

Burscough Town Council Meeting
To be held on Wednesday 8th February 2023 at Burscough Village Primary School, Colburne Close starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 8th February 2023

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - *members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.*
4. To receive a presentation from Paul Cope Knowsley Mutual Credit Union and money matters *(max 10 mins)*
5. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
6. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
7. To receive any updates from the Police.
8. To approve the minutes of the previous Town Council meeting of the 11th January 2023.
9. Finance
 - a) To note the Internal Auditor has been appointed and agreed date for the Internal Audit is Thursday 18th May 2023.
 - b) To note Zurich Insurance have settled our claim regarding the damaged bus shelter on the A59 near Square Lane. (£3,250)
 - c) Update on the application for the Capital Funding 2023/24 from WLBC for furniture for the Interchange Building.
 - d) To approve the schedule of payments at the Town Council meeting of the 8th February 2023 2023 and agree authorisers.

Mont h 11	Payee	Ref	Description	OL/SO/ DD	Amount
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210	10/01/20 23	WLBC - Rates	12287039	Rates (20/12/22- 31/3/2023) Interchange Building	online	662.37
211	09/01/20 23	Mwinnard Landscapes Ltd	139	Grounds maintenance, bus shelter cleaning and repair to garage	online	2,087.50
212	Jan-23	LALC	NCC170123 /13	New Clerks & Councillors Training - G Sargent	online	35.00
213	19/01/20 23	Yates Playgrounds Ltd	INV2097	Payground Inspection - Mere Avenue	online	30.00
214	31/12/20 22	Alpha Business Products	70032	Photocopier usage 31/12/22	online	86.56
215	31/12/20 22	Alpha Business Products	69444	Photocopier contract (scan)	online	10.00
216	23/01/20 23	Burscough Village Primary School	Jan-23	Room Hire Dec 2022 - Jan 2023	online	80.00
217	23/01/20 23	Lancashire County Council (Estates Admin)	5201500370	Solicitors Costs lease agreement interchange	online	1,617.60
218	23/01/20 23	NRE Surveyors	D12499	office lease (feb 2023)	online	525.00
219	11/01/20 23	Illumidex UK Ltd	3192	Christmas Light Contract (removal end of season)	online	3,440.00
220	11/01/20 23	Employee 07	Expenses	Microsoft Licence fee (2021/2022/2023) email addresses & zoom fees	online	273.59
221	01/02/20 23	People's Pension (B&CE Holdings Ltd)	26th January 2023	Pensions January Salaries	online	621.53
222	01/02/20 23	Employee 07	Salary jan	Salary Jan 2023 paid Feb 2023	SO	1,838.91
223	01/02/20 23	Employee 08	Salary jan	Salary Jan 2023 paid Feb 2023	SO	844.87
224	01/02/20 23	HMRC	428PH00126 651	Tax & NI period ending 05/02/2023	On Line	798.97
225	Jan-23	LALC	PFE020223/ 06	Preparing for Local Elections	online	35.00
		total for month				12,986.90

10 Interchange Working Group

- a) To note the minutes of the Interchange Working Group of 1st February 2023.
- b) To resolve to accept the recommendation from the Interchange Working Group to purchase furniture from Ricdhardsons as per quotation,
- c) To resolve to accept the recommendation from the Interchange Working Group to purchase a coat stand, hoover, microwave and kettle from

Shaw Savage as per quotation.

- d) To resolve to accept the recommendation from the Interchange Working Group to purchase virtual office for a 6 month period from 1st March 2023 for a mail service as per quotation.
- e) To resolve to accept the recommendation from the Interchange Working Group to purchase face of Business for a 3 month period from 1st March 2023 as per quotation.
- f) To resolve to accept the recommendation from the Interchange Working Group to purchase IT support to move IT equipment to the Interchange Office space as per quotation.

11 Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group of the 7th February 2023
- b) To resolve to accept recommendations from the Street Scene Working group with regard to the two damaged bus shelters on Liverpool road South and the replacement bench on the corner of Square Lane and at the Interchange building.

12 Newsletter & Publicity

- a) To note the Newsletter is out for delivery within Burscough areas.
- b) To resolve to offer assistance to Craig Greenhalgh – Postmaster of Burscough Bridge Post office with regard to raising awareness and gathering of votes.

13 Planning Items

- a) Update with regard to the proposed planning application at Red Cat Lane.
- b) Update with regard to the development on land bounded by Liverpool Road south, Abbey Lane.
- c) To note the correspondence that has taken place between BTC/LCC and WLBC with regard to the Culvert from the former UBH site.
- d) Resolve to delegate to Planning and Footpaths Committee to enable responses to Licence applications.
- e) To consider changes to the closing times regarding the license application at Unit 14 in the Warf.

14 Climate Change

- a) Cllr Derelli to raise any issues the Town Council need to be aware of with regard to Climate Change.

Date of next Town Council Meeting will be held on Wednesday 8th March 2023 starting at 7pm venue to be confirmed.

Jackie Maguire, Clerk to Burscough Town Council, 2nd February 2023.

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