
Burscough Town Council Meeting
To be held on Wednesday 14th December 2022 at Burscough Village
Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 14th December 2022

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - *members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive a 10-minute presentation from Lawrence Critchley, Alan Birch and Michael Dawson regarding the possibility of displaying model aircraft in the Interchange building. *(Max 10 mins including questions)*
5. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
6. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
7. To receive any updates from the Police.
8. To approve the minutes of the previous Town Council meeting of the 9th November 2022 and the Confidential Minutes of the Town Council Meeting of the 9th November 2022.
9. Old Peoples Club
 - a) Discuss the situation and present membership of the Old Peoples Club.
10. Bus Shelter
 - a) To note information regarding the insurance settlement.
 - b) Consider responses regarding pavement depth, position on the pavement from Lancashire County Council Highways.
 - c) Discuss if the Town Council is in agreement to replace the bus shelter with a 3-bay cantilever version as recommended by the supplier.

11 Finance

- a) To resolve to agree the additional costs of £372.49 following the grant application for Blue Plaques in Burscough.
- b) To resolve to accept the costs for the Website maintenance and support.
- c) To resolve to accept the quotation for initial set up for broadband and monthly agreement costs.
- d) To approve the schedule of payments at the Town Council meeting of the 14th December 2022 and agree authorisers.

Month 9 - Approved December 2022

Folio Ref		Payee	Reference	Description	Online/SO/DD	Amount
160	11/11/2022	Information Commissioners Office (ICO)	Annual Fees	Annual payment taken by Direct Debit	DD	35.00
161	29/11/2022	People's Pension (B&CE Holdings Ltd)	29/11/2022	Pension re November Salaries 2022 & Back Pay	DD	840.51
162	30/11/2022	Shaw Savage Business Services Ltd	Inv 67325	Stationery - Paper, Keyboard	On Line	81.75
163	30/11/2022	Employee 07	Expenses	Dec Zoom fees and postage	On Line	21.24
164	22/11/2022	NRE Surveyors	D12314	Office lease (December 2022)	SO	525.00
165	01/12/2022	Employee 8	Nov 2022	Salary and back pay	SO	1,109.27
166	01/12/2022	Employee 07	Nov-22	Salary and back pay	SO	2,323.63
167	01/12/2022	HMRC	428PH00126651	Tax & NI period ending 05/12/2022	On Line	1,356.72
168	23/11/2022	Yates Playgrounds Ltd	INV-2077	Playground Inspection 22.11.22 - Mere Ave	On Line	30.00
169	30/08/2022	Seed Architects	SAL/473	Architectural Services - Interchange Building	On Line	12,658.50
170	13/11/2022	Skelmersdale Prize Band	Inv 13/11/22	Remembrance Day Parade March 13/11/2022	On Line	250.00
171	18/11/2022	Ace Shelters	Inv 1460	Removal of damaged bus shelter	On Line	420.00
172	01/11/2022	Sounds Good Ltd	INV000428	Hosting and Website Maintenance and Support	On Line	895.00
173	31/10/2022	Alpha Business Products	Inv68266	Photocopier service contract (Oct -29/12/22)	On Line	24.00
174	31/10/2020	Alpha Business Products	Inv68361	Photocopier Usage 31/10/22	On Line	87.61
175	08/11/2022	NorthWest Flags	Inv2799/081122/67	Heavy Duty Flag	On Line	16.98
176	08/11/2022	Burscough Village Primary School	Inv Nov 2022	Room Hire Sept - Nov 2022	On Line	140.00
177	30/11/2022	Shaw Savage Business Services Ltd	INV67084	Stationery/keyboard	On Line	120.42
178	13/11/2022	Pauline Sewell Catering	Inv Nov 2022	Refreshments - Remembrance Parade 13/11/2022	On Line	360.00
179	16/11/2022	Ventbrook Ltd	INV 36532	Road Closure 13/11/2022	On Line	2,044.00
180	01/11/2022	Cllr Brian Bailey	Expenses	Milage to Lathom and return - for Remembrance Parade	On Line	2.25
181	29/11/2022	Plantscape	INV 14013215	50 x Xmas hanging baskets	On Line	7,080.00
182	03/12/2022	Grenke Leasing Ltd	0000011746/2023	Equipment protection for the year 2023	On Line	117.60
183	06/12/2022	Defib Machines	INV 64460	Defib machines for Manor Road & Richmond ave (Nov'22 - Nov'23) plus deposit	On Line	1,176.00
184	06/12/2022	Defib Machines	INV 64461	Cabinets to hold defib machines Manor Rd & Richmond Ave (Nov22- Nov23)	On Line	876.00
185	31/12/2022	Unity Trust Bank	20422820	Bank Charges 04/09/2022 - 04/12/2022	DD	27.60
Total for month						£32,619.08

12	<p><u>Interchange Building</u></p> <ul style="list-style-type: none"> a) To receive an update from the Chairman. b) To note the front doors of the Interchange Building have been serviced, aligned and a new brush strip has been provided.
13	<p><u>Street Scene</u></p> <ul style="list-style-type: none"> a) To note the minutes of the Street Scene Meeting of the 15th November 2022. b) To resolve to agree the quotation received to restrain the bench at the Interchange building and move to the station platform once relevant permissions have been granted. c) To resolve to agree one of the quotations received for a reduction to 2 x trees in Mere Avenue. d) Resolve to agree prizes for the Christmas Window Competition first prize £150 and second Prize £75.
14	<p><u>Newsletter and Publicity</u></p> <ul style="list-style-type: none"> a) To note the minutes of the Newsletter and Publicity meeting on the 28th November 2022. b) To note the costs and idea for the distribution of the Newsletter.
15	<p><u>Notification of New Addresses</u></p> <ul style="list-style-type: none"> a) To note the letter received from WLBC regarding the Town Councils preferences to postal addresses on land bonded by Liverpool Road South, Abbey Lane. b) Resolve to agree preferences from the suggested proposals.
16	<p><u>Making Space for Water</u></p> <ul style="list-style-type: none"> a) Consider draft response to LCC Flood Risk team.
17	<p><u>Public Realm Agreements</u></p> <ul style="list-style-type: none"> a) Consider if the Town Council would like to make a response regarding aspects of Public Realm Agreements.
18	<p><u>Climate Change</u></p> <ul style="list-style-type: none"> a) Cllr Derelli to raise any issues the Town Council need to be aware of with regard to Climate Change.
19	<p><u>Merseyrail – Ormskirk to Preston</u></p> <ul style="list-style-type: none"> a) Receive an update from Cllr Pollington.
<p>Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 11th January 2023 starting at 7pm.</p>	

Jackie Maguire
Clerk to Burscough Town Council
8th December 2022