

Burscough Town Council Meeting
held on Wednesday 12th July 2023 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr S Bradley
Cllr J Crawford
Cllr C Dereli
Cllr D Moss
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

28.	<p><u>Welcome</u> The Chairman opened the July meeting with a warm welcome to residents present and new Town Councillor Bradley. All attendees were informed of the fire evacuation procedure.</p>
29.	<p><u>Apologies</u> Cllr's Horsley and Ouko were accepted.</p>
30.	<p><u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.</p>
31.	<p><u>To receive any issues raised by members of the public</u></p> <ul style="list-style-type: none">• A resident raised a point via a telephone call regarding disabled access from the car park behind the wharf to the Canal Tow Path, this was agreed as being WLBC car park. Action: - Clerk to write to CRT to ask for a copy of their disabled access policy.• Grant funding was raised by Jack Parker Cycles via Cllr Pollington, following a break in at the cycle shop, both the Chairman and Deputy Clerk had followed up with WLBC to find out if funding was available and unfortunately there is none available. Action: - Cllr Pollington to update the shop owner.• Residents from Runnel Brow area were in attendance and discussed how busy and noisy the road outside their properties is. This has been raised on several occasions with the Town Council who had provided information that it would be a decision made by Lancashire County Council if traffic lights were to be added to the bridge. Cllr Pollington

gave an update as to what The Traffic Issues Working Group had been working on and meetings attended. They were requesting support from the Town Council, residents were informed the Town Council were looking at traffic calming Speed Indicator Devices but had yet to agree locations. It was noted that there had been a change to the highway code. It was noted Traffic Issues wanted to meet with the new Road Safety Officer at LCC, arrangements would be made in due course and if residents wanted to attend, they would be advised of the date and time in due course.

32. To receive comments from County and Borough Councillors

Cllr Pope – As the Town Council was already aware Cllr Pope highlighted the point that the current Local Plan is under review, Christine Whittle is leading the review. **Action: - Clerk to write a letter to make sure we are involved in the consultation process.** Cllr Bailey made the point that a Parish Charter already exists where WLBC must consult with Town and Parish Councils. He also noted that Heathfields had been recently adopted by LCC.

33. Police Report

None were present.

34. Previous Minutes of the Full Town Council Meeting held on 14th June 2023

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 14th June 2023, were approved.** These were proposed by Cllr Moss and seconded by Cllr Kennedy with a unanimous vote to be duly signed by the Chairman.

35. Finance

- a) The minutes of the Finance Working Group dated 6th July 2023 were noted.
- b) The CiL calculations information and the developments sites we had received monies from were noted.
- c) **It was resolved to accept the recommendation from the Finance Group to allow £4,551.30 of S106 funds to be used by WLBC for Burscough Richmond AFC grant, proposed by Cllr Crawford and seconded by Cllr Pollington with 8 votes for and 1 vote against – motion carried.**
- d) **It was resolved to approve the schedule of payments at the Town Council meeting of the 12th July 2023 proposed by Cllr Kennedy and seconded by Cllr Pollington, with a unanimous vote. The authorisers were agreed as Cllr's Crawford and Moss.**

Month 4 - Approved
July 2023

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
70	Scribe	INV-4100	Set up & annual subscription commencing 1 May 2023 of booking system re Mar/Apr/May 2023	On Line	582.00
71	Richardsons	93128	Furniture for Interchange Building	On Line	2,021.14
72	Employee 7	Expenses claim	Zoom Fees (June'23), office keys cut & removal of bookcase	On Line	79.39
73	Alpha Business Products	INV - 72981	Photocopier usage 30/04/23 - 31/05/23	On Line	79.89
74	Alpha Business Products	INV - 72785	scan contract 28/05/23 - 27/06/23	On Line	12.00
75	BT Business	GP01075839/M004AM	Cloud Voice & Broadband re June 2023	On Line	103.90
76	iData Destruction Limited	55458	Confidential shredding - 2 x sacks	On Line	19.20
77	Marigolds	836870770820	Office Cleaning	On Line	62.50
78	Unity Trust Bank	20422820	bank Charges 05/03/2023 - 03/06/2023	DD	29.25
79	Employee 7	Salary June 2023	Salary re June 2023 paid 01/07/2023	SO	1,888.37
80	Employee 8	Salary June 2023	Salary re June 2023 paid 01/07/2023	SO	855.08
81	HMRC	428PH00126651	Tax & NI period ending 05/07/2023	On Line	800.28
82	People's Pension	30/06/2023	Pension re June Salaries 2023	DD	635.92
83	Yates Playgrounds Ltd	INV-2151	Playground Inspection May & June 2023 (Mere Ave)	On Line	60.00
84	Yates Playgrounds Ltd	INV-2157	Supply & fit benches at Interchange Building & replace existing bench at Square Ln A59 Junction	On Line	2,634.00
85	Waste Managed	WM-0000642244	Fortnightly general waste collection June 2023	DD	45.60
86	Motion Signs & Graphics Ltd	INV-89	External & Internal Logo's re Interchange Building	On Line	3,427.20
87	Burley's	INV 14014392	Summer Planters, hanging Baskets etc. 2023	On Line	9,283.02
88	Grenke Leasing Ltd	INV 0000275465/2023	Photocopier lease 01/07/2023-30/09/2023	On Line	159.84
89	Face for Business	INV 71476	Telephone answering service 01/06/23-31/06/23 (16 calls)	On Line	102.00
90	Mwinnard Landscapes Ltd	INV151	Shelters cleaned June 2023 & Ad Hoc duties	On Line	791.25
91	Mwinnard	INV159	Watering of plants in	On Line	2,469.00

	Landscapes Ltd		planters June 2023		
92	Alpha Business Products	INV - 73167	Photocopier usage 31/05/23 - 30/06/23	On Line	52.86
93	Alpha Business Products	INV - 73116	scan contract 28/06/23 - 27/07/23	On Line	12.00
	Total for month				£26,205.69

36.

Interchange Working Group

- a) The minutes of the Interchange Working Group dated the 15th June 2023 were noted.
- b) **It was resolved to accept the recommendation from the Interchange Working Group to accept the quotation from Greenbarnes Ltd for 2 x 3 bay magnetic notice boards and 1 x 2 bay magnetic notice boards proposed by Cllr Moss and seconded by Cllr Dereli with 8 for the motion and 1 refrained from voting.**

Cllr Bailey left the meeting at 8:30pm.

- c) **It was resolved to accept the recommendation from the Interchange Working Group to the quotation from M Winnard to power wash the paving at the front of the building, proposed by Cllr Pollington and seconded by Cllr Sargent, with a unanimous vote.**
- d) **It was resolved to accept the recommendation from the Interchange Working Group to accept the quotation from Tide to clean the external windows of the Interchange Building every 2 months, proposed by Cllr Price and seconded by Cllr Pollington with a unanimous vote.**

37.

Traffic Issues Working Group

- a) The minutes of the Traffic Issues Working Group dated the 20th June and 29th June 2023 were noted.
- b) The minutes of the 'Points raised at Chancel Way' meeting at Crompton Developments were noted along with Mr Cromptons comments.
- c) **It was resolved to make up to £15,000 available to go ahead in principle to purchase up to 4 new solar powered Spids to be offset against any grants received, proposed by Cllr Pollington and seconded by Cllr Dereli with a unanimous vote.**
- d) LCC highways adoption of Heathfields was noted.

38.

Newsletter and Publicity

- a) The minutes of the Newsletter and Publicity Working Group meeting of the 8th June 2023 were noted. The Chairman of the group informed that the newsletter would be out for delivery next Wednesday 19th July 2023 within the Local Life publication.

39.

Miscellaneous Items

- a) **It was resolved to accept the recommendation from the Finance Working Group to continue to comply with the remuneration policy and that travel on behalf of the Town Council has been assessed as the most economical and environmentally friendly, proposed by Cllr Kennedy and seconded by Cllr Pollington with a unanimous vote.**
- b) **It was resolved to delegate to the Finance Working Group authorisation to approve the August 2023 council payments, proposed by Cllr Price and seconded by Cllr Sargent with a unanimous vote. The date agreed is 8th August 2023 starting at 11am.**
- c) It was resolved to pay the invoice from TotalEnergies for gas consumption once all queries have been resolved in consultation with the Chairman and Vice Chairman, proposed by Cllr Sargent and seconded by Cllr Crawford.

40.

Climate Change

Cllr Dereli informed the Town Council that she hoped to hold a meeting soon and that she had gathered a list of issues she wanted to address, one being hydrogen. It was noted that she was considering inviting Friends of the Earth to join a climate change meeting. In the future. It was also noted that many ticket offices for the rail networks were either closed or due to close and Cllr Dereli had this in mind to write an article for the next Newsletter.

Meeting closed 9:12pm

The next Town Council meeting will be held on the 3rd Wednesday of the month which falls on the 20th September 2023 starting 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.