
Burscough Town Council Meeting
To be held on Wednesday 21st February 2024 at The Interchange Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 21st February 2024

1. **Welcome.**
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - *members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
 - To note the recent updates from the police.
7. To approve the minutes of the previous Town Council meeting and the confidential Town Council Meeting of the 24th January 2024.
8. To discuss and resolve to change the Chairman's status to Town Mayor of Burscough Town Council, which will include the Vice Chairman who would automatically become Town Vice Mayor.
9. **Finance**
 - a) To approve the schedule of payments at the Town Council meeting of the 21st February 2024 and agree authorisers.

Month 11						
256	15/01/2024	Waste Managed	INV WM-00009	Fortnightly general waste collection January 2	DD-Pd 29/01/	45.60
257	30/01/2024	Burscough Food Bank	Chairmans Allo	Donation to Burscough Food Bank from Chair	On Line	250.00
258	08/02/2024	Employee 8	Expenses claim	Mileage fees re Xmas trophy engraving (take	On Line	10.80
259	29/01/2024	Yates Playgrounds Ltd	Inv 2238	playground Inspection January 2024 (Mere Av	On Line	30.00
260	05/02/2024	Yates Playgrounds Ltd	Inv 2240	Supply & Install 2 x benches Jct Ln/Briars Ln	on Line	1,896.00
261	01/02/2024	People's Pension	01-Feb-24	Pension re JanuarySalaries 2024	DD-Pd 30/01/	672.41
262	01/02/2024	Employee 7	Salary January	Salary re January 2024 paid 01/02/2024	SO-Pd 01/02/	1,970.89
263	01/02/2024	Employee 8	Salary January	Salary re January 2024 paid 01/02/2024	SO-Pd 01/02/	902.18
264	01/02/2024	HMRC	428PH0012665	Tax & NI period ending 05/02/2024	On Line	886.07
265	31/01/2024	Waringcollins (WCP Partners	INV-0684	Artwork & print for Town Council Newsletter	On Line	1,033.00
266	21/12/2023	Shaw Savage Business Serv	IN00069977	Stationary/scissors	On Line	8.39
267	07/02/2024	Npower Business Solutions	IN09685283	Electricity costs January 2024	On Line	332.54
268	07/02/2024	Employee 7	Expenses claim	Zoom fees Dec'23&Jan24/Janitorial supplies(t	On Line	130.04
269	07/02/2024	LocalLife	INV 0034339	Delivery of BTC Newsletter	On Line	167.89
270	08/02/2024	Marigolds	INV 083687077	Office Cleaning January 2024	On Line	75.00
271	24/01/2024	Stanley Cinema Project	Grant	Grant for the repair of Fire Doors from Cinema	On Line Pd (€	5,256.00
272	12/02/2024	SLCC Membership	SLCC	Membership fees	On Line	238.00
273	09/02/2024	BT Business	GP01075839	Cloud Voice & Boradband Feb 2024	Online	104.02
274	14/02/2024	HUB - Café Support Group	Chairmans Allo	Donation to Café Hub	Online	250.00
		total for month				14,258.83

- 10 Interchange Working Group
- To note the minutes of the Interchange Working group dated 16th January 2024.
 - To note the correspondence received from Images of Burscough and surrounding areas regarding the aeroplane project.
 - To note that the aeroplanes will be on display on Saturday 30th and Sunday 31st March 2024 at The Stanley Club, as part of an exhibition with free entry.

- 11 Street Scene Working Group
- To note the minutes of the Street Scene Working Group dated 14th February 2024.

- 12 Newsletter & Publicity Working Group
- To note the minutes of the Interchange Working group dated 22nd January 2024.

- 13 Climate Change Working Group
- To note the minutes of the Climate Change Working Group minutes dated 6th February 2024

- 14 Network Rail
- To note the correspondence received from Network Rail regarding track improvements.

- 15 Tesco Restricted Parking / Football Activity at Burscough Priory Academy
- To note the correspondence received from WLBC regarding both Tesco

restricted parking and football activity at Burscough Village Priory Academy.

16 Burscough Village Primary School

- a) To note update from Burscough Village Primary School following the well-being grant provided by the Town Council.

17 Canva Increases in Costs / Media Screen

- a) Resolve to agree the increases in costs from £129.90 to £269.70 for a Canva licence.
- b) Resolve to accept the quotation for a portable media screen and stand.

18 Cricket Club Car Park Resurfacing

- a) To note the results from the most recent survey from St John CE Primary School parents regarding pick up and drop off parking options.

19 Hedgehog Highway Project

- a) To discuss if this is a project Burscough Town Council would like to be involved in and resolve the best way forward.

There will be a confidential meeting starting after the Town Council meeting finishes when members of the public and County and Borough Councillors will be excluded.

Date of next Town Council Meeting will be held on Wednesday 20th March 2024 starting at 7pm at the Interchange Building.

Jackie Maguire
Clerk to Burscough Town Council
15th February 2024

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