

Burscough Town Council Meeting
To be held on Wednesday 24th January 2024 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 24th January 2024

1. Welcome.
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
7. To approve the minutes of the previous Town Council meeting of the 13th December 2023.
8. Finance
 - a) To note the minutes of the Finance Working Group dated 9th January 2024
 - b) Resolve to accept recommendation to decline the payment of the film licences to the Stanley Cinema Project, and to resolve to accept the recommendation for the restoration of the Fire escape doors to the car park from the original cinema balcony in the sum of £5,256 subject to confirmation/clarification from Cinema Project Admin regarding a letter confirming the Stanley Club commitment to the project and a copy of the Stanley Club constitution to confirm a not-for-profit organisation.
 - c) Resolve to accept recommendation to accept the budget figures for 2024/25 and the precept figures in the sum of £39.28. The Chairman to sign the precept form ready to be submitted to WLBC once resolved.
 - d) To approve the schedule of payments at the Town Council meeting of

the 24th January 2024 and agree authorisers.

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
221	Unity Trust Bank	Statement 59	Bank Charges 04/09/2023 - 04/12/2023	DD-Pd 31/12/23	31.50
222	Waste Managed	INV WM-0000878273	Fortnightly general waste collection December 2023	DD-Pd	45.60
223	People's Pension	01-Jan-24	Pension re November Salaries 2023	DD-Pd 22/12/23	672.41
224	Employee 7	Salary December 2023	Salary re December 2023 paid 02/01/2024	SO-Pd 02/01/24	1,970.89
225	Employee 8	Salary December 2023	Salary re December 2023 paid 02/01/2024	SO-Pd 02/01/24	902.18
226	HMRC	428PH00126651	Tax & NI period ending 05/01/2024	On Line	886.07
227	Alpha Business Products	INV 76252	Photocopier usage 31/10/23 - 30/11/23	On Line	65.14
228	Alpha Business Products	INV 75966	Scan contract 28/11/23 - 27/12/23	On Line	12.00
229	ElanCity-UK	Quote SO---UK03627	Solar Speed Sign	On Line	2,807.99
230	Elliot's	INV 4634	Supply weatherproof socket to O'side Interchange building & disconnect noticeboard by St Johns church & PAT Testing in office	On Line	631.99
231	Face for Business	INV 76031	Telephone answering service 01/12/23-31/12/23 (11 calls)	On Line	102.00
232	Grenke Leasing Ltd	INV 0000064525/2024	Photocopier lease 01/01/2024-31/03/2024	On Line	159.84
233	Lancashire County Council	5201522824	LA881700, final Inv re Burscough SPID application fee	On Line	84.00
234	Npower Business Solutions	IN09331907	Electricity costs October 2023	On Line	212.93
235	Npower Business Solutions	IN09331911	Electricity costs November 2023	On Line	249.06
236	Npower Business Solutions	IN09430272	Electricity costs December 2023	On Line	321.42
237	SSSystems	INV 33545	Install & Connect fire monitoring system	On Line	254.40
238	SSSystems	INV33544	Install & Connect Building monitoring system	On Line	254.40
239	Stocksigns Ltd	INV 233411	Supply Spid signs & batteries etc	On Line	11,118.00
240	Yates Playgrounds Ltd	Inv 2223	Manufacture & supply saluting box for	On Line	516.00
241	Yates Playgrounds Ltd	Inv 2230	playground Inspection December 2023 (Mere Ave)	On Line	30.00
242	Yates Playgrounds Ltd	INV 2233	SPIDS Mill Ln & Red Cat Ln 06.10.23 - 21.12.23	On Line	518.40
243	Yates Playgrounds Ltd	INV 2234	SPIDS New Lane 06.10.23 - 29.12.23	On Line	390.00
244	Yates Playgrounds Ltd	INV 2236	Remove old & replace with new notice board o'side St Johns Church	On Line	936.00

245	Tide Cleaning Services	Inv 22/11/23 po196	Washing all external windows on Interchange Building	On Line	55.00
246	BT Business	GP0107 5839/M008 QV	Cloud Voice & Broadband re October 2023	Pd (error correction)	104.02
247	BT Business	GP0107 5839/M00 US	Cloud Voice & Broadband re November 2023	Pd (error correction)	104.02
248	BT Business	GP0107 5839/M010 &U	Cloud Voice & Broadband re December 2023	Pd (error correction)	79.76
249	BT Business	GP0107 5839/M010 &U	Cloud Voice & Broadband re December 2023	On Line	24.26
250	BT Business	GP0107 5839/M011 3&	Cloud Voice & Broadband re January 2024	On Line	144.02
251	illumindex UK Ltd	INV BURSC006	Annual Xmas Decs Contract - removal of decorations	On Line	4,281.60
252	Alpha Business Products	INV 76981	Photocopier usage 30/11/23 - 31/12/23	On Line	37.27
253	Alpha Business Products	INV 76684	Scan contract 28/12/23 - 27/01/24	On Line	12.00
254	Marigolds	83687077071	Office Cleaning November 2023	On Line	100.00
255	Marigolds	83687077070	Office Cleaning December 2023	On Line	75.00
				Total	£28,189.17

9. Climate Action Working Group

- a) To note the minutes of the Climate Action Working Group dated 12th December 2023
- b) To note meeting due on 11th January 2024 has been postponed until a further date - TBA

10 Interchange Working Group

- a) To note the minutes of the Interchange Working Group dated 16th January 2024
- b) Resolve to accept recommendation to allow use of rooms 2&3 free of charge for one Saturday (date to be agreed) in order to gauge amount of public interest for the aircrafts.

11 Date of next Town Council Meeting will be held on Wednesday 21st February 2024 starting at 7pm at the Interchange Building.

Sheila Gill
Deputy Clerk/RFO to Burscough Town Council
18th January 2024