

Burscough Town Council Meeting
To be held on Wednesday 15th November 2023 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 15th November 2023

1. Welcome.
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
 - To note email from the Head Teacher at St Johns Primary School regarding Cricket Club resurfacing.
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
 - Resolve to host drop-in sessions with the police to enable residents to raise queries and ask for advice, agree to waiver room hire charges and provide Fair Trade refreshments for each meeting.
7. To approve the minutes of the previous Town Council meeting of the 18th October 2023.
8. Finance
 - a) To Discuss Parish/Town Council basic allowances and resolve to respond by Friday 1/12/2023
 - b) To resolve to pay Visual Rights Group re the copyright infringement charge
 - c) To approve the schedule of payments at the Town Council meeting of the 18th October 2023 and agree authorisers.

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
169	The Stanley Club	Donation	Donation towards food for the Remembrance Sunday Parade	On Line Pd 19/10/2023	100.00
170	Visual Rights Group	N114670	Payment re alleged website use of Alamy image	On Line Pd 31/10/2023	30.00
171	Waste Managed	WM-0000786038	Fortnightly general waste collection September 2023	DD-Pd 30/10/2023	45.60
172	Visual Rights Group	N114670	Balance of payment re alleged website use of Alamy image	On Line	335.96
173	Npower Business Solutions	N08539097	Electricity costs January 2023	On Line	106.23
174	Npower Business Solutions	N08539098	Electricity costs February 2023	On Line	93.76
175	Npower Business Solutions	N08539099	Electricity costs March 2023	On Line	148.38
176	Npower Business Solutions	N08539100	Electricity costs April 2023	On Line	186.62
177	Npower Business Solutions	N08539101	Electricity costs May 2023	On Line	115.41
178	Npower Business Solutions	N08539102	Electricity costs June 2023	On Line	103.60
179	Npower Business Solutions	N08539103	Electricity costs July 2023	On Line	99.96
180	Npower Business Solutions	N08539104	Electricity costs August 2023	On Line	107.74
181	Total Energies	317851682/23	Gas supply 19/12/22 - 31/12/22	On Line	25.58
182	Marigolds	83687077053	Office Cleaning October 2023	On Line	125.00
183	NorthWest Flags	33712/071123/76	Union Jack & White ensign flags	On Line	29.98
184	Face for Business	74455	Telephone answering service 01/10/23-31/10/23 (11 calls)	On Line	102.00
185	Defib Machines Ltd	67362	Annual charge re defib o'side Purely Pizza comm 12/12/2023	On Line	482.68
189	Defib Machines Ltd	67363	Annual charge re defib cabinet o'side Purely Pizza comm 12/12/2023	On Line	438.00
187	People's Pension	01/10/2023	Pension re October Salaries 2023	DD	635.92
188	Employee 7	Salary October 2023	Salary re October 2023 paid 01/11/2023	SO	1888.37
189	Employee 8	Salary October 2023	Salary re October 2023 paid 01/11/2023	SO	855.28
190	HMRC	428PH00126651	Tax & NI period ending 05/11/2023	On Line	800.08
191	Employee 7	Expenses Claim	Oct Zoom Fees & Reimbursement Fire warden training fees for 6 people	On Line	101.79
192	Npower Business Solutions	IN08627228	Electricity costs September 2023	On Line	128.14
193	Alpha Business Products	INV 75417	Scan contract 28/10/23 - 27/11/23	On Line	12.00
194	Alpha Business Products	INV 74177	Scan contract 28/08/23 - 27/09/23	On Line	12.00
195	Alpha Business Products	INV 75551	Photocopier usage 31/09/23 - 31/10/23	On Line	52.50
			Total for month		£7,162.58

9. Traffic Issues Working Group
- a) To note the minutes of the Traffic Issues Working Group dated the 23rd October 2023.
 - b) Resolve to purchase from Stocks Signs 3 x mobile SID Speed Indicator Devices plus 3 additional batteries plus 3 additional mounting plates.
 - c) Resolve to move the new Speed Indicator Devices every 6 weeks as per timetable prepared by the Traffic Issues Working Group.
 - d) Resolve to purchase 1 x Elan City solar Speed Indicator Device to replace the older version on Square Lane.
 - e) Resolve to purchase 1 x new battery for the Speed Indicator Device at New Lane.
- 10 Street Scene
- a) To note the minutes of the Street Scene Working Group meeting dated 31st October 2023.
 - b) Resolve to award prizes of £150 for the best Christmas shop window and £50 for the runner up.
 - c) Resolve to provide funds for refreshments at the Hop Vine for the competition judges to ascertain the winners (vera/Jan/Jen).
- 11 Climate Action Working Group
- a) To note the minutes of the Climate Action Working Group dated 7th November 2023
 - b) Resolve to provide a budget of £2,000 for the Climate Change Action Group for the year 2024/25
 - c) Resolve to allow the Climate Working Group free use of the Community meeting room for an evening meeting with residents & school representatives.
- 12 Miscellaneous
- a) To note the correspondence and Minutes of the 15th June 2022 from WLBC following the enquiry regarding Bobby Langton Way.
 - b) To note updates from the House of Lords regarding remote Parish and Town Council meetings.
 - c) To note the minutes from WLBC Licensing & Gambling Sub-Committee of the 21st August 2023 following the fatality in Ormskirk.
 - d) Resolve to reaffirm Cllr B Bailey onto the Peter Lathom Trust.
 - e) To note Vice Chairman Cllr D Moss has provided a nomination for the Standards Committee.
 - f) To note the Town Council office will be closed from Thursday 20th December to the 3rd January 2024 over the Christmas period.
 - g) Update on Consortia works

After this meeting there will be a Confidential Town Council meeting when members of the public and Borough Councillors will be excluded.

Date of next Town Council Meeting will be held on Wednesday 13th or 20th December 2023 starting at 7pm at the Interchange Building.

Jackie Maguire
Clerk to Burscough Town Council
1st November 2023