

Burscough Town Council Meeting
held on Wednesday 13th December 2023 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr B Bailey
Cllr S Bradley
Cllr J Crawford
Cllr D Moss
Cllr N Pollington
Cllr M Price
Mrs J Maguire Clerk
Mrs S Gill Deputy Clerk

MINUTES

83.	<u>Welcome</u> The Chairman opened the December meeting. All attendees were informed of the fire evacuation procedure.
84.	<u>Apologies</u> Cllr's Dereli, Horsley and Sargent were accepted.
85.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Kennedy non - pecuniary interest point 8. Cllr Bailey pecuniary interest point 9 item d folio ref 208.
86.	<u>To receive any issues raised by members of the public</u> <ul style="list-style-type: none">• Resident pointed out at the meeting that it would be useful to let residents know where they are able to speak within the agenda. Action: - The Chairman agreed to manage this at further meetings.• Resident informed the meeting that he had been in correspondence with LCC and WLBC regarding water damage to the foundations of his bungalow. The responses had concluded that it was a private drainage problem. He reported that the drain in his back garden is 4ft full of water and there is regularly sewage and water in his bungalow and garage at Gower Gardens, it was reported that his property was not the only property affected and some in Clayton gardens are also suffering similarly. Action: - resident to provide latest responses from LCC and WLBC. Action: - Clerk to contact Andrew Rowley at United Utilities to ask if this could be raised at 'Making Space for Water meetings with a view to help find out who is the responsible group

to help rectify the situation.

87. To receive comments from County and Borough Councillors

Cllr Pope reported the following: -

- New devolution agreement is in place and is a great opportunity for West Lancashire to get involved with this to make a difference to the infrastructure in this area.
- Tom McGowan (WLBC) is now leading on the Local Plan, which need to be in place by 2027. There is a risk to the planning application process if this is not in place by this time.
- Burscough Village Primary have asked for a fence to be erected as there have been a few issues with people parking on the pavement and child safety, this will be added in the new year.
- Cllr Crawford was thanked for attending the meeting regarding issues raised by residents to the football league meeting over a weekend on the field behind Priory Academy, update we are awaiting a report noting conditions of use.

88. Police Report

The Police report was noted. **Action Clerk: - send a copy to Ventbrooks for information.**

89. Previous Minutes of the Full and Confidential Town Council Meetings held on 15th November 2023

Cllrs received a copy of both minutes prior to the meeting. **It was resolved that the minutes of the full and confidential Town Council Meeting dated 15th November 2023, were approved.** These were proposed by Cllr Pollington and seconded Cllr Crawford with a unanimous vote to be duly signed by the Chairman.

90. The Vice Chairman discussed with the Town Council details of a resolution at the November 2019 Parish Council to change to a Town Council from January 2020. At the time it was agreed not to change the status of the Chairman to Mayor, these thoughts are now under consideration. **Action: - Clerk to check with LALC the process.**

91 Finance

- a) The minutes of the Finance Working Group of the 28th November 2023 were noted.
- b) **It was resolved to decline the grant application from Sporting Challenge due to lack of transparency in their accounting procedures, proposed by Cllr Pollington and seconded by Cllr Bradley with a unanimous vote.**
- c) **It was resolved to accept the CIL report proposed by Cllr Crawford**

and seconded by Cllr Bailey, with a unanimous vote.
d) It was resolved to approve the schedule of payments at the Town Council meeting of the 13th December 2023 proposed by Cllr Pollington and seconded by Cllr Price, with a unanimous vote. The authorisers were agreed as Cllr's Crawford and Moss.

Month 9 - Approved December 2023

Folio Ref	Date	Payee	Reference	Description	Online/S O/DD	Amount
196	15/09/2023	Waste Managed	WM-0000749852	Fortnightly general waste collection September 2023	DD-Pd 28/09/2023	45.60
197	10/11/2023	ICO - Information Commissioners Office	Annual Charge	DD payment re Annual Charge	DD-Pd 10/11/2023	35.00
198	01/12/2023	People's Pension	01-Dec-23	Pension re November Salaries 2023	DD-Pd 27/11/2023	967.13
199	01/12/2023	Employee 7	Salary November 2023	Salary re November 2023 paid 01/12/2023	SO-Pd 1/12/23	2,630.22
200	01/12/2023	Employee 8	Salary November 2023	Salary re November 2023 paid 01/12/2023	SO-Pd 1/12/23	1,263.08
201	01/12/2023	HMRC	428PH00126651	Tax & NI period ending 05/12/2023	On Line	1,605.16
202	14/11/2023	Ventbrook Ltd	INV 38722	Traffic management re Remembrance Sunday Parade	On Line	2,046.00
203	13/11/2023	Waste Managed	WM-0000749852	Annual Service Fee	DD-Pd 28/11/2023	45.60
204	15/11/2023	Waste Managed	WM-0000838929	Fortnightly general waste collection November 2023	DD-Pd 28/11/2023	45.60
205	15/11/2023	Yates Playgrounds Ltd	INV-2215	Playground Inspection November 2023 (Mere Ave)	On Line	30.00
206	12/11/2023	Skelmersdale Prize Band	Inv12/11/23	Remembrance Sunday Band March to/from & Playing at Memorial	On Line	400.00
207	21/11/2023	Employee 7	Expenses claim	Zoom fees (Nov'23), Microsoft licence fee	On Line	101.79
208	20/11/2023	Cllr B Bailey	Expenses claim	Mileage fees re Flag collection, Ormskirk & deliver union standard, Parbold	On Line	7.20
209	01/12/2023	Face for Business	75239	Telephone answering service 01/10/23-31/10/23 (23 calls)	On Line	102.00
210	01/01/2024	Grenke Leasing Ltd	INV 0000019821/2024	Annual equipment protection for the year 2024	On Line	98.00
211	30/11/2023	Shaw Savage Business Services Ltd	IN00069800	Paper, stationery & headphones	On Line	249.40
212	28/11/2023	Churches Fire Security Ltd	INV S123-172371	Fire Extinguishers Service & replacement	On Line	473.88
213	24/11/2023	Gambit Energy	SI-248	Call Out charge for intruder alarm reset	On Line	216.00
214	17/11/2023	North West Linux	13029	Email issues remotely resolved	On Line	42.00
215	12/11/2023	The Hop Vine	12th November 2023	Remembrance Sunday refreshments(Hotpot) after parade	On Line	380.00
216	29/11/2023	SSSystems	Inv 33381	Annual Maintenance/monitor charges re Fire, Intruder alarms & CCTV	On Line	1,466.40
217	27/11/2023	illumidex UK Ltd	Inv BURSC005	Annual Christmas Decs contract	On Line	2,474.40
218	13/12/2023	Derian House	Donation	Annual donation on behalf of Purely Pizza for use of their elec for defib cabinet	Chq 300023	25.00
219	16/12/2023	TBC	1st Prize	Christmas Window Competition Winner	Chq 300024	150.00
220	16/12/2023	TBC	2nd Prize	Christmas Window Competition Runner-up	Chq 300025	50.00
Total for month						£14,949.46

92. Burscough Town Council and United Utilities

a) The questions raised and responses were noted by the Town Council following their meeting with United Utilities on the 23rd November 2023.

93. Traffic Issues Working Group

- a) The minutes of the Traffic Issues Working Group dated the 20th November 2023 were noted.
- b) **It was resolved to award Ian Yates the Speed Indicator Device Contract proposed by Cllr Moss and seconded by Cllr Price with a unanimous vote.**

94 Application to hang model Aircraft at the Interchange Building

- a) The minutes of the Aircraft meeting dated 5th December 2023 were noted.
- b) **It was resolved that further discussion was required and this item was deferred back to the Interchange Working Group proposed by Cllr Bailey and seconded by Cllr Pollington, with a unanimous vote. Action: - Clerk to organise a further meeting and invite the group to the meeting.**

95 New Address Notification

- a) **It was resolved to accept Chancel Gardens and offer Lathom Gardens as an alternative to Earls Gardens proposed by Cllr Price and seconded by Cllr Bradley with a unanimous vote. Action: - Clerk to inform WLBC of the decisions.**

96. The Climate Change Strategy and Native Wildflower Meadows were noted
Action: - Clerk to offer some alternatives through the public consultancy link, land from the Health Centre to the end of the old British Legion Land, A59 Ringtail roundabout and the slip road on the A59 from house number 201 onwards.

Meeting closed 8:52pm.

The next Town Council meeting will be held on the 17th January 2024 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.


