
Burscough Town Council Meeting
To be held on Wednesday 13th December 2023 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 13th December 2023

- | | |
|----|---|
| 1. | Welcome.
<small>(Inform attendees of the fire evacuation procedure)</small> |
| 2. | To receive apologies for absence. |
| 3. | Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.</i> |
| 4. | To receive any issues by members of the public present.
<i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns.</i> <small>(Max 5 mins each resident)</small> <ul style="list-style-type: none">• To note the points raised at the residents and Priory Academy meeting following disturbances from the football league. |
| 5. | To receive comments from County and Borough Councillors. <small>(Max 5 mins per Councillor)</small> |
| 6. | To receive any updates from the Police. <ul style="list-style-type: none">• To note the recent report to the police. |
| 7. | To approve the minutes of the previous Town Council meeting and the confidential Town Council Meeting of the 15 th November 2023. |
| 8. | To discuss and resolve to change the Chairman's status to Mayor of Burscough Town Council. |
| 9. | <u>Finance</u> <ul style="list-style-type: none">a) To Note the minutes of the Finance Working Group meeting of 28th November 2023.b) To resolve to decline the application for Sporting Challenge due to a lack of transparency in their accounting processors.c) To resolve to accept the CIL report.d) To approve the schedule of payments at the Town Council meeting of the 13th December 2023 and agree authorisers. |

Month 9 - Approved December 2023

Folio Reference	Date	Payee	Reference	Description	Online/S O/DD	Amount
196	15/09/2023	Waste Managed	WM-0000749852	Fortnightly general waste collection September 2023	DD-Pd 28/09/2023	45.60
197	10/11/2023	ICO - Information Commissioners Office	Annual Charge	DD payment re Annual Charge	DD-Pd 10/11/2023	35.00
198	01/12/2023	People's Pension	01-Dec-23	Pension re November Salaries 2023	DD-Pd 27/11/2023	967.13
199	01/12/2023	Employee 7	Salary November 2023	Salary re November 2023 paid 01/12/2023	SO-Pd 1/12/23	2,630.22
200	01/12/2023	Employee 8	Salary November 2023	Salary re November 2023 paid 01/12/2023	SO-Pd 1/21/23	1,263.08
201	01/12/2023	HMRC	428PH00126651	Tax & NI period ending 05/12/2023	On Line	1,605.16
202	14/11/2023	Ventbrook Ltd	INV 38722	Traffic maqngement re Remembrance Sunday Parade	On Line	2,046.00
203	13/11/2023	Waste Managed	WM-0000749852	Annual Service Fee	DD-Pd 28/11/2023	45.60
204	15/11/2023	Waste Managed	WM-0000838929	Fortnightly general waste collection November 2023	DD-Pd 28/11/2023	45.60
205	15/11/2023	Yates Playgrounds Ltd	INV-2215	Playground Inspection November 2023 (Mere Ave)	On Line	30.00
206	12/11/2023	Skelmersdale Prize Band	Inv12/11/23	Remembrance Sunday Band March to/from & Playing at Memorial	On Line	400.00
207	21/11/2023	Employee 7	Expenses claim	Zoom fees (Nov'23), Microsoft licence fee	On Line	101.79
208	20/11/2023	Cllr B Bailey	Expenses claim	Mileage fees re Flag collection, Ormskirk & deliver union standard, Parbold	On Line	7.20
209	01/12/2023	Face for Business	75239	Telephone answering service 01/10/23-31/10/23 (23 calls)	On Line	102.00
210	01/01/2024	Grenke Leasing Ltd	INV 0000019821/2024	Annual equipment protection for the year 2024	On Line	98.00
211	30/11/2023	Shaw Savage Business Services Ltd	IN00069800	Paper, stationery & headphones	On Line	249.40
212	28/11/2023	Churches Fire Security Ltd	INV S123-172371	Fire Extinguishers Service & replacement	On Line	473.88
213	24/11/2023	Gambit Energy	SI-248	Call Out charge for intruder alarm reset	On Line	216.00
214	17/11/2023	North West Linux	13029	Email issues rremotely resolved	On Line	42.00
215	12/11/2023	The Hop Vine	12th November 2023	Remembrance Sunday refreshments(HotPot) after parade	On Line	380.00
216	29/11/2023	SSSystems	Inv 33381	Annual Maintenance/monitor charges re Fire,Intruder alarms & CCTV	On Line	1,466.40
217	27/11/2023	illumidex UK Ltd	Inv BURSC005	Annual Christmas Decs contract	On Line	2,474.40
218	13/12/2023	Derian House	Donation	Annual donation on behalf of Purely Pizza for use of their elec for defib cabinet	Chq 300023	25.00
219	16/12/2023	TBC	1st Prize	Christmas Window Competition Winner	Chq 300024	150.00
220	16/12/2023	TBC	2nd Prize	Christmas Window Competition Runner-up	Chq 300025	50.00
Total for month						£14,949.46

10 Burscough Town Council and United Utilities

a) To note the questions raised with United Utilities and note their responses to the Town Councils questions.

11 Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group dated the 20th November 2023.
- b) Resolve to award Ian Yates the Speed Indicator Device Contract for a period of 2 years.

12 Application to hang model Aircraft at the Interchange Building

- a) To note the minutes of the Aircraft meeting dated 5th December 2023.
- b) To discuss if the Town Council agree to the proposal to hang model aircraft at the Interchange Building and make a resolution to reflect the decision.

13 New Address Notification

- a) To discuss the proposals for new postal addresses on the land to the South of Chancel Way in Burscough and make a resolution to reflex the decisions.

14 To note WLBC 'Climate Change Strategy' and Native Wildflower Meadows Consultation

There will be a confidential meeting starting after the Town Council meeting finishes when member of the public and County and Borough Councillors will be excluded.

Date of next Town Council Meeting will be held on Wednesday 17th January 2023 starting at 7pm at the Interchange Building.

Jackie Maguire
Clerk to Burscough Town Council
7th December 2023

--	--	--