

**Burscough Town Council Meeting**  
**held on Wednesday 10<sup>th</sup> May 2023 at Burscough Town Council Office,**  
**Interchange Building, Station Approach, Burscough starting at 7:15pm**

Present

Cllr B Kennedy Chairman  
Cllr B Bailey  
Cllr J Crawford  
Cllr C Dereli  
Cllr J Horsley  
Cllr D Moss  
Cllr E Ouko  
Cllr M Price  
Cllr G Sargent  
Mrs J Maguire Clerk  
Mrs S Gill Deputy Clerk

**MINUTES**

1.	<u>Welcome</u> The Chairman opened the May meeting with apologies for the late start due to the over run of the Annual Town Council meeting. He welcomed Mr Pratt Deputy Crime Commissioner, PCSO Morley and members of the public.
2.	<u>Apologies</u> Cllr Pollington this was accepted. The Chairman also noted the resignation of Ms S Burns.
3	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
4.	<u>Presentation from Deputy Crime Commissioner Mr Pratt</u> Mr Pratt thanked the Town Council for his invitation and introduced PSCO Morley who was also in attendance. He gave a brief background to his role as Deputy Crime Commissioner and informed of five key priorities, which had been identified as 1) Anti-Social behaviour, 2) Domestic abuse and violence, 3) Rape and serious sexual assault, 4) Serious and organised crime, 5) Dangerous driving. He himself has two major responsibilities these were reported as being 1) helping victims of crime (very dedicated) 2) On the Criminal Justice Board (working as best as it can following the pandemic, still working with a covid backlog. Some courts had been closed and Preston Courts had now become the principles courts). He reported that recently Lancashire had been provided with an additional 2 million pounds to help with crime prevention. The Town Council had provided some questions that Mr Pratt discussed with

the members; these were: -

1. In the light of history of traffic issues at Runnel Brow bridge, could we ask for your views on issues from a Health and Safety aspect?  
*Very well sign posted, spid in the location both will help slow any traffic, identified a noise issue with traffic beeping their horns before going over the bridge, 18-ton weight restriction. Offered to provide details of a link for data regarding collisions in Lancashire and also suggested borrowing a Spid to provide traffic data, will provide contact details.*
2. We have a new road in Burscough which has been badly designed around Chancel way. Can you advise if there is anything that can be done regarding this issue? *Cllr Bailey suggested that this question was irrelevant due to the fact the road had not been adopted by Lancashire County Council.*
3. Could you provide some information regarding Community Safe Initiative? *Funding is available if the TC can provide an initiative, Mr Pratt will send a link for consideration.*
4. How should the Town Council report anti-social behaviour for best outcomes within Burscough? *Either dial 101, through the police website or report online anonymously to crime stoppers.* The TC reported that 101 is never available and the website is hard to navigate. PCSO Morley provided leaflets about Talking Lancashire / In the Know which the TC is already a member.
5. Is there a PCSO allocated to Burscough? If so, could we have contact details? *Our contact details are PCSO Morley who also covers Burscough/Scarisbrick/Augton. She has access to a car.*
6. On the contact website, there appears to be no assigned Police officer for Burscough, why is this? Our Police officer is PC Fiona Rowe. Information regarding crime figures can be found online, it was agreed for Cllr Sargent to look at the data and report to the TC meeting on a quartley basis.
7. Despite the evidence in the Police report from PC Connolly, including a previous closure notice, several breaches of licensing conditions, the use of drugs, and the licensee's refusal to use door supervision, why did the Police offer no further objection at the WLBC Licensing Sub-Committee meeting on the 17<sup>th</sup> of April? *Mr Pratt informed that WLBC Licencing Committee make the decisions regarding all licences. He offered to gather more information from PC Connelly and WLBC.*

8. Some residents complained and made comment regarding a recent Licence Application, but withdrew as they felt under pressure as applicant was provided with names and addresses of the complainants. Do you think this law should be changed to allow anonymity in such situations to stop harassment and intimidation of members of the public? *He reported that comments have to be open and transparent and therefore he assumed this information should be in the public domain, he offered to make enquiries regarding the concerns.*

5. To receive any issues raised by members of the public

Members of the public were in attendance but did not make comment.

6. To receive comments from County and Borough Councillors

There were no Borough Councillors in attendance. Cllr Alan Hesketh passed on his apologies and hopes to attend the next meeting.

Cllr Pope was in attendance but had to leave the meeting prior to this point on the agenda.

It was noted that George Clandon had stepped down as a Borough Councillor and passed on his thanks to the Town Council for their support regarding issues he raised with them. He also reported that he intended to organise a litter pick around the village on the weekend of 13/14<sup>th</sup> May 2023.

7. Police Report

None were present. Cllr Sargent offered to provide quarterly feedback via online data.

8. Previous Minutes of the Full Town Council Meeting held on 12<sup>th</sup> April 2023

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 12<sup>th</sup> April 2023, were approved.** These were proposed by Cllr Kennedy and seconded by Cllr Price with a unanimous vote to be duly signed by the Chairman.

9. Finance

a) The minutes of the Finance Working Group dated 2<sup>nd</sup> May 2023 was noted.

b) **It was resolved to accept the Annual Governance Return and Accounting Statements for 2022/2023, proposed by Cllr Price and seconded by Cllr Moss, with a unanimous vote.**

c) **It was resolved to accept the explanations on the variances between 2021/2022 and 2022/2023, proposed by Cllr Sargent and seconded by Cllr Ouko, with a unanimous vote.**

d) **The quarterly budget monitoring 2022/23 and end of year closing**

balances as of 31<sup>st</sup> March were noted and accepted.

- e) It was resolved to accept the grant application from Burscough Village Primary School (10K from grants and £10,426 from Capital funds) proposed by Cllr Ouko and seconded by Cllr Dereli, 8 votes for and 1 abstention (motion carried). Action: - Clerk to ask for quarterly feedback and RFO to support in their quest for funds.
- f) It was resolved to approve the schedule of payments at the Town Council meeting of the 10<sup>th</sup> May 2023 proposed by Cllr Kennedy and seconded by Cllr Horsley. The authorisers were agreed as Cllr's Crawford and Moss.

Month 2 - Approved May 2023						
io Re	Date	Payee	Reference	Description	Online/SO /DD	Amount
28	24/04/2023	Yates Playgrou	INV-2139	Playground Inspection April 2023	On Line	30.00
29	28/04/2023	Shaw Savage Bus	IN00068372	Stationery - (Paper,dividers,paper clips etc)	On Line	109.40
30	28/04/2023	A Wright Contrac	INV 3191	Final payment re Crabtree Lane flood drainage	On Line	2,742.00
31	24/04/2023	Michael Moore	INV 4155	Redecorating of litter bin on Square Lane	On Line	115.00
32	19/04/2023	Rural Market Toy	RMTG/23/24/	Membership 1st April 2023 - 31st March 202	On Line	138.00
33	18/04/2023	SLCC	INV - MEM243	Membership re SJ Maguire (1001703)	On Line	236.00
34	09/04/2023	LALC	INV 2324146	LALC Membership 01/04/2023 - 31/03/2024	On Line	1,026.25
35	31/03/2023	Alpha Business F	INV 71252	Scan contract 28/03/23 - 27/05/23	On Line	24.00
36	31/03/2023	Alpha Business F	INV 71643	Photocopier usage 28/02/23 - 31/03/23	On Line	45.57
37	01/04/2023	Face For Busines	Inv 69384	Telephone answering service 07/03/23-31/03	On Line	60.36
38	01/05/2023	Face For Busines	Inv 70060	Telephone answering service 01/04/23-30/04	On Line	102.00
39	22/03/2023	North West Linu	INV 12459	Office move, network cables & POE Data Switc	On Line	350.40
40	02/05/2023	Employee 7	Expenses claim	zoom fees (Apr'23), Mobile phone Oct'22 - Apr'23 & Coronation bags	On Line	173.14
41	01/05/2023	Employee 8	Salary April 2	Salary re April 2023 paid 01/05//2023	SO	844.87
42	01/05/2023	Employee 8	Salary April 2	Increment rise re salary scale April 2023	On Line	10.41
43	01/05/2023	People's Pensi	09/05/2023	Pension re April Salaries 2023	DD	635.92
44	01/05/2023	HMRC	428PH001266	Tax & NI period ending 05/05/2023	On Line	987.68
45	01/05/2023	Employee 7	Salary April 2	Salary re April 2023 paid 01/05//2023 (cc	SO	1,700.77
46	03/05/2023	Fiona Blackwell-F	Winner	Winners Prize re Coronation Window Disp	Chq 300021	200.00
47	03/05/2023	Queens Court Ho	Runner up	Runners up Prize re Coronation Window Disp	Chq 300022	50.00
		month				£9,581.77

10.

#### Interchange Working Group

- a) It was resolved to agree to trigger the online room booking system to enable booking facilities at the Interchange Building after all polices are in place, proposed by Cllr Kennedy and seconded by Cllr Horlsey, with a unanimous vote.
- b) It was resolved to accept the quotation from Richardson's for additional furniture for the Interchange Building, proposed by Cllr Moss and seconded by Cllr Horsley, with a unanimous vote.
- c) The letter from the Valuation Office was noted along with the Town

**Councils responses to the online form. The Clerk informed that she had received recent information informing that the Town Council were exempt from paying rates and were due a credit of £109.34.**

- d) The Chairman provided an update following a meeting with the Manager of Consortia regarding improvements to the Station platform, he stated we would be consulted regarding any changes to the bin store.

11. Miscellaneous Items

- a) The responses were noted from Ashley Dalton MP regarding an invitation to a Town Council meeting. **Action: - Clerk to write and offer an open invitation.**
- b) The Chairman informed that he had hosted a presentation to representatives from all Primary Schools and provided Commemorative Coins celebrating King Charles 111 Coronation. He reported the children were pleased to receive their coins, he thanked Town Councillors for their attendance and noted that he had received letters of thanks from the Primary Schools.
- c) It was noted that 'Three Pence Sea Thrift' had won first prize of £200 and Queens Court Hospice was the runner up receiving £50 for the best window competition celebrating King Charles 111 Coronation.

12. Climate Change

Cllr Dereli reminded all Town Councillors about moving forward with a Credit Union. The Chairman informed that following the Finance Working Group meeting the Clerk would make contact to ask for a Newsletter article to ascertain the uptake.

Meeting closed 9:13pm

The next Town Council meeting will be held Wednesday 14<sup>th</sup> June 2023 starting 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.