

Burscough Town Council Meeting
To be held on Thursday 29th September 2022 at Burscough Village
Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Thursday 29th September 2022

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.
4. To consider the co-option of Mr Teeling and Mr Ouko (*Confidential item member of the public and Borough and County Councillors will be requested to leave the meeting*)
5. To resolve to allow Cllr's Horsley and Sargent to join the Street Scene Working Group and allow Cllr Price to join the Planning and Footpaths Committee and Station Building Working Group.
6. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
7. To receive comments from County and Borough Councillors. (*Max 5 mins per Councillor*)
8. To receive any updates from the Police.
9. To approve the minutes of the previous Town Council meeting of the 13th July 2022.
10. To approve the minutes of the Extraordinary Meeting of the Town Council of the 26th July 2022.
11. Finance
 - a) To note the minutes of the Finance Working Group of 11th August 2022.
 - b) To note the breakdown of the charges for the election and consider payment of invoice.
 - c) To note the completion of the External Audit and accept the Audit Report and Certificate.

- d) To approve the schedule of payments at the Town Council meeting of the 14th September 2022 and agree authorisers.
- e) To note that the folio 114 invoice may not need to be paid direct by Burscough Town Council if Seed Architects have it in their contract, but will need to approved for payment by either Seed Architects or direct from Burscough Town Council

Month 06 - September 2022

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
102	Illumidex UK Ltd	INV 3118	1st installment of new festive lights balance due on completion of manufacture	On Line	5,940.00
103	Champion Newspapers	INV 9459825	Advert re invitation to War Memorial centenary celebration	On Line	216.00
104	Skelmersdale Prize Band	Amended Inv 21.8.22	Band played at war memorial centenary 21/08/2022 (PO 157)	On Line	350.00
105	West Lancashire Borough Council	00252028	2022 Election Recharges	On Line	1,532.00
106	Employee 07	Salary August 2022	Salary re August 2022 paid September 2022	SO	1,758.01
107	Employee 08	Salary August 2022	Salary re August 2022 paid September 2022	SO	792.52
108	HMRC	428PH00126651	Tax & NI period ending 05/09/2022	On Line	713.90
109	Mwinnard Landscapes Ltd	Inv 128	Water of baskets, planters & troughs June - July 2022	On Line	2,564.10
110	Mwinnard Landscapes Ltd	Inv 121	Bus shelter clean July & Aug, plus AdHoc cleaning of Village & Clean Interchange & bike sheds	On Line	1,340.00
111	Shaw Savage Business Services Ltd	IN00066635	Stationery - Paper, Dividers & Pencils	On Line	94.04
112	Yates Playgrounds Ltd	Inv-2045	Playground Inspection 30.8.22 - Mere Ave	On Line	30.00
113	NorthWest Flags	26887/010922/22	New ukraine Flag (5ftx3ft)	On Line	7.99
114	West Lancashire Borough Council	00274654	Site Inspections on the Interchange Building	On Line	302.40
115	Alpha Business Products	Inv 67227	Photocopier Usage to 31/08/2022	On Line	302.40
116	Cllr Brian Kennedy	Town Council Expenses	Wreath for HRH The Queen laid on the War Memorial	On Line	50.00

	117	Cllr Brian Bailey	Cllr Expenses	6 Mths device & broadband costs (50%)	On Line	85.50
		Total for month				£15,922.99
12		<u>Interchange Building</u> a) To note the minutes of the Interchange Working Group of 19 th July, 26 th July, 9 th August and 23 rd August 2022 <i>(Delegated power extraordinary meeting 26th July point 4)</i> b) Receive an update from the Chairman.				
13		<u>Street Scene Working Group</u> a) To note the minutes of the Street Scene Working Group of 30 th August 2022. b) To resolve to agree to ask Illumidex to scrap Christmas fittings points 1-22. c) To resolve to agree to ask Illumidex to scrap the real Christmas Tree lights and take up Illumidex up on their offer to lend us sets for this year with a view to purchase new sets next year.				
14		<u>Capital Works Project Working Group</u> a) To note the minutes of the Capital Works Project Working Group of 30 th August 2022. b) To resolve to start work on a Section 106 grant application for submission to WLBC.				
15		<u>Civic Events</u> a) Resolve to make a donation to the Lathom and Burscough Branch of the Royal British Legion to help with costs for the reception at the Hop Vine following the Remembrance Service on the 13 th November 2022.				
		<p><i>There will be a confidential meeting of the Town Council following this meeting when members of the public, Borough and County councillors will be excluded.</i></p> <p>Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 12th October 2022 starting at 7pm.</p> <p>Jackie Maguire Clerk to Burscough Town Council 26th September 2022</p>				



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