

Burscough Town Council Meeting
held on Wednesday 24th January 2024 at Burscough Town Council
Office, Interchange Building, Station Approach, Burscough starting
at 7pm

Minutes

Present

Cllr B Kennedy Chairman
Cllr J Crawford
Cllr J Horsley
Cllr C Dereli
Cllr N Pollington
Cllr M Price
Cllr G Sargent
Cllr S Bradley
Mrs S Gill Deputy Clerk/RFO

97	<p><u>Welcome.</u> The Chairman opened the January meeting welcoming all back after the festive season for the first meeting of the new year and declared it quorate. All attendees were informed of the fire evacuation procedure.</p>
98	<p><u>Apologies.</u> Cllr's Moss and Ouko were accepted</p>
99	<p><u>Disclosure of Pecuniary and Non-Pecuniary Interests</u> None</p>
100	<p><u>To receive any issues by members of the public present.</u></p> <ol style="list-style-type: none">1. Resident wished to update the Council regarding the on-going issues with the Priory School field after they had attended a meeting with the School and Junior league, the agreed terms were not being adhered to and new terms had been issued in the report which were not discussed or agreed at the meeting. Action:- Clerk to request a further meeting with the Head teacher Priory School, Endeavour (Junior League), Burscough Town Council Councillor and the residents.2. Resident raised the issue regarding the parking changes on the Tesco car park and whether they required planning permission or if they breached the original plans for the site. Also the fact that the football traffic for the junior league tournaments of a weekend have a great impact on the parking spaces available for use on the Tesco car park. Action:- Cllr Crawford to draft a letter to enforcement officer WLBC regarding the car park issues re Tesco site. Also to ask if

the review for the local plan could identify any available venues within the Burscough area which include enough parking to hold the tournaments safely.

101 **To receive comments from County and Borough Councillors.**

None Present

Cllr Crawford wanted it to be noted that 'Thanks' should be given to County Cllr Mr E Pope for his work in getting the new dog bin on New Lane.

102 **To receive any updates from the Police.**

None

103 **To approve the minutes of the previous Town Council meeting and also the minutes of the Confidential meeting, both of the 13th December 2023.**

Cllrs received a copy of both minutes prior to the meeting. **It was resolved that the minutes of the full and confidential Town Council Meeting dated 13th December 2023 were approved.** These were proposed by Cllr Price and seconded by Cllr Pollington with a unanimous vote to be duly signed by the Chairman

104 **Finance**

- a) The minutes of the Finance Working Group dated 9th January 2024 were noted
- b) It was resolved to accept the recommendation to decline the payment of the film licences to the Stanley Cinema Project, and to resolve to accept the recommendation for the restoration of the fire escape doors to the car park from the original cinema balcony in the sum of £5,256. **Proposed by Cllr Horsley and seconded by Cllr Price with a unanimous vote.** It was noted that all confirmation /clarification from Cinema Project Admin regarding a letter confirming the Stanley Club commitment to the project and a copy of the Stanley Club constitution to confirm a not-for-profit organisation had now been received. **Clerk to inform Cinema Project of the decision and arrange payment of the grant**
- c) It was resolved to accept the recommendation to accept the budget figures for 2024/25 and the precept figures in the sum of £39.28. The Chairman will sign the dated precept form ready to be submitted to WLBC. **Proposed by Cllr Pollington and seconded by Cllr Sargent with a unanimous vote.** Cllr Crawford wished to officially record Thanks to the Chairman and Deputy Clerk/RFO for all the hard work over the festive period to keep the budget figures for the precept as low as possible for Burscough Town Council
- d) **It was resolved to approve the schedule of payments at the Town Council meeting of the 24th January 2024 proposed by Cllr**

Horsley and seconded by Cllr Dereli, with a unanimous vote. The authoriser were agreed as Cllr's Crawford and Kennedy

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
221	Unity Trust Bank	Statement 59	Bank Charges 04/09/2023 - 04/12/2023	DD-Pd 31/12/23	31.50
222	Waste Managed	INV WM-0000878273	Fortnightly general waste collection December 2023	DD-Pd	45.60
223	People's Pension	01-Jan-24	Pension re November Salaries 2023	DD-Pd 22/12/23	672.41
224	Employee 7	Salary December 2023	Salary re December 2023 paid 02/01/2024	SO-Pd 02/01/24	1,970.89
225	Employee 8	Salary December 2023	Salary re December 2023 paid 02/01/2024	SO-Pd 02/01/24	902.18
226	HMRC	428PH00126651	Tax & NI period ending 05/01/2024	On Line	886.07
227	Alpha Business Products	INV 76252	Photocopier usage 31/10/23 - 30/11/23	On Line	65.14
228	Alpha Business Products	INV 75966	Scan contract 28/11/23 - 27/12/23	On Line	12.00
229	ElanCity-UK	Quote SO---UK03627	Solar Speed Sign	On Line	2,807.99
230	Elliot's	INV 4634	Supply weatherproof socket to O'side Interchange building & disconnect noticeboard by St Johns church & PAT Testing in office	On Line	631.99
231	Face for Business	INV 76031	Telephone answering service 01/12/23-31/12/23 (11 calls)	On Line	102.00
232	Grenke Leasing Ltd	INV 0000064525/2024	Photocopier lease 01/01/2024-31/03/2024	On Line	159.84
233	Lancashire County Council	5201522824	LA881700, final Inv re Burscough SPID application fee	On Line	84.00
234	Npower Business Solutions	IN09331907	Electricity costs October 2023	On Line	212.93
235	Npower Business Solutions	IN09331911	Electricity costs November 2023	On Line	249.06
236	Npower Business Solutions	IN09430272	Electricity costs December 2023	On Line	321.42
237	SSSystems	INV 33545	Install & Connect fire monitoring system	On Line	254.40
238	SSSystems	INV33544	Install & Connect Building monitoring system	On Line	254.40
239	Stocksigns Ltd	INV 233411	Supply Spid signs & batteries etc	On Line	11,118.00
240	Yates Playgrounds Ltd	Inv 2223	Manufacture & supply saluting box for Remembrance Sunday	On Line	516.00
241	Yates Playgrounds Ltd	Inv 2230	playground Inspection December 2023 (Mere Ave)	On Line	30.00
242	Yates Playgrounds Ltd	INV 2233	SPIDS Mill Ln & Red Cat Ln 06.10.23 - 21.12..23	On Line	518.40
243	Yates Playgrounds Ltd	INV 2234	SPIDS New Lane 06.10.23 - 29.12.23	On Line	390.00
244	Yates Playgrounds Ltd	INV 2236	Remove old & replace with new notice board o'side St Johns	On Line	936.00

				Church		
245	Tide Cleaning Services	Inv 22/11/23 po196		Washing all external windows on Interchange Building	On Line	55.00
246	BT Business	GP0107 5839/M008 QV		Cloud Voice & Broadband re October 2023	Pd (error correction)	104.02
247	BT Business	GP0107 5839/M00 US		Cloud Voice & Broadband re November 2023	Pd (error correction)	104.02
248	BT Business	GP0107 5839/M010 &U		Cloud Voice & Broadband re December 2023	Pd (error correction)	79.76
249	BT Business	GP0107 5839/M010 &U		Cloud Voice & Broadband re December 2023	On Line	24.26
250	BT Business	GP0107 5839/M011 3&		Cloud Voice & Broadband re January 2024	On Line	144.02
251	illumidex UK Ltd	INV BURSC006		Annual Xmas Decs Contract - removal of decorations	On Line	4,281.60
252	Alpha Business Products	INV 76981		Photocopier usage 30/11/23 - 31/12/23	On Line	37.27
253	Alpha Business Products	INV 76684		Scan contract 28/12/23 - 27/01/24	On Line	12.00
254	Marigolds	83687077071		Office Cleaning November 2023	On Line	100.00
255	Marigolds	83687077070		Office Cleaning December 2023	On Line	75.00
					Total	£28,189.17

105 **Climate Action Working Group**

- a) The minutes of the Climate Action Working Group dated 12th December 2023 were noted
- b) The meeting due on 11th January 2024 has been postponed until a further date – TBA were noted

106 **Interchange Working Group**

- a) The minutes of the Interchange Working Group dated 16th January 2024 were noted
- b) It was resolved to accept recommendation to allow use of rooms 2&3 free of charge for one Saturday (date to be agreed) in order to gauge amount of public interest for the aircrafts. **Action:- Cllr Moss to arrange a mutually convenient weekend date for the opening of the building to host the display. Proposed by Cllr Pollington and seconded by Cllr Horsley.**

Date of next Town Council Meeting will be held on Wednesday 21st February 2024 starting at 7pm at the Interchange Building.

Meeting closed at 8:18pm