
Burscough Town Council Meeting
held on Thursday 29th September 2022 at Burscough Village Primary School,
Colburne Close starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr J Crawford
Cllr C Dereli
Cllr J Horsley
Cllr D Moss
Cllr N Pollington
Cllr M Price (arrival 7:30)
Cllr G Sargent
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk/RFO

MINUTES

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| 48. | <u>Welcome</u> The Chairman opened the September meeting with a warm welcome, this also included the residents and the candidates for co-option. |
| 49. | <u>Apologies</u> None. |
| 50 | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Kennedy – pecuniary item 11 folio ref 116 on the agenda. Cllr Bailey – pecuniary item 11 folio ref 117 on the agenda. |
| 51. | <u>To consider the co-option of Stephen Teeling and Ezra Ouko</u> Town Councillors discussed confidentially both requests to join the Town Council all members voted on the suitability of each candidate. <ul style="list-style-type: none">• Stephen Teeling was proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote.• Ezra Ouko was proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote. |
| 52. | It was resolved to allow Cllr’s Horsley and Sargent to join the Street Scene Working Group, Cllr Price to join the Planning & Footpaths Committee, Newsletter & Publicity and Station Building Working Groups and Cllr Sargent to join the Newsletter & Publicity Working Group. Proposed by Cllr Kennedy and seconded by Cllr Moss with a unanimous vote. |
| 53. | <u>To receive any issues raised by members of the public</u> |

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| | <p>Members of the public were in attendance and discussed the following points with the Town Council: -</p> <ul style="list-style-type: none"> • There was concern from residents regarding the demolition works of the former universal Bulk Handling who appeared to be using power saws to be removing asbestos from the area. It was reported that clouds of white dust were being deposited around the Canal tow path, towards the High School and generally around the Burscough area. Action: - Clerk to make a complaint the Environmental Agency, Monitoring Officer at West Lancashire Borough Council and Health & Safety Executive. • Another resident also complained about the proposed development on Red Cat Lane, they were invited to attend the Planning & Footpaths meeting on the 5th October 2022 when the plan was scheduled for discussion. |
| 54. | <p><u>Comments from Borough and County Councillors</u> Cllr Clandon reported: -</p> <ul style="list-style-type: none"> • He would call in the proposed application on Red Cat Lane for further discussion at West Lancashire Borough Council's Planning Cabinet meeting. It was noted that Cllr Moss and Cllr Clandon would work closer together on all issues. |
| 55. | <p><u>Police Report</u> Cllr Polington requested the Police received an invite to the next meeting to give an update on the anti-social behaviour reported around the Wharf and Stanley Court car park. Action: - Clerk.</p> |
| 56. | <p><u>Previous Minutes of the Full Town Council Meeting held on 13th July 2022</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council Meeting dated 13th July 2022, were approved. These were proposed by Cllr Moss and seconded by Cllr Crawford with a unanimous vote to be duly signed by the Chairman.</p> |
| 57. | <p><u>Previous Minutes of the Extraordinary Town Council Meeting held on 26th July 2022</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the Extradinary Town Council Meeting dated 26th July 2022, were approved. These were proposed by Cllr Kennedy and seconded by Cllr Sargent with a unanimous vote to be duly signed by the Chairman.</p> |
| 58. | <p><u>Finance</u></p> <ol style="list-style-type: none"> a) The minutes of the Finance Meeting of the 11th August 2022 were noted. b) The charges for the election were noted. c) It was noted that the external Audit had been completed and the Council accepted the audit report and certificate. |

- d) It was agreed to make the payment for folio reference number 114 and this amount would be knocked off the final invoice from CBES.
- e) **The following payments were approved at the meeting of 29th September 2022. Proposed by Cllr Horsley and seconded by Cllr Crawford with a unanimous vote. It was formally noted that Cllr Moss and the Clerk would authorise the online payments.**

Month 06 - September 2022

| Folio Ref | Payee | Reference | Description | Online/SO/DD | Amount |
|-----------|-----------------------------------|---------------------|---|--------------|----------|
| 102 | Illumidex UK Ltd | INV 3118 | 1st installment of new festive lights balance due on completion of manufacture | On Line | 5,940.00 |
| 103 | Champion Newspapers | INV 9459825 | Advert re invitation to War Memorial centenary celebration | On Line | 216.00 |
| 104 | Skelmersdale Prize Band | Amended Inv 21.8.22 | Band played at war memorial centenary 21/08/2022 (PO 157) | On Line | 350.00 |
| 105 | West Lancashire Borough Council | 00252028 | 2022 Election Recharges | On Line | 1,532.00 |
| 106 | Employee 07 | Salary August 2022 | Salary re August 2022 paid September 2022 | SO | 1,758.01 |
| 107 | Employee 08 | Salary August 2022 | Salary re August 2022 paid September 2022 | SO | 792.52 |
| 108 | HMRC | 428PH00126651 | Tax & NI period ending 05/09/2022 | On Line | 713.90 |
| 109 | Mwinnard Landscapes Ltd | Inv 128 | Water of baskets, planters & troughs June - July 2022 | On Line | 2,564.10 |
| 110 | Mwinnard Landscapes Ltd | Inv 121 | Bus shelter clean July & Aug, plus AdHoc cleaning of Village & Clean Interchange & bike sheds | On Line | 1,340.00 |
| 111 | Shaw Savage Business Services Ltd | IN00066635 | Stationery - Paper, Dividers & Pencils | On Line | 94.04 |
| 112 | Yates Playgrounds Ltd | Inv-2045 | Playground Inspection 30.8.22 - Mere Ave | On Line | 30.00 |
| 113 | NorthWest Flags | 26887/010922/22 | New ukraine Flag (5ftx3ft) | On Line | 7.99 |
| 114 | West Lancashire Borough Council | 00274654 | Site Inspections on the Interchange Building | On Line | 302.40 |
| 115 | Alpha Business Products | Inv 67227 | Photocopier Usage to 31/08/2022 | On Line | 146.53 |
| 116 | Cllr Brian Kennedy | Town Council | Wreath for HRH The Queen laid on the War Memorial | On Line | 50.00 |

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| | | Expenses | | | |
| 117 | Cllr Brian Bailey | Cllr Expenses | 6 Mths device & broadband costs (50%) | On Line | 85.50 |
| | Total for month | | | | £15,922.99 |

59. Interchange Building

- a) The minutes of the Interchange Working Group meetings of 19th July, 26th July, 9th August and 23rd August 2022 were noted.
- b) The Chairman gave an update explaining the last of the building works and snagging works would be completed within the next few weeks. It was noted there was still a dispute regarding the asbestos survey at a cost of £770.00.

60. Street Scene

- a) The minutes of the Street Scene Working Group of 30th August 2022 were noted.
- b) **It was resolved to agree to ask Illumidex to scrap Christmas fittings Points 1 – 22 on the schedule. Proposed by Cllr Bailey and seconded by Cllr Sargent, with a unanimous vote.**
- c) **It was resolved to agree to scrap the Christmas tree lights and take up the offer to lend us sets for this year. Proposed by Cllr Kennedy and seconded by Cllr Bailey, with a unanimous vote.**

61. Capital Works Project Working Group

- a) The minutes of the Capital Works Project meeting of the 30th August 2022 were noted.
- b) **It was resolved to start work on a Section 106 grant application for proposed works at Platts Lane Lake, proposed by Cllr Kennedy and seconded by Cllr Moss.**

62. Civic Events

- a) **It was resolved to provide the Deputy Clerk with an ex-gratia payment of 3 hours paid at the hourly rate for her attendance at the Civic Events meeting on her non-working day. Proposed by Cllr Bailey and seconded by Cllr Kennedy, with a unanimous vote.**

Meeting closed 8.50pm

The next Town Council meeting will be held at Burscough Village Primary School, Colbourne Close, on Wednesday 12th October 2022 starting at 7pm.

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