

Burscough Town Council Meeting
held on Wednesday 8th February 2023 at Burscough Village Primary School,
Colburne Close starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr J Crawford
Cllr B Bailey
Cllr C Dereli
Cllr D Moss
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Cllr S Teeling
Mrs J Maguire Clerk

MINUTES

127.	<u>Welcome</u> The Chairman opened the February 2023 meeting and thanked all members, Borough Councillor and resident for attending.
128.	<u>Apologies</u> Cllr's Horsley and Burns these were accepted.
129.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Sargent – Item 13-point E on the agenda – non pecuniary interest noted. Cllr Pollington – Item 13-point E on the agenda – pecuniary interest noted.
130.	<u>Presentation from Paul Cope – Knowsley Mutual Credit Union</u> Paul Cope from Knowsley Mutual Credit Union provided a short presentation regarding community lending and saving. He informed the Town Council they would not be involved in the mechanics of the scheme, but could offer support by providing space to discuss money matters helping with debt and spending which in turn can support Mental Health issues, Councillors in attendance suggested they would consider offering space once the Interchange Building is available.
131.	<u>To receive any issues raised by members of the public</u> Cllr Derelli raised an issue on behalf of a member of the public regarding disabled parking spaces at the Ringtail shopping centre, the resident did not feel there were adequate supply. Action: - Clerk to write to the car park manager to ask if more can be provided. Cllr Kennedy raised an issue on behalf of a member of the public regarding

Issuing an invite to the new member of Parliament to a Town Council meeting.
Action: - Clerk to send an invite to a future Town Council meeting.

132. To receive comments from County and Borough Councillors

Cllr Pope and Cllr Fowler: - Offered their apologies.

Cllr Burnside informed she was still following up responses with anti-social behaviour around the wharf and car park behind.

133. Police Report

None were present.

Action: - Clerk to invite the deputy Police Commissioner Andrew Pratt to a future Town Council meeting.

134. Previous Minutes of the Full Town Council Meeting held on 11th January 2023

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 11th January 2023, were approved.** These were proposed by Cllr Pollington and seconded by Cllr Price with a unanimous vote to be duly signed by the Chairman.

135. Finance

- a) It was noted that the Internal Auditor had been appointed and the agreed date noted as Thursday 18th May 2023.
- b) It was noted that Zurich Insurance had settled our claim regarding the damaged bus shelter on the A59 near to Square Lane (£3,250).
- c) The Chairman provided an update regarding our application for Capital Funding 2023/24 from WLBC, this application is for furniture and a media screen.
- d) It was resolved to approve the schedule of payments at the Town Council meeting of the 8th February 2023 proposed by Cllr Bailey and seconded by Cllr Kennedy. The authorisers were agreed as Cllr's Crawford and Moss.**

Month 11	Payee	Ref	Description	OL/SO/DD	Amount
210	10/01/2023 WLBC - Rates	12287039	Rates (20/12/22-31/3/2023) Interchange Building	online	662.37
211	09/01/2023 Mwinnard Landscapes Ltd	139	Grounds maintenance, bus shelter cleaning and repair to garage	online	2,087.50
212	Jan-23 LALC	NCC170123/13	New Clerks & Councillors Training - G Sargent	online	35.00
213	19/01/2023 Yates Playgrounds Ltd	INV2097	Playground Inspection - Mere Avenue	online	30.00
214	31/12/2022 Alpha Business Products	70032	Photocopier usage 31/12/22	online	86.56

215	31/12/20 22	Alpha Business Products	69444	Photocopier contract (scan)	online	12.00
216	23/01/20 23	Burscough Village Primary School	Jan-23	Room Hire Dec 2022 - Jan 2023	online	80.00
217	23/01/20 23	Lancashire County Council (Estates Admin)	5201500370	Solicitors Costs lease agreement interchange	online	1,617.60
218	23/01/20 23	NRE Surveyors	D12499	office lease (feb 2023)	online	525.00
219	11/01/20 23	Illumidex UK Ltd	3192	Christmas Light Contract (removal end of season)	online	4,128.00
220	11/01/20 23	Employee 07	Expenses	Microsoft Licence fee (2021/2022/2023) email addresses & zoom fees	online	273.59
221	01/02/20 23	People's Pension (B&CE Holdings Ltd)	26th January 2023	Pensions January Salaries	online	621.53
222	01/02/20 23	Employee 07	Salary Jan	Salary Jan 2023 paid Feb 2023	SO	1,838.91
223	01/02/20 23	Employee 08	Salary Jan	Salary Jan 2023 paid Feb 2023	SO	844.87
224	01/02/20 23	HMRC	428PH00126 651	Tax & NI period ending 05/02/2023	On Line	798.97
225	Jan-23	LALC	PFE020223/ 06	Preparing for Local Elections	online	35.00
		total for month				12,986.90

136. Interchange Working Group

- a) The minutes of the Interchange Working Group dated 1st February 2023 were noted.
- b) It was resolved to accept the recommendation from the Interchange Working Group to accept the quotation from Richardson's to purchase 28 Zela Chairs (linnetta lime) and 7 mobile flip tables (Nordic ash) proposed by Cllr Kennedy and seconded by Cllr Pollington, with a unanimous vote**
- c) It was resolved to accept the recommendation from the Interchange Working Group to purchase coat stand, Hoover, microwave and kettle from Shaw Savage as per quotation proposed by Cllr Kennedy and seconded by Cllr Moss, with a unanimous vote.**
- d) It was resolved to accept the quotation from face of Business to purchase virtual office for a 6-month period from 1st March 2023 proposed by Cllr Sargent and seconded by Cllr Price with a unanimous vote.**
- e) It was resolved to accept the quotation from face of Business to**

purchase a telephone answering service for a 3-month period from 1st March 2023 proposed by Cllr Moss and seconded by Cllr Pollington with a unanimous vote.

- f) It was resolved to accept the quotation from Lynex to purchase IT support and to move IT equipment into the Interchange building proposed by Cllr Bailey and seconded by Cllr Sargent with a unanimous vote.**

137 Street Scene Working Group

- a) The minutes of the Street Scene working group of the 7th February 2023 were noted.
- b) It was resolved to accept the recommendation from Street Scene Working Group to replace the damaged bus shelter with a 3-bay cantilever on the A59 by Square Lane proposed by Cllr Derelli and seconded by Cllr Teeling with a unanimous vote.**
- c) It was resolved to accept the recommendation from Street Scene Working Group to replace the damaged bus shelter with a 2-bay cantilever on the A59 by the bungalow and remove the bus stop sign to be fitted on the new shelter proposed by Cllr Teeling and seconded by Cllr Dereli with one abstention, one against and six for – motion carried.**
- d) It was resolved to purchase two x SE12 benches in dark composite as per quotation received from Ian Yates for the Interchange Building and move the bench at the Interchange building to the corner of Square Lane proposed by Cllr Pollington and seconded by Cllr Price with a unanimous vote.**

Cllr Moss left the meeting at 9pm

Cllr Bailey left the meeting at 9pm and returned at 9.03pm

138. Newsletter and Publicity

- a) It was noted that the Newsletter was out for delivery within Burscough residential areas. The Chairman thanked Cllr Price for all his work on this edition.
- b) It was agreed to offer assistance in promoting and raising awareness of Burscough Bridge Postmaster Craig Greenhalgh's recent nomination for a Countryside Alliance Award. Action: - Clerk to organise a post on our social media.**

139.

Planning Items

- a) No further updates were noted regarding the proposed planning application at Red Cat Lane. **Action: - Clerk to ask for another update.**
- b) No further updates were noted regarding the development on land

bounded by Liverpool Road South, Abbey Lane. **Action: - Clerk to send a reminder letter.**

- c) The correspondence was noted between BTC/LCC and WLBC with regard to the Culvert running from the former UBH site.
- d) **It was resolved to delegate power to the Planning and Footpaths Committee to enable responses to Licence applications proposed by Cllr Kennedy and seconded by Cllr Bailey with one abstention and seven for – motion carried.**

Cllr Price left the meeting at 9:45pm

- e) **It was resolved to continue with our objections to the closing times of unit 14 in the wharf, if advised reduced hours then with draw objection unless changes to the closing times are notified by the Licensing Office. Proposed by Cllr Kennedy seconded by Cllr Dereli with one abstention and six for – motion carried.**

Action: - Clerk to provide a copy of the Police Report following an assessment of the car park area behind the wharf to Cllr Burnside.

140

Climate Change

- a) Cllr Dereli, informed the meeting that she was concerned about information she had been researching regarding hydrogen from Hynet which was supposed to unlock low carbon emissions across regions, she reported that she was worried it was being rolled out to regions with no specific input from residents. Cllr Pollington informed that from his research he had found that it would take many years for this to come to West Lancashire. It was agreed for the Clerk to write to Hynet and find out what the plans are in place and what the future looks like in the North West. **Action: - Clerk**

Meeting closed 10pm

The next Town Council meeting will be held Wednesday 8th March 2023 starting at 7pm venue to be confirmed.