

**Burscough Town Council Meeting**  
**To be held on Wednesday 8<sup>th</sup> March 2023 at Burscough Village**  
**Primary School, Colburne Close starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 8<sup>th</sup> March 2023*

1. Welcome
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*  
  
To receive any updates from the Police.
6. To approve the minutes of the previous Town Council meeting of the 8<sup>th</sup> February 2023.

**Finance**

- a) To approve the schedule of payments at the Town Council meeting of the 8<sup>th</sup> March 2022 / 2023 and agree authorisers.

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226	Feb-22	EA Formby NW LTD	INV1777	Crown reduction to trees on Mere Avenue	online	1,140.00
227	31/01/2023	Waring and Collins	INV0463	Artwork & printing for Town Council Newsletter No. 53	online	833.00
228	31/01/2023	Alpha Business Products	70575	Photocopier Usage 31/1/23	online	22.14
229	12/02/2023	Leaflet Delivery UK	LD831	Newsletter Delivery	online	216.00
230	09/01/2023	Mwinnard Landscapes Ltd	139	Garden Maintenance Contract	online	3,215.00

231	Feb-23	LALC	Plan230223/05	Councillor Training	online	240.00
232	31/01/2023	Shaw Savage Business Services Ltd	INV 67715	Stationery	online	12.36
233	03/02/2023	iData Destruction Limited	52656	3 x Sack of Confidential Waste	online	17.82
234	Feb-23	Employee 07 Expenses	Feb-23	Misc suppliers for the Interchange Building and Zoom	online	115.27
235	Feb-23	People's Pension (B&CE Holdings Ltd)	Feb-23	Pensions February salaries	DD	621.53
236	01/03/2023	Employee 07	Salary Feb	Salary Feb paid March 2023	SO	1,838.91
237	01/03/2023	Employee 08	Salary Feb	Salary Feb paid March 2023	SO	844.87
238	01/02/2023	HMRC	428PH00126651	Tax and NI period ending 5/3/2023	online	798.97
239	Feb-23	LALC	NCC280223/07	Councillor Training	online	70.00
240	24/02/2023	Ace Shelters	1522	Installation of 2 x Bay Cantilever Bus Shelter	online	3,444.00
241	24/02/2023	Ace Shelters	1523	Installation of a 2 x Bay Cantilever Bus Shelter	online	4,200.00
242	24/02/2023	Yates Playgrounds Ltd	INV2108	Inspection of Mere Ave Playground (Feb 22)	online	30.00
243	27/02/2023	P M Maguire	INV 1	Administrative and removal work	online	330.00
244	28/02/2023	B Bailey	Feb-23	Expenses Broadband and Phone (50% Oct - Feb)	online	105.45
		total for month				18,095.32

7. Interchange Working Group
- a) To note there was a third failure to add fibre to the Interchange Building, the Chairman to provide an update.
  - b) To receive an update from the Chairman with regard to expected move in date and vacation of the office space at Martland Mill.
  - c) To note the furniture is due for delivery on Monday 27<sup>th</sup> March 2023.

8. Street Scene Working Group
- a) To note the minutes of the Street Scene Working Group of the 28<sup>th</sup> February 2023.
  - b) To resolve to accept recommendations from the Street Scene Working group to purchase 330 meters of bunting from Northwest Flags at a cost of £495.

- c) To resolve to accept recommendations from the Street Scene Working group to purchase a 4ft x 3ft Flag at a cost of £9.99 from Northwest Flags.
- d) To resolve to accept recommendations from the Street Scene Working group to purchase 35 Lamp Post signs at £159.98 from The Royal British Legion.
- e) To resolve to accept recommendations from the Street Scene Working group to purchase 700 boxed coins at a cost of £2800, with Burscough Town Council logo on the back. Sample available at the meeting.
- f) To resolve to accept recommendations from the Street Scene Working group to allow a Shop Window Coronation Competition, prize and runner up to be decided.
- g) To resolve to accept recommendations from the Street Scene Working group to purchase summer plants and hanging baskets at a cost of £9283.02 from Plantscape.

9. Traffic Issues Working Group

- a) To note the Traffic Issues Working Group minutes of 21<sup>st</sup> February 2023.

10. Well – Being Grant – Burscough Village Primary School

- a) To note the impact of the Well – Being Grant provided to Burscough Village Primary School.

11. Climate Change

- a) Cllr Derelli to raise any issues the Town Council need to be aware of with regard to Climate Change.

12. Note the responses from NHS Lancashire South Cumbria Foundation Trust.

13. Consider Councillor Moss’s request to join Traffic Issues Working Group.

14. Cllr Pollington to provide an update to all Councillors following the January Lancashire Association Local Councils meeting.

Date of next Town Council Meeting will be held on Wednesday 12<sup>th</sup> April 2023 starting at 7pm venue to be confirmed.

Jackie Maguire, Clerk to Burscough Town Council, 1<sup>st</sup> March 2023.

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