

**Burscough Town Council Meeting**  
**To be held on Wednesday 11<sup>th</sup> January 2023 at Burscough Village**  
**Primary School, Colburne Close starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 12<sup>th</sup> January 2023*

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
  - a) Flooding in Crabtree Lane as requested by a member of the public.
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
7. To approve the minutes of the previous Town Council meeting of the 14<sup>th</sup> December 2022.
8. Finance
  - a) To note the minutes of the Finance Working Group meeting on the 4<sup>th</sup> January 2023.
  - b) To resolve to increase the Chairman's allowance to £500 per annum.
  - c) To resolve to agree the changes to the Members Expenses and Remuneration Policy.
  - d) Resolve to accept the draft budget 2023/2024 *(signed by the Chairman at the meeting)* as recommended by the Finance Working Group.
  - e) Resolve to accept the Precept calculation of £39.08 based on a Band D property in Burscough. *(Increase of 25p from last year's calculations)* as recommended by the Finance Working Group.
  - f) To discuss making an application for Capital Funding 2023/24 from WLBC – consider scheme.
  - g) To resolve to appoint an internal auditor for 2022/23.
  - h) To approve the schedule of payments at the Town Council meeting of

the 11<sup>th</sup> January 2023 and agree authorisers.

Month 10 - Approved January 2023

Folio Ref		Payee	Reference	Description	Online/SO /DD	Amount
186	15/12/20 22	Key Financial Associates(John Halbert)	Xmas Comp (1)	1st Prize in the Christmas Window Competition 2022	Chq 300017	150.00
187	15/12/20 22	Profile Hair Studio	Xmas Comp (2)	2nd Prize in the Christmas Window Competition 2022	Chq 300018	75.00
188	19/12/20 22	NRE Surveyors	D12387	Office lease (January 2023)	SO	525.00
189	01/01/20 23	People's Pension (B&CE Holdings Ltd)	20/12/2022	Pension re December Salaries 2022	DD	621.53
190	01/01/20 23	Employee 8	Salary December 2022	Salary re December 2022 paid January 2023	SO	844.87
191	01/01/20 23	Employee 7	Salary December 2022	Salary re December 2022 paid January 2023	SO	1,838.91
192	01/01/20 23	HMRC	428PH00126 651	Tax & NI period ending 05/01/2023	On Line	798.97
193	19/12/20 22	Yates Playgrounds Ltd	INV-2087	Playground Inspection 16.12.22 - Mere Ave	On Line	30.00
194	04/01/20 23	Yates Playgrounds Ltd	INV-2090	SPIDS Mill Ln & Red Cat Ln 30/09/2022 - 23/12/2022	On Line	561.60
195	04/01/20 23	Yates Playgrounds Ltd	INV-2089	SPIDS New Lane 30/09/22-23/12/22	On Line	390.00
196	13/11/20 22	Banks Brass Band	PO 159 BTC	Remembrance Service band	Chq 300019	300.00
197	30/11/20 22	Alpha Business Products	Inv 69248	Photocopier Usage 30/11/22	On Line	86.08
198	31/12/20 22	Alpha Business Products	Inv 69444	Photocopier service contract (30/12/22 -29/01/23)	On Line	12.00
199	03/01/20 22	Traidcraft (E Hawksby)	BTC Mtg 14/12/22	Fairtrade Refreshments served at FTC Mtg 14/12/2022	On Line	11.55
200	08/11/20 22	Defib Machines	Inv 64247	Annual Charge for Defib machine O/side Purely Pizza	On Line	464.28
201	08/11/20 22	Defib Machines	Inv 64248	Annual Charge for Defib cabinet O/side Purely Pizza	On Line	438.00
202	01/01/20 23	Grenke Leasing Ltd	Inv 61653/202 3	Photocopier lease 01/01/2023-31/03/2023	On Line	159.84
203	02/12/20 22	Elliots Electrical Contractors Ltd	Inv 4339	Hire of security barriers for removal of kiosks for refurbishment(Manor & Richmond	On Line	1,307.18
204	02/12/20 22	Elliots Electrical Contractors Ltd	Inv 4340	Disconnect & reconnect electrics for Defib's at Richmond & Manor	On Line	2,152.04
205	04/01/20 23	Images of Burscough (Michael Dawson)	Grant	Additional grant funding re Blue Plaques price increase from original grant	On Line	372.49
206	04/01/20 23	Derian House (Purely Pizza)	Donation	Donation on behalf of Purely Pizza for the use of their electricity for the defibs	Chq 300020	25.00
207	08/12/20 22	Burscough Litter Pickers (George Clandon)	Donation	Donation from the chairman's allowance to Burscough Litter Pickers towards their insurance	On Line	150.00
208	04/01/20 23	Employee 07	Expenses	January'23 Zoom expenses & calendar for office	On Line	24.39
209	05/01/20 23	Ace Shelters	Inv 1492	Removal of damaged bus shelter (A59 by Platts Lane)	On Line	420.00
		<b>Total for month</b>				<b>£11,758.73</b>

9. Interchange Building

a) To receive an update from the Chairman.

10 Land Bounded by Liverpool Road South, Burscough

a) To note the response from WLBC regarding land bounded by Abbey

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Lane.

11 Climate Change

- a) Cllr Derelli to raise any issues the Town Council need to be aware of with regard to Climate Change.

12 Merseyrail – Ormskirk to Preston

- a) To note the response from the Executive Director Place – Merseytravel.

Date of next Town Council Meeting will be held at Burscough Village Primary School, Colburne Close on Wednesday 8<sup>th</sup> February 2023 starting at 7pm.

Jackie Maguire  
Clerk to Burscough Town Council  
5<sup>th</sup> January 2023.

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