the quote of £200 from Mwinard Landscapes to pressure wash Burscough bridge sign, Station Approach seating area and top of the canal bridge. Proposed by Cllr Pollington and seconded by Cllr Horsley**
- d) **It was resolved to accept the quote of £120 from Mwinard Landscapes to remove green algae and repoint where required on the top of the canal bridge. Proposed by Cllr Horsley and seconded by Cllr Dereli**
- e) **It was resolved to accept the quote of £310 from P&R Electrical to replace the bulbs in the uplighters at Burscough Bridge sign and Tale of Burscough sign. Proposed by Cllr Ryley and seconded by Cllr Crawford**
- f) **It was resolved to accept the quote of £1,280 from TreeKings to cut the 8x Hornbeam trees on the Main Street in the Village by 50%. Proposed by Cllr Dereli and seconded by Cllr Pollington**
- g) **It was resolved to accept the quote of £8,715 from Illumidex UK Ltd to remove lights in the 8 x Village hornbeam trees and redress with new lights once they are cut back, also to redress with new lights the 6 x trees on canal bank & Smithy Walk. Proposed by Cllr Horsley and seconded by Cllr Hardisty**
- h) **It was resolved to accept the quote of £8,134.80 from Plantscape for the floral displays in Burscough. Proposed by Cllr Ryley and seconded by Cllr Horsley**
- i) **It was resolved to accept the quote of £163.58 from RBLI to purchase 35 x Jubilee lamp post signs. Proposed by Cllr Crawford and seconded by Cllr Horsley**
- j) **Resolved to provide £125 funding to the knitting group to purchase wool for the Jubilee celebration decorations. Proposed by Cllr Pollington and seconded by Cllr Ryley**
- k) **It was resolved to accept the changes, including the inclusion of a traffic management certification, to the contract for Christmas Lighting erection and to go out to tender. Proposed by Cllr**

**Kennedy and seconded by Cllr Ryley**

- l) It was duly noted that the defibrillator positioned on the A59 was used on the 12<sup>th</sup> February 2022 , the deputy clerk explained the method of replacement for the used defibrillator and coucillors hoped that the patient was now fully recovered

142. Civic Events

- a) The minutes of the Civic Events Working Group of 21<sup>st</sup> February were duly noted
- b) Cllr Ryley explained that this was only the 2<sup>nd</sup> meeting of this group and the Terms of Reference and agenda were not issued until the day of the meeting. It has been noted that all future agendas and papers will be issued by the secretary 7 days before the meeting and will be issued to everyone who is attending and also the Clerk of Burscough Town Council
- c) There were several issues arising from discussion, namely the timing of the setting off of the fireworks on a Sunday evening when there will be work and school the next day for residents and they would need clarification on several issues before agreement to this event. There is also a Scarecrow contest event earlier on in the day on the cricket pitch.  
**Action – Deputy clerk to seek advice from Cllr Bailey in regard to a) Are they daylight fireworks and what time will they be set off? b) When does the 1<sup>st</sup> event (Scarecrow event) finish? C) Who is responsible for insurance. D) Are the fireworks set off to music? Cllr Kennedy to enquire if Newburgh Lions are available & willing to stage a fireworks display for us for a donation to their charity and how much it will cost?**

143. Traffic Issues Working Group

- a) The minutes of the Traffic Issues Working Group of 16<sup>th</sup> February 2022 were duly noted
- b) It was resolved that the previous letter sent did not concentrate on pedestrian access to the bridge and if pedestrian lights would be viable.  
**Action – Clerk to write a letter to LCC and Canal & River Trust in light of the new Highway code and the new rights of pedestrians what options would be available for the bridge and the costs of the options. Proposed by Cllr Pollington and seconded by Cllr Kennedy**
- c) **It was Resolved that the Clerk would contact the police asking for them to attend one of the Town Council meetings, to explain the new Highway Code, and concentrating on the Runnel Bridge issue. Proposed by Cllr Hardisty and seconded by Cllr Moss**
- d) **It was resolved to put the new changes to the Highway code on**

	<p><b>both the Town Council Website and Face Book page. Proposed by Cllr Kennedy and seconded by Cllr Moss</b></p> <p><b>e) It was resolved to contact LCC to enquire what help they offer in regard to the Orrell Lane parking issues. Also to request that they have a Face-to-Face meeting to dicuss the matter. Proposed by Cllr Pollington and seconded by Cllr Crawford.</b></p>
144.	<p><u>Foodbank</u></p> <p>It was duly noted that the Food Bank was grateful for all the support given by Burscough Town Council with the foodbank leaflet and funding of the distribution. It was noted that the leaflet had been distributed with the Champion newspaper today along with the Town Council newsletter.</p>
145.	<p><u>Climate Change</u></p> <p>It was noted that it would be a good idea if the WLBC officer in charge of recycling could be invited to give a presentation on 'Recycling, Re-use and Reduce' to a future Town Council Meeting.</p> <p>It was noted that Burscough Town Council is helping the environment by managing its tree stock and using our gift of free land for green issues and not development</p> <p>The next meeting of the Town Council will be held at Burscough Village Primary School, Colburne Close on Wednesday 13<sup>th</sup> April 2022 starting at 7pm</p> <p>Meeting closed 8:50pm</p>