
Burscough Town Council Meeting
To be held on Wednesday 12th April 2023 at Burscough Town
Council Office, Interchange Building, Station Approach starting at
7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 12th April 2023

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| 1. | Welcome |
| 2. | To receive apologies for absence. |
| 3. | <i>Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda, or brought up at any point in this meeting.</i> |
| 4. | To receive any issues by members of the public present.
<i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i> |
| 5. | To receive comments from County and Borough Councillors. <i>(Max 5 mins per Councillor)</i> |
| 6. | To receive any updates from the Police. |
| 7. | To approve the minutes of the previous Town Council meeting of the 8 th March 2023. |
| 8. | <u>Finance</u>
a) To note the bid for the Capital Funding from WLBC for furniture and media screen has been successful.
b) To approve the schedule of payments at the Town Council meeting of the 12 th April 2023 and agree authorisers. |

Month 01

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
1	Mr AJ MacGregor & Mrs MC Hughes t/a Martland Mill	Virtual Office	Payment for Virtual Office 6Mths 13/03/23 – 13/06/23	On Line	120.00
2	Employee 7	Hols Cover (2Mths)	Payment for 2 mths Holiday cover	On Line	546.51
3	Employee 7	Expenses claim	March zoom fees/mileage/supplies for new building	On Line	118.06
4	Yates Playgrounds Ltd	Inv-2128	Playground Inspection March 2023	On Line	30.00
5	Yates Playgrounds Ltd	Inv-2131	Replace 4 x SPID batteries on Square Lane	On Line	225.60
6	Yates Playgrounds Ltd	Inv-2130	SPIDS Mill Ln & Red Cat Ln 06.01.23 – 31.03.23	On Line	561.60
7	Yates Playgrounds Ltd	Inv-2129	SPIDS New Lane 05.01.23-31.03.23	On Line	390.00
8	MWinnard Landscapes Ltd	Inv 138	35 x Ad Hoc cleaning Hrs & moving plus 34 Grit bags Dec	On Line	989.00
9	MWinnard Landscapes Ltd	Inv 138a	Clean Shelters Dec-Mar/Ad Hoc cleaning dutes	On Line	1,410.00
10	Richardsons	Inv 91700	Tables & Chairs for the Interchange Building	On Line	5,630.35
11	Grenke Leasing Ltd	0000169034/2023	Photocopier lease 01/04/2023-30/06/2023	On Line	159.84
12	Insignia	Inv 31064	700 x boxed commemoration coins re King Charles 3 coronation	On Line	3,276.00
13	Npower Business Solutions	IN06589237	Unmetered electricity supply re Xmas lights 1.12.21 – 28.02.22	On Line	86.38
14	Npower Business Solutions	IN06589239	Unmetered electricity supply re Xmas lights 01.03.22 – 28.02.23	On Line	14.80
15	NorthWest Flags	29465/160323/58	Triangle Bunting & 5ftx3ft flag re King Charles 3 Coronation	On Line	519.82
16	iData Destruction Limited	Inv 53232	Confidential Shredding – 3 x sacks	On Line	17.82
17	RBLI	Inv"D1161	35 x lamp post signs re King Charles 3 coronation	On Line	163.58
18	Alpha Business Products	INV 70818	Photocopier usage 31/01/23 – 28/02/2023	On Line	61.51
19	Lancashire County Council	INV 5201505488	Burscough Coronation Bunting LA751854	On Line	70.00
20	Shaw Savage Business Services Ltd	IN00068140	Hoover,Microwave,Heater & key fobs for Interchange Building	On Line	295.26

21	Burscough Village Primary School	Mar/2023	Room Hire Feb-Mar 2023	On Line	60.00
22	Unity Trust Bank	20422820	Bank Charges 05/12/2022 – 04/03/2023	On Line	27.60
23	Michael Moore	Inv 4154	Re-decorating of bench moved to Square Lane from Interchange Building	On Line	210.00
24	Employee 8	Salary March 2023	Salary re March 2023 paid 01/04/2023	On Line	844.87
25	Employee 7	Salary March 2023	Salary re March 2023 paid 01/04/2023	On Line	1,838.91
26	People's Pension (B&CE Holdings Ltd)	05/04/2023	Pension re March Salaries 2023	On Line	621.53
27	HMRC	428PH00126651	Tax & NI period ending 05/04/2023	On Line	1,194.06
	Total for Month				£19,483.10

9. Interchange Building
- To note the proposals from Northern Rail (managed by Consortia) regarding the platform and surrounding area at Burscough Railway station.
 - To note any updates received from the Chairman.
 - To note the registration of the assignment of the Lease from Lancashire CC to Burscough TC

10. Street Scene Working Group
- To note the minutes of the Street Scene Working Group of the 28th March 2023.
 - Resolve to accept the quote from WasteManaged for the General waste collection contract
 - Resolve to accept the quote from M Winnard for the powerwash of 2 x litter bins & the flag pole
 - Resolve to accept the quote from Michael Moore to clean & paint the waste bin on Square Lane
 - To discuss the recommendation that the work carried out in Michael Winnards contract be retendered

11. Traffic Issues Working Group
- To note the Traffic Issues Working Group minutes of 16th March 2023.
 - Consider questions raised to Mr A Pratt Deputy Crime Commissioner at the May meeting and advise of any other questions to raise.

12. Crabtree Lane
- To note update from Chairman regarding completion of final drainage works on Crabtree Lane

b) Resolve to accept the quote for completion of the works on Crabtree Lane

13 Well Being Grant – Burscough Village Primary
Resolve to accept the grant application by Burscough Village Primary School.

14 Peter Latham Trust
Cllr Bailey to discuss any possible avenues with which the Town Council could help identify residents who could possibly benefit from help provided by the Trust

15 Climate Change
a) Cllr Derelli to raise any issues the Town Council need to be aware of with regard to Climate Change.

Date of next Town Council Meeting will be held on Wednesday 10th May 2023 starting after the Annual Town Council Meeting which will start at 6:30 at Burscough Town Council Offices, Interchange Building, Station Approach..

Sheila Gill,
Deputy Clerk to Burscough Town Council
30th March 2023.

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