

Burscough Town Council Meeting
held on Wednesday 13th July 2022 at Burscough Village Primary School,
Colburne Close starting at 7pm

Present

Cllr B Kennedy Chairman

Cllr S Burns

Cllr J Crawford

Cllr C Dereli

Cllr D Moss

Cllr C Ryley

Mrs J Maguire Clerk

Mrs S Gill Deputy Clerk/RFO

MINUTES

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| 29. | <u>Welcome</u>
The Chairman opened the July meeting with a warm welcome, this also included the residents and the candidates for co-option. |
| 30. | <u>Apologies</u>
Apologies were received from Cllrs Bailey, Horsley and Pollington; these were accepted by the Councillors present at the meeting. |
| 31. | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u>
Cllr Crawford – Non pecuniary item 4 on the agenda. |
| 32. | <u>Presentation from McCarty Stone regarding preliminary proposals for land of Yew Tree Park</u>
Chris Butt Planning Consultant, Allan McInnes Flooding and Development Manager and Sean Fielding Account Manager made introductions to the Town Council and discussed plans for an elderly community and retirement village. Included in the development would be one- and two-bedroom flats and two bedroomed bungalows. They confirmed that they had made initial discussions regarding a pre planning application with West Lancashire Borough Council and had held open meeting with residents and confirmed that overall, ten residents had attended. Town Councillors asked how surface water will be removed from the development? They were informed that ‘run off’ will go into the SUDs system discharged into the pond and hydro brakes will discharge into the brook which is in a green field and has a good flow, ditches and aqua tanks. All are designed to hold water and discharge at acceptable rates. Councillors present at the meeting informed the representatives of an underground drain that comes from Manor Avenue under the Yew Tree Farm field. Representatives were thanked for their attendance. |

33.	<p><u>To consider the co-option of Mike Price and Gary Sargent</u> Town Councillors discussed confidentially both requests to join the Town Council all members voted on the suitability of each candidate.</p> <ul style="list-style-type: none"> • Mike Price was proposed by Cllr Kennedy and seconded by Cllr Crawford with a unanimous vote. It was agreed that he would join the Newsletter and Publicity and Civic Events Working Groups and take over the New Lane Ward. • Gary Sargent was proposed by Cllr Kennedy and seconded by Cllr Crawford with a unanimous vote. It was agreed that he would join the Interchange, Neighbourhood Plan and Newsletter and Publicity Working Groups and Planning and Footpaths Committee and would take over the Stanley Ward.
34.	<p><u>To receive any issues raised by members of the public</u> Members of the public were present and thanked the Town Council for all the hanging baskets, barrier baskets and flower towers throughout the village area. Another member of public thanked the Clerk for all the help and emails sent regarding anti-social behaviour at Stanley Court car park.</p>
35.	<p><u>Comments from Borough and County Councillors</u> Cllr Clandon reported: -</p> <ul style="list-style-type: none"> • Following the meeting with Mr Gregory interim Estates Manager from West Lancashire Borough Council the barriers will remain in position on Bobby Langton Way until all parties agree a way forward.
36.	<p><u>Police Report</u> The Clerk informed the Town Councillors that she continues to publish information on to our social media pages from neighbourhood alerts provided by “Lancashire in the Know”.</p>
37.	<p><u>Previous Minutes of the Full Town Council Meeting held on 8th June 2022</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 8th June 2022, were approved. These were proposed by Cllr Moss and seconded by Cllr Ryley with a unanimous vote to be duly signed by the Chairman.</p>
38.	<p><u>Finance</u></p> <ol style="list-style-type: none"> a) It was resolved to delegate to the Finance Working Group the authority to approve the August 2022 payments on the 11th August 2022 meeting starting at 2pm. Proposed by Cllr Kennedy and Seconded by Cllr Ryley. b) It was noted that the external audit is now in process. c) It was noted that the excise of public rights is underway until 22nd July 2022.

d) The following payments were approved at the meeting of 13th July 2022. Proposed by Cllr Kennedy and seconded by Cllr Dereli with a unanimous vote. It was formally noted that Cllr Moss, Clerk and Cllr Crawford would authorise the online payments.

Month 4 - Approved July 2022

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
54	Petty cash top-up from prev year	Petty Cash	Top up of petty cash from prev year	chq	94.21
55	P&R Electrical Contractors Ltd (prev paid)	Inv 10501	Xmas decs storage (3 wks) 25/05/22 - 14/06/22	O/L	180.00
56	P&R Electrical Contractors Ltd (prev paid)	Inv 10462	Xmas decs storage (17 wks) 01/02/22 - 24/05/22	O/L	1,020.00
57	Lancashire County Council (prev paid)	INV 5200253048	Professional fees re lease at Burscough Interchange	O/L	1,985.40
58	Alpha Business Products	Inv 64797	Photocopier Usage to 01/06/2022	O/L	27.80
59	Yates Playgrounds Ltd	Inv-2027	SPIDS New Lane 31/03/22-24/06/22	O/L	312.00
60	Yates Playgrounds Ltd	Inv-2028	SPIDS Mill Ln & Red Cat Ln 01/04/2022 - 24/06/2022	O/L	499.20
61	Brian Sewell	Inv - Disco	Jubilee Celebrations Music/Disco provision	O/L	180.00
62	pHpc	Inv PHP/B/011/002	Peter Hamilton consultancy services 17/04/2022 & 04/05/2022 re Neighbourhood Plan	O/L	297.50
63	Les Kirk Clocks	Inv BPC6	Annual Clock Maintenance (19/06/2022)	O/L	265.00
64	Sounds Good Ltd	INV000370	IT review report dated 21st June 2022	O/L	250.00
65	Mwinnard Landscapes Ltd	Inv 120	Plant watering June 2022	O/L	2,272.80
66	Mwinnard Landscapes Ltd	Inv 114	Shelter cleaned & Ad Hoc Duties	O/L	1,293.00
67	OPSTA	Ann Subs	Annual OPSTA membership subs until 31/03/2023	O/L	10.00
68	Yates Playgrounds Ltd	INV-2023	Playground Inspection 16.6.22 - Mere Ave	O/L	30.00
69	Yates Playgrounds Ltd	INV-2022	Playground equipment repairs,	O/L	62.40
70	Zurich Municipal	Inv 515366557	Annual liability insurance	O/L	1,460.61
71	Plantscape	Inv 14010912	Summer plant up- hanging baskets & planters	O/L	8,134.80
72	Alpha Business Products	Inv 110741	Set up charge re AlphaScan	O/L	36.00
73	Banks Brass Band	5/6/22	Jubilee Celebration	Chq	300.00
74	Grenke Leasing Ltd	Inv 0000269226/2022	Qrtly fee 01/07/2022-30/09/2022	O/L	159.84
75	Employee 07	Salary June 2022	Salary re June 2022 paid July 2022	SO	1,728.20
76	Employee 08	Salary June 2022	Salary re June 2022 paid July 2022	SO	777.77
77	HMRC	428PH00126651	Tax & NI period ending 05/07/2022	O/L	758.46
78	People's Pension	01/07/2022	Pension re June Salaries 2022	DD	585.03
79	Unity Trust Bank	20422820	Bank Charges 05/03/2022 - 03/06/2022	DD	27.15
80	Unity Trust Bank	Bank Chrgs (prev Year)	Bank Charges up to 05/03/2022 charged on account 31/03/2022	SO	27.30
81	NRE Surveyors	D12007	Office Lease (July 2022)	SO	525.00
82	Michael Moore	Inv 4137	Bench - Mill Lane restained		220.00
83	Employer 07	Expenses	Zoom	O/L	14.39
Total for month					£23,533.86

It was agreed to move Climate Change up the agenda

39. Climate Change
Town Councillors were provided with information regarding Hynet and Hydrogen, Cllr Dereli informed that she had found information that the Government is putting monies into this low carbon initiative and Hydrogen is not a green fuel, 'one to watch'.
Cllr Dereli left the meeting at 9:10pm

40. Interchange Building
a) **It was resolved to delegate to the Clerk the authority to accept the insurance quotation for the interchange building in consultation with the Chairman and Vice Chairman. Proposed by Cllr Kennedy and seconded by Cllr Ryley with a unanimous vote.**
b) It was agreed for the Clerk to organise weekly meetings of the Interchange Building as the work is progresses with the contractors.

41. Street Scene
a) The minutes of the Street Scene Working Group of 15th June 2022 were noted.
b) It was noted that the maintenance of the Crabtree bench had been added to the Grounds Maintenance Contract.
c) **It was resolved to accept the quotation to upgrade the Christmas Motifs and authorised to make of payment of 50% to place the order in time for the Christmas season. Proposed by Cllr Kennedy and seconded by Cllr Crawford with a unanimous vote.**
d) It was agreed not to hold the Best Hanging Basket and Best Front Garden competitions this year as we currently have too much work on with our move to the Interchange Building.

42. MIND Coaching Support
a) To note the minutes of the MIND meeting on 20th June 2022.
b) Councillors present received an update from the Chairman and Clerk, informing that we had recently provided a grant of £7,000 in order to support Burscough residents. Currently the Doctors surgeries are compiling a list of residents who would benefit from support.

43. Newsletter and Publicity
a) The minutes of the Newsletter and Publicity meeting were noted.

44. Civic Events
a) The minutes of the Civic Events Working Group meeting of the 13th June 2022 were noted.
b) More information was required regarding the costs of food and the reception at the Hop Vine. Action: - Cllr Ryley.

c) **It was resolved to formally invite representatives of the Lathom & Burscough Royal British Legion to the Service commemoration the 100th Anniversary of the Burscough & Lathom War Memorial to be held on the 21st August 2022. Proposed by Cllr Kennedy and seconded by Cllr Moss with a unanimous vote.**

45. Toucan Crossing

a) The email was noted from Lancashire County Council regarding the Toucan Crossing.

46. Runnels Brow Bridge

a) The letter from Lancashire County Council regarding Runnels Brow Bridge was noted.

47. Lancashire County Council Parish and Town Council Charter

a) The revised Charter was noted, Councillors agreed to keep for future reference.

Meeting closed 9.56pm

The next Town Council meeting will be held at Burscough Village Primary School, Colbourne Close, on Wednesday 14th September 2022 starting at 7pm. It was agreed there would be no meeting in August due to recess.