
Burscough Town Council Meeting
held on Wednesday 15th November 2023 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr S Bradley
Cllr J Crawford
Cllr C Dereli
Cllr J Horsley
Cllr D Moss
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

71.	<u>Welcome</u> The Chairman opened the November meeting asking all those in attendance to keep to the agenda. All attendees were informed of the fire evacuation procedure.
72.	<u>Apologies</u> None.
73.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Kennedy pecuniary interest point 8 a.
74.	<u>To receive any issues raised by members of the public</u> A resident in attendance brought the following issue to the Town Council's attention. He explained that he had noted drainage issues and flooding along the side of Orrell Lane. He suggested that something has happened in the last six months that is causing these issues. Pavements are cracked and breaking up with water issuing onto the road. It was noted that sand was present in the debris which would suggest a void under the road, which in turn could result in a road collapse. There has been works carried out further down the Lane and in the stream that runs nearby where the water is much lower than usual. Action: - Clerk to request via FOI – 'What drainage infrastructure was released to the developer at the time of planning permission at the former UBH site in Burscough. St John's Head Teacher requested information as to plans to resurface the

Cricket Club car park. **Action: - Clerk to write back asking for uptake from the parents/carers regarding where they would park and walk and suggesting an alternative by parking at Tesco.**

75. To receive comments from County and Borough Councillors
 Cllr Hesketh raised the following points: - A wagon had turned on School Lane and damaged the gates at the Cricket Club. LCC are doing some work on the drains and had assessed problems via camera. Works on the Local Plan have been rescheduled and the new timetable has not been published.
 Cllr Pope raised the following points via email as he was unable to attend: - Burscough Village Primary School took part in the Lancashire Debate and won first prize in best Presentation group on the importance of libraries. The Reading Pod funded by Burscough Town Council had been well used whilst preparing for the competition.

76. Police Report
Resolved to host drop-in sessions with the police to enable residents to raise queries and ask for advice, to provide Fair Trade refreshments and waiver the room hire charge, proposed by Cllr Moss and seconded by Cllr Pollington with a unanimous vote.

77. Previous Minutes of the Full Town Council Meeting held on 18th October 2023
 Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council Meeting dated 18th October, were approved.** These were proposed by Cllr Pollington and seconded Cllr Price with a unanimous vote to be duly signed by the Chairman.

78. Finance

- a) **It was resolved to accept the changes to the Parish /Town Council basic allowances proposed by Cllr Moss and seconded by Cllr Horsley, with a unanimous vote.**
- b) **It was resolved to pay Visual Rights Group regarding a copyright infringement charge proposed by Cllr Pollington seconded by Cllr Horsley with 1 abstention – 8 for motion carried.**
- c) **It was resolved to approve the schedule of payments at the Town Council meeting of the 15th November 2023 proposed by Cllr Pollington and seconded by Cllr Horsley, with a unanimous vote. The authorisers were agreed as Cllr’s Crawford and Moss.**

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
169	The Stanley Club	Donation	Donation towards food for the Remembrance Sunday Parade	On Line Pd 19/10/2023	100.00
170	Visual Rights	N114670	Payment re alleged website use	On Line Pd	30.00

	Group		of Alamy image	31/10/2023	
171	Waste Managed	WM-0000786038	Fortnightly general waste collection September 2023	DD-Pd 30/10/2023	45.60
172	Visual Rights Group	N114670	Balance of payment re alleged website use of Alamy image	On Line	335.96
173	Npower Business Solutions	N08539097	Electricity costs January 2023	On Line	106.23
174	Npower Business Solutions	N08539098	Electricity costs February 2023	On Line	93.76
175	Npower Business Solutions	N08539099	Electricity costs March 2023	On Line	148.38
176	Npower Business Solutions	N08539100	Electricity costs April 2023	On Line	186.62
177	Npower Business Solutions	N08539101	Electricity costs May 2023	On Line	115.41
178	Npower Business Solutions	N08539102	Electricity costs June 2023	On Line	103.60
179	Npower Business Solutions	N08539103	Electricity costs July 2023	On Line	99.96
180	Npower Business Solutions	N08539104	Electricity costs August 2023	On Line	107.74
181	Total Energies	317851682/23	Gas supply 19/12/22 - 31/12/22	On Line	25.58
182	Marigolds	83687077053	Office Cleaning October 2023	On Line	125.00
183	NorthWest Flags	33712/071123/76	Union Jack & White ensign flags	On Line	29.98
184	Face for Business	74455	Telephone answering service 01/10/23-31/10/23 (11 calls)	On Line	102.00
185	Defib Machines Ltd	67362	Annual charge re defib o'side Purely Pizza comm 12/12/2023	On Line	482.68
189	Defib Machines Ltd	67363	Annual charge re defib cabinet o'side Purely Pizza comm 12/12/2023	On Line	438.00
187	People's Pension	01/10/2023	Pension re October Salaries 2023	DD	635.92
188	Employee 7	Salary October 2023	Salary re October 2023 paid 01/11/2023	SO	1888.37
189	Employee 8	Salary October 2023	Salary re October 2023 paid 01/11/2023	SO	855.28
190	HMRC	428PH00126651	Tax & NI period ending 05/11/2023	On Line	800.08
191	Employee 7	Expenses Claim	Oct Zoom Fees & Reimbursement Fire warden training fees for 6 people	On Line	101.79
192	Npower Business Solutions	IN08627228	Electricity costs September 2023	On Line	128.14
193	Alpha Business Products	INV 75417	Scan contract 28/10/23 - 27/11/23	On Line	12.00
194	Alpha Business Products	INV 74177	Scan contract 28/08/23 - 27/09/23	On Line	12.00
195	Alpha Business Products	INV 75551	Photocopier usage 31/09/23 - 31/10/23	On Line	52.50
			Total for month		£7,162.58

79. Traffic Issues Working Group

a) The minutes of the Traffic Issues Working Group dated the 23rd October

2023 were noted.

- b) **It was resolved to purchase from Stocks Signs 3 x mobile SID Speed Indicator Devices plus 3 additional batteries plus 3 additional mounting plates proposed by Cllr Sargent and seconded by Cllr Derelli with a unanimous vote.**
- c) **It was resolved to move the new Speed Indicator Devices every 6 weeks as per timetable prepared by Traffic Issues Working Group proposed by Cllr Price and seconded by Cllr Horsley, with a unanimous vote.**
- d) **It was resolved to purchase 1 x Elan City Evolis Solar Mobile Pack device to replace the older version on Square Lane proposed by Cllr Bradley and seconded by Cllr Dereli with a unanimous vote.**
- e) **It was agreed to defer back to Traffic Issues Group the purchase of a new battery for the SPID on New Lane.**

80. Street Scene Working Group

- a) The minutes of the Street Scene Working Group dated 31st October 2023 were noted.
- b) **It was resolved to award prizes of £150 for the best Christmas Shop Window and £50 for the runner up proposed by Cllr Moss and seconded by Cllr Horsley with a unanimous vote.**
- c) **It was resolved to provide funds for refreshments at the Hop Vine for competition judges to ascertain the winners (Vera/Jan/Jen) proposed by Cllr Pollington and seconded by Cllr Price with a unanimous vote.**

81. Climate Action Working Group

- a) The minutes of the Climate Action Working Group dated 7th November 2023 were noted.
- b) It was deferred back to Finance Working Group to determine a budget for Climate Action Working Group for 2024/2025.
- c) It was deferred back to the Town Council later to discuss allowing the Community meeting rooms to be available in an evening.

82. Miscellaneous

- a) The correspondence and minutes of the 15th June 2022 from WLBC following our enquiry regarding Bobby Langton Way were noted.
- b) The updates received from the House of Lords regarding remote Parish / Town Council meetings was noted.
- c) The minutes from WLBC Licensing & Gambling Sub-Committee of the 21st August 2023 following the fatality in Ormiskirk were noted.
- d) **It was resolved to reaffirm Cllr Bailey onto the Peter Lathom Trust proposed by Cllr Derelli and seconded by Cllr Crawford with a unanimous vote.**

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| <ul style="list-style-type: none">e) It was noted that Cllr Moss had provided a nomination for the Standards Committee on behalf of the Town Council.f) It was noted that the Town Council offices will be closed from Thursday 20th December until the 3rd January 2024 over the Christmas period.g) The Chairman gave an update regarding the Consortia works and it was noted that despite several emails and telephone calls we are no further on regarding Consortia being back onsite to complete the works. |
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Meeting closed 9:15pm.

The next Town Council meeting will be held on the 13th December 2023 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.