

Burscough Town Council Meeting
held on Wednesday 14th December 2022 at Burscough Village Primary School,
Colburne Close starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr S Burns
Cllr J Crawford
Cllr C Dereli
Cllr D Moss
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Cllr S Teeling
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk/RFO

MINUTES

98.	<u>Welcome</u> The Chairman opened the December meeting with a warm welcome, he thanked Cynthia and Liz for providing tea, coffee and biscuits from Fairtrade.
99.	<u>Apologies</u> Cllr's Bailey, Ouko and Horsley.
100.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> <ul style="list-style-type: none">• Cllr Sargent non-pecuniary interest on item 13 point c on the agenda.• Cllr Price non-pecuniary interest on item 111 point c on the agenda.
101	<u>Model Aircraft Presentation</u> Councillors present received a 10 minute presentation regarding the possibility of installing 3 x model aircraft in the roof space of the Interchange Building. Members of the Town Council were very impressed and thought it was a great idea although they all agreed that they wanted to move in the building and set the office and community space before any definite decisions were made.
102.	<u>To receive any issues raised by members of the public</u> <ul style="list-style-type: none">• A member of the public raised a concern with the Town Council with regard to the Old Peoples Club on Lordsgate. He reported that this club is open to anyone over the age of 60 years of age, with U3A being the principal users. They had approached the caretaker regarding the membership and the treasurers but had not been able to gain much information. He also knew of a number of residents whom had

completed a form to be members but had had no response. He asked the Town Council for their support. The following actions were agreed in the interim. **Action: - resident to write to land registry to ascertain who owns the land. Action Clerk: - to write to the NHS Board to ascertain how much monies had been paid to the club during covid vaccinations and testings over the last few years.**

- A member of the public raised concern regarding the recent bus shelter that had been damaged and removed on the A59 (Liverpool Road South) they had investigated the width of the pavement with the Lancashire County Council and suggested new pavement regulations would not allow for a bus shelter to be reinstated. **It was agreed to refer this item back to Street Scene to make their recommendations regarding reinstallation.**

Items 9 and 10 on the agenda were raised by member of the public present and it was agreed to move these items forward and discussed during issues raised by members of the public comments.

103 To Receive comments from County and Borough Councillors

None were in attendance due to a meeting clash.

104 Police Report

None were present.

105 Previous Minutes of the Full Town Council Meeting and Confidential Meeting held on 9th November 2022

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 9th November 2022 and the Confidential Minutes of the Town Council meeting dated 9th November 2022, were approved.** These were proposed by Cllr Pollington and seconded by Cllr Sargent with a unanimous vote to be duly signed by the Chairman.

106 Finance

- a) The Chairman informed the Town Council of suggested projects for using CIL monies and Capital Projects Monies.
- b) **Resolved to agree the additional costs of £372.49 following the grant application for Blue Plaques in Burscough, proposed by Cllr Moss and seconded by Cllr Price with a unanimous vote.**
- c) **Resolved to accept the costs for the Website maintenance and support, proposed by Cllr Kennedy and seconded by Cllr Pollington with a unanimous vote.**
- d) **Resolved to accept the quotation for initial set up for broadband and monthly agreement of costs for the Interchange building, proposed by Cllr Pollington and seconded by Cllr Crawford, with a**

vote of 8 for. Cllr Price did not vote.

e) It was resolved to approve the schedule of payments at the Town Council meeting of the 14th December 2022 proposed by Cllr Moss and seconded by Cllr Teeling. The authorisers were agreed as Cllr's Crawford and Moss.

Month 9 - Approved December 2022

Folio Ref		Payee	Reference	Description	Online/SO/DD	Amount
160	11/11/2022	Information Commissioners Office (ICO)	Annual Fees	Annual payment taken by Direct Debit	DD	35.00
161	29/11/2022	People's Pension (B&CE Holdings Ltd)	29/11/2022	Pension re November Salaries 2022 & Back Pay	DD	840.51
162	30/11/2022	Shaw Savage Business Services Ltd	Inv 67325	Stationery - Paper, Keyboard	On Line	81.75
163	30/11/2022	Employee 07	Expenses	Dec Zoom fees and postage	On Line	21.24
164	22/11/2022	NRE Surveyors	D12314	Office lease (December 2022)	SO	525.00
165	01/12/2022	Employee 8	Nov 2022	Salary and back pay	SO	1,109.27
166	01/12/2022	Employee 07	Nov-22	Salary and back pay	SO	2,323.63
167	01/12/2022	HMRC	428PH00126651	Tax & NI period ending 05/12/2022	On Line	1,356.72
168	23/11/2022	Yates Playgrounds Ltd	INV-2077	Playground Inspection 22.11.22 - Mere Ave	On Line	30.00
169	30/08/2022	Seed Architects	SAL/473	Architectural Services - Interchange Building	On Line	12,658.50
170	13/11/2022	Skelmersdale Prize Band	Inv 13/11/22	Remembrance Day Parade March 13/11/2022	On Line	250.00
171	18/11/2022	Ace Shelters	Inv 1460	Removal of damaged bus shelter	On Line	420.00
172	01/11/2022	Sounds Good Ltd	INV000428	Hosting and Website Maintenance and Support	On Line	895.00
173	31/10/2022	Alpha Business Products	Inv68266	Photocopier service contract (Oct -29/12/22)	On Line	24.00
174	31/10/2022	Alpha Business Products	Inv68361	Photocopier Usage 31/10/22	On Line	87.61
175	08/11/2022	NorthWest Flags	Inv2799/081122/67	Heavy Duty Flag	On Line	16.98
176	08/11/2022	Burscough Village Primary School	Inv Nov 2022	Room Hire Sept - Nov 2022	On Line	140.00
177	30/11/2022	Shaw Savage Business Services Ltd	INV67084	Stationery/keyboard	On Line	120.42
178	13/11/2022	Pauline Sewell Catering	Inv Nov 2022	Refreshments - Remembrance Parade 13/11/2022	On Line	360.00
179	16/11/2022	Ventbrook Ltd	INV 36532	Road Closure 13/11/2022	On Line	2,044.00
180	01/11/2022	Cllr Brian Bailey	Expenses	Milage to Lathom and return - for Remembrance Parade	On Line	2.25
181	29/11/2022	Plantscape	INV 14013215	50 x Xmas hanging baskets	On Line	7,080.00
182	03/12/2022	Grenke Leasing Ltd	0000011746/2023	Equipment protection for the year 2023	On Line	117.60
183	06/12/2022	Defib Machines	INV 64460	Defib machines for Manor Road & Richmond ave (Nov'22 - Nov'23) plus deposit	On Line	1,176.00
184	06/12/2022	Defib Machines	INV 64461	Cabinets to hold defib machines Manor Rd & Richmond Ave (Nov22-Nov23)	On Line	876.00
185	31/12/2022	Unity Trust Bank	20422820	Bank Charges 04/09/2022 - 04/12/2022	DD	27.60
Total for month						£32,619.08

Cllr Burns left the meeting 8:30pm

- 107 Interchange Building
- a) The Chairman and Clerk provided an update to all Councillors who were in attendance.
 - b) It was noted that the work on the front door of the Interchange building had been completed with a service, aligned and a new brush strip fitted.

- 108 Street Scene
- a) The minutes of the Street Scene Meeting of the 15th November 2022 were noted.
 - b) **It was resolved to agree the quotation to restrain the bench at the Interchange Building and move to the station platform once relevant permissions have been sought, proposed by Cllr Crawford and seconded by Cllr Kennedy with a unanimous vote.**
 - c) **It was resolved to agree the quotation for the crown reduction to 2 x trees in Mere Avenue Park following discussions regarding the two quotations received, proposed by Cllr Pollington and seconded by Cllr Crawford, with a vote of 8 for. Cllr Sargent refrained from voting.**
 - d) **It was resolved to agree prizes for the Christmas Window Competition – first prize £150 and second Prize £75, proposed by Cllr Kennedy and seconded by Cllr Sargent.**

Cllr Crawford announced a thank you to all those involved in Street Scene for all the Christmas lighting and he highlighted many positive comments from member of the public.

- 109 Newsletter and Publicity
- a) The minutes of the Newsletter and Publicity meeting of the 28th November 2022 were noted.
 - b) **It was resolved to accept the costs for distribution of the Newsletter, proposed by Cllr Kennedy and seconded by Cllr Teeling with a unanimous vote.**

- 110 Notification of New Addresses
- a) The letter received from WLBC regarding the Town Councils preferences for the postal addresses on land bounded by Liverpool Road South, Abbey Lane was noted.
 - b) **It was resolved that the preferences agreed were St Nicholas Way and Cannon Way, proposed Cllr Kennedy and seconded by Cllr Teeling with a unanimous vote.**

- 111 Making Space for Water
- a) The Town Council considered the draft response to LCC Flood Risk

team and agreed for the letter to be sent.

112

Public Realm Agreements

- a) The Town Council made the following suggestions: - Closer supervision of contractors and contracts on the highway; making sure operatives are working when traffic lights are in operation; **Action: - Clerk to ask the question regarding hedges running onto the pavement, who is responsible? The resident? Or highways? Who should cut back.**

113

Climate Change

- a) Cllr Dereli, suggested Councillors may like to look at the most recent showing of Countryfile and informed there had been an interesting presentation regarding North East oil and gas and new licensing required before any drilling is started.

114

Merseyrail- Ormskirk to Preston

Cllr Pollington informed that we were still awaiting a response to our letter regarding Merseyrail's plans to take electrifying lines from Burscough to Liverpool City Centre. He did comment that he had been researching for information and had found that it was noted within the Merseyside City Region Plan 2040. OPSTA are also involved and are trying to push through an electrifying line through to Liverpool.

Meeting closed 9.20pm

The next Town Council meeting will be held at Burscough Village Primary School, Colbourne Close, on Wednesday 11th January 2023 starting at 7pm.