

Burscough Town Council Meeting
held on Wednesday 12th April 2023 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7:10pm

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr C Dereli
Cllr J Horsley
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

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| 157. | <u>Welcome</u>
The Chairman opened the April 2023 for the first meeting at our new offices with a warm welcome for all Councillors in attendance. The meeting started slightly later at 7:10pm. |
| 158. | <u>Apologies</u>
Cllr's Crawford, Moss, Ouko and Teeling these were accepted. |
| 159. | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u>
None. |
| 160. | <u>To receive any issues raised by members of the public</u>
Members of the public were in attendance but did not make comment. |
| 161. | <u>To receive comments from County and Borough Councillors</u>
There were no Borough Councillors in attendance.

Cllr Pope informed the meeting that he had had a number of complaints regarding the state of some of the roads around Burscough, he stated that Lancashire County Highways had started their programme of works. He also made Town Councillors aware that the Planning Application LCC/2022/0060 would be heard on the 26 th April 2023 and to let him know if anyone would like to speak at the Development Control meeting.

<u>Police Report</u>
None were present. |
| 162. | <u>Previous Minutes of the Full Town Council Meeting held on 8th March 2023</u> |

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 8th March 2023, were approved.** These were proposed by Cllr Pollington and seconded by Cllr Price with a unanimous vote to be duly signed by the Chairman.

163. Finance

- a) It was noted that our bid for Capital Funding from WLBC for furniture and a media screen had been successful.
- b) **It was resolved to approve the schedule of payments at the Town Council meeting of the 12th April 2023 proposed by Cllr Horsley and seconded by Cllr Pollington. The authorisers were agreed as Cllr's Crawford and Moss and the Clerk.**

Month 01

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
1	Mr AJ MacGregor & Mrs MC Hughes t/a Martland Mill	Virtual Office	Payment for Virtual Office 6Mths 13/03/23 – 13/06/23	On Line	120.00
2	Employee 7	Hols Cover (2Mths)	Payment for 2 mths Holiday cover	On Line	546.51
3	Employee 7	Expense s claim	March zoom fees/mileage/supplies for new building	On Line	118.06
4	Yates Playgrounds Ltd	Inv-2128	Playground Inspection March 2023	On Line	30.00
5	Yates Playgrounds Ltd	Inv-2131	Replace 4 x SPID batteries on Square Lane	On Line	225.60
6	Yates Playgrounds Ltd	Inv-2130	SPIDS Mill Ln & Red Cat Ln 06.01.23 – 31.03.23	On Line	561.60
7	Yates Playgrounds Ltd	Inv-2129	SPIDS New Lane 05.01.23-31.03.23	On Line	390.00
8	MWinnard Landscapes Ltd	Inv 138	35 x Ad Hoc cleaning Hrs & moving plus 34 Grit bags Dec	On Line	989.00
9	MWinnard Landscapes Ltd	Inv 138a	Clean Shelters Dec-Mar/Ad Hoc cleaning dutes	On Line	1,410.00
10	Richardsons	Inv 91700	Tables & Chairs for the Interchange Building	On Line	5,630.35
11	Grenke Leasing Ltd	0000169 034/202 3	Photocopier lease 01/04/2023-30/06/2023	On Line	159.84
12	Insignia	Inv 31064	700 x boxed commemoration coins re King Charles 3 coronation	On Line	3,276.00
13	Npower Business Solutions	IN06589 237	Unmetered electricity supply re Xmas lights 1.12.21 – 28.02.22	On Line	86.38
14	Npower Business	IN065892	Unmetered electricity supply re	On Line	14.80

	Solutions	39	Xmas lights 01.03.22 – 28.02.23		
15	NorthWest Flags	29465/1 60323/5 8	Triangle Bunting & 5ftx3ft flag re King Charles 3 Coronation	On Line	519.82
16	iData Destruction Limited	Inv 53232	Confidential Shredding – 3 x sacks	On Line	17.82
17	RBLI	Inv”D11 61	35 x lamp post signs re King Charles 3 coronation	On Line	163.58
18	Alpha Business Products	INV 70818	Photocopier usage 31/01/23 – 28/02/2023	On Line	61.51
19	Lancashire County Council	INV 5201505 488	Burscough Coronation Bunting LA751854	On Line	70.00
20	Shaw Savage Business Services Ltd	IN00068 140	Hoover, Microwave, Heater & key fobs for Interchange Building	On Line	295.26
21	Burscough Village Primary School	Mar/202 3	Room Hire Feb-Mar 2023	On Line	60.00
22	Unity Trust Bank	2042282 0	Bank Charges 05/12/2022 – 04/03/2023	DD	27.60
23	Michael Moore	Inv 4154	Re-decorating of bench moved to Square Lane from Interchange Building	On Line	210.00
24	Employee 8	Salary March 2023	Salary re March 2023 paid 01/04/2023	SO	844.87
25	Employee 7	Salary March 2023	Salary re March 2023 paid 01/04/2023	SO	1,838.91
26	People’s Pension (B&CE Holdings Ltd)	05/04/20 23	Pension re March Salaries 2023	DD	621.53
27	HMRC	428PH0 0126651	Tax & NI period ending 05/04/2023	On Line	1,194.06
	Total for Month				£19,483.10

164.

Interchange Working Group

- a) Councillors present noted the proposals to the platform and surrounding area at Burscough Railway station, managed by Consortia **Action: - Clerk to organise a meeting with the manager regarding the proposed changes to the bin store and the toilet facility.**
- b) The chairman confirmed to the meeting that the Town Council had moved into the Interchange Building on the 13th March 2023, it was agreed to hold an Interchange Working Group in the near future. **Action: - Clerk to organise.**
- c) The registration of the assignment of the lease from LCC to Burscough Town Council was noted. **Action: - Clerk to organise a change of address.**

165.	<p><u>Street Scene Working Group</u></p> <p>a) The minutes of the Street Scene working group of the 28th March 2023 were noted.</p> <p>b) It was resolved to accept the recommendation from Street Scene Working Group to accept the quote from waste managed for a general waste collection contract at £17.75 per month, proposed by Cllr Kennedy and seconded by Cllr Sargent with a unanimous vote.</p> <p>c) It was resolved to accept the recommendation from Street Scene Working Group to accept the quotation at £80 from M Winnard to power wash 2 x litter bins and the flag pole, proposed by Cllr Kennedy and seconded by Cllr Horsley with a unanimous vote.</p> <p>d) It was resolved to accept the recommendation from Street Scene Working Group to accept the quote at £115 from M Moore to clean and re paint the bin at Square Lane, proposed by Cllr Horsley and seconded by Cllr Bailey with a unanimous vote</p> <p>e) It was resolved to accept the recommendation from Street Scene Working Group after further discussion it was proposed to accept the price increases from M Winnards for the Planter Maintenance, Watering and Grass Cutting contact and renew for a further 3 years. Proposed by Cllr Bailey and seconded by Cllr Horsley with a unanimous vote.</p>
166.	<p><u>Traffic Issues Working Group</u></p> <p>a) The minutes of the Traffic Issues Working Group of the 16th March 2023 were noted.</p> <p>b) Questions for the Deputy Crime Commissioner raised from Traffic Issues Working Group were noted, Action: - All Councillors to consider if they would like to raise a question on any other item.</p>
167.	<p><u>Crabtree Lane</u></p> <p>a) The Chairman reminded Town Councillors that we had funded a culvert in the area to stop flooding to properties in the vicinity of the farm fields. The second part of the works was to install gully's to allow the water to further drain away. A quotation had been received from A Wright. It was further resolved to accept the quotation of £2,285.00 proposed by Cllr Kennedy and seconded by Cllr Pollington with a unanimous vote.</p>
168.	<p><u>Well-Being Grant – Burscough Village Primary</u></p> <p>a) Grant application was noted and deferred back to a Finance Working Group meeting. Action: - RFO to organise.</p>
169.	<p><u>Peter Lathom Trust</u></p> <p>a) The Town Council suggested that the Trust could consider contacting the</p>

following, Schools, Doctors, Churches, Food Banks, Scout and Guide Groups, Citizens Advice, CVS and Swalican by sending monthly emails to remind and inform of support available and how to access.

170. Climate Change

Cllr Dereli informed that she would welcome a meeting to discuss what the Council can do to support Climate Change. It was noted that Hynet are still pushing a 'Bill' through parliament with a plan for hydrogen to be available in all homes. It was suggested to invite 'Friends of the Earth' to attend a Town Council Meeting **Action: - Cllr Dereli to source a speaker. Note to the RFO add Knowsley Credit Union to the next Finance Working Group meeting. Action: - Clerk to change date of the next Traffic Issues Working Group to 27th April 2023 at 12pm.**

Meeting closed 8:36pm

The next Town Council meeting will be held Wednesday 10th May 2023 starting after the Annual Town Council Meeting which will start at 6:30 at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.

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