

Burscough Town Council Meeting
To be held on Wednesday 15th May 2024 at The Interchange Building, Station Approach, Burscough after the Annual Town Council meeting starting approximately at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 15th May 2024

1. Welcome.
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - *members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.
Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)
 - Note responses from WLBC to Mr Millington-Tesco Car Park.
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*
6. To receive any updates from the Police.
 - a) To note the crime statistics available – March 2023.
 - b) To note consumer alerts May 2024.
7. To approve the minutes of the previous Town Council meeting of the 17th April 2024.
8. Finance
 - a) To note the minutes of the Finance Working Group meeting of the 24th April 2024.
 - b) Resolve to transfer up to 5K from reserves to offer support from Lancashire MIND for primary schools in Burscough to support emotional health and wellbeing programs. (from September 2024)
 - c) Resolve to agree for a multipay card and set an expenditure limit.
 - d) Resolve to agree the end of Year Community Infrastructure Levy current budget figures.
 - e) To note the response from WLBC regarding the public toilet project.
 - f) To resolve to accept the end of year budget figures for 2023/2024 with a

signature from the Chairman.

- g) To resolve to accept the 3-year comparison figures from 2022-2024 with a signature from the Chairman.
- h) To note the end of year bank reconciliation 2023/2024.
- i) Resolve to accept the Annual Governance Return 2023/2024 with a signature from the Chairman.
- j) To resolve to accept a quotation for the building and asset insurance 2024/2025.
- k) To approve the schedule of payments at the Town Council meeting of the 15th May 2024 and agree authorisers.

Month 2 - Approved May 2024						
Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
19	16/04/2024	Yates Playgrounds	INV-2264	SPIDS relocation & removal 3 wk intervals & battery replacement New Lane	On Line	849.60
20	29/05/2024	Yates Playgrounds	INV-2266	Playground Inspections Mar'24 & Apr'24	On Line	60.00
21	26/02/2024	Scribe	INV-5426	Annual Booking System service 01/05/24 - 30/04/25	On Line	345.60
22	16/04/2024	Stocksigns Ltd	INV NO. 236255	Lithium batteries(6) & Charging Cables	On Line	1,980.00
23	08/05/2024	Npower Business Solutions	IN10493570	Electricity costs re April 2024	On Line	198.16
24	01/05/2024	Employee 7	Salary re April 2024	Salary re April 2024 paid 01/05/2024	SO-Pd 01/05/2024	2,076.15
25	01/05/2024	Employee 8	Salary re April 2024	Salary re April 2024 paid 01/05/2024	SO-Pd 01/05/2024	902.18
26	01/05/2024	HMRC	428PH00126651	Tax & NI period ending 05/05/2024	On Line	869.27
27	01/05/2024	People's Pension	01-May-24	Pension re April salaries 2024	DD-PD-03/05/2024	687.81
28	08/05/2024	Employee 7	Expenses Claim	Zoom Fees May'24 & Recorded Delivery letter to Landlords Surveyor	On Line	23.34
29	15/04/2024	Waste Managed	WM-0001047614	Fortnightly general waste collection April 2024	DD-PD-29/04/2024	46.80
30	05/12/2023	Mwinnard Landscapes Ltd	177(a)	Sept/Oct/Nov shelters cleaned/Grasscuts/Leaf clear/rd signs clean/gullies	On Line	1,206.25
31	01/03/2024	Mwinnard Landscapes Ltd	177(b)	Dec & Feb Shelters Clean/Litterpick/gritting	On Line	652.50
32	09/05/2024	Mwinnard Landscapes Ltd	Inv 194	Apri&/May shelters clean/literpick/,gullies/weed kill/village sweep/fix lockup	On Line	1,147.50
		Total for month				£11,045.16

9.

Media Screen

- a) To resolve to accept a quotation for a portable media screen.

-
- 10 Traffic Issues Working Group
- a) To note the minutes of the Traffic Issues Working Group dated 29th April 2024.
 - b) To discuss responsibility and how the data will be downloaded from the Speed Indicator devices.
- 11 Consortia Works on the Station Platform
- a) The Chairman to provide a verbal update on current positions, regarding these works outside the building and on the station platform.
- 12 Canal and River Trust
- a) The Chairman to provide a verbal update regarding recent meeting with the area manager from Canal and River Trust.
- 13 Lancashire MIND
- a) To note the information received from Lancashire MIND and the continuation of the project.
- 14 Climate Change Working Group
- a) Resolve to considering the climate impacts of its activities of all its committees and decision making.
 - b) Resolve to support the climate working group in raising awareness of climate impacts in our community and promoting climate friendly initiatives.
 - c) Resolve to agree to invite concerned members of the public to join its climate working group in this task.

Date of next Town Council Meeting will be held on Wednesday 19th June 2024 starting at 7pm at the Interchange Building.

Jackie Maguire
Clerk to Burscough Town Council
9th May 2024

--	--	--