

Burscough Town Council Meeting
held on Wednesday 17th April 2024 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr S Bradley
Cllr C Dereli
Cllr D Moss
Cllr M Price
Cllr N Pollington
Jackie Maguire Clerk
Mrs S Gill Deputy Clerk/RFO

MINUTES

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| 143. | <u>Welcome</u>
The Chairman opened the April meeting with a warm welcome. All attendees were informed of the fire evacuation procedure. |
| 144 | <u>Apologies</u>
Cllr's Bailey, Crawford, Horsley and Ouko were accepted. |
| 145. | <u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u>
None. |
| 146 | <u>To receive any issues raised by members of the public.</u> <ul style="list-style-type: none">• A resident attended the meeting informing the Town Council that he had written 3 times to WLBC and not received a response to his letters; he asked if the Town Council could support his request for a response. Action: - Clerk to write to WLBC on behalf of the resident asking for a response.• Another resident attended and raised the point that the tree in Teddy Bear Square had died, asking who owned the tree and what was happening with it. The Town Council confirmed that they had contacted WLBC sometime ago to inform them that it had died and are liaising with WLBC regarding installing a circular bench around the tree stump once removed.• He also reported that there was constant flooding on the pavement outside the betting shop on the main high street, it was noted that a lorry had hit the planter which had moved slightly over the drain. Action: - Clerk to report to LCC highways for further investigation.• He also reported speeding on Red Cat Lane, The Town Council reported that a new Speed Indicator Device was due to be installed |

on the 10th June 2024. He reported that he was dubious that this would work, **The Town Council informed that LCC are responsible for enforcement on the highways, he should contact them regarding the issues. Cllr Price informed that there are volunteers who can point a speed gun in a 20-mile road stretch, Action: - Cllr Price to provide the information to the resident via the Clerk.**

147 To receive comments from County and Borough Councillors
None in attendance.

148 Police Report
Action: - Clerk to circulate a link to the crime stats.
Action: - Clerk to provide data within the agenda for information.

149. Previous Minutes of the Full Town Council meeting held on 20th March 2024
Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council meeting dated 20th March 2024, were approved.** These were proposed by Cllr Moss and seconded Cllr Bradley with a unanimous vote to be duly signed by the Chairman.

150 Finance
a) It was resolved to approve the schedule of payments at the Town Council meeting of the 17th April 2024 proposed by Cllr Pollington and seconded by Cllr Price, with a unanimous vote. The authorisers were agreed as Cllr's Moss and Kennedy.

Month 1 - Approved April 2024

Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
1	25/03/2024	Waste Managed	INV WM-0001004629	Fortnightly general waste collection March 2024	DD-Pd 28/03/2024	45.60
2	20/03/2024	Wave	Inv 13320423	Water Bill re March 2024 less Cr note from previous year	On Line	2.62
3	01/04/2024	Wave	Inv 13371693	Water/Sewerage re 01/04/2024 - 19/06/2024	On Line	112.47
4	28/03/2024	Shaw Savage Business Services Ltd	INV00070633	Copier Paper & files	On Line	95.48
5	22/03/2024	Grenke Leasing Ltd	Inv 0000175003/2024	Photocopier lease 01/04/2024-30/06/2024	On Line	159.84
6	01/04/2024	HMRC	428PH00126651	Tax & NI period ending 05/04/2024	On Line	886.07
7	01/04/2024	Employee 7	Salary re March 2024	Salary re March 2024 paid 01/04/2024	SP-Pd 01/04/2024	1,970.89
8	01/04/2024	Employee 8	Salary re March 2024	Salary re March 2024 paid 01/04/2024	SP-Pd 01/04/2024	902.18

9	27/03/2024	Speedy Electrical	INV - 031	Installation of outside electrical box for elec supply to Xmas tree lights safety	On Line	180.00
10	01/04/2024	People's Pension	01-Apr-24	Pension re March salaries 2024	DD-Pd 04/04/2024	672.41
11	03/04/2024	Marigolds	INV 083687077 079	Office Cleaning February & March 2024	On Line	175.00
12	09/04/2024	LALC	Inv 2425142	NALC & LALC annual subsription 01/04/24 - 31/03/25	On Line	1,098.92
13	06/04/2024	Npower Business Solutions	IN1022715 5	Electricity costs re March 2024	On Line	195.08
14	11/04/2024	Employee 7	Expenses Claim	Zoom Fees Mar & Apr'24/50% Mobile costs Nov'23-Mar'24/CANVA subs 1yr from Mar'24	On Line	244.24
15	31/03/2024	Alpha Business Products	INV 78554	Photocopier usage 29/02/24 - 31/03/24	On Line	53.03
16	31/03/2024	Alpha Business Products	INV 78482	Scan contract 28//03/24 - 27/04/24	On Line	12.00
17	11/04/2024	Tide Cleaning Services	Inv 11/04/24 po196	Washing all external windows on Interchange Building	On Line	55.00
18	10/04/2024	BT Business	GP0107 5839/Q013 2Z	Cloud Voice & Broadband re January 2024 - March 2024 (3 Mths)	On Line	445.84
		total for month				£7,306.67

155 Street Scene Working Group

- a) The minutes of the Street Scene Working Group dated 9th April 2024 were noted.
- b) **It was resolved to approve a scheme to provide a bench and bollards alongside of shop keepers feedback to install a circular bench with a proposed budget up to 3K from CIL funding.**
- c) The correspondence received from Illumidex regarding Christmas lighting was noted.
- d) **Action: - Clerk to ask Consortia to remove the planters from the station platform.**
- e) **Action:- Clerk to write to WLBC to request a CCTV camera at Smithy Walk car park.**

156 Traffic Issues Working Group

- a) The minutes of the Traffic Issues Working Group dated 26th March 2024 were noted.
- b) Discussions regarding how data capture will be downloaded from the new speed Indicator devices was deferred back to Traffic Issues Group.

157 Newsletter and Publicity Working Group

- a) The minutes of the Newsletter and Publicity Working Group dated 2nd April 2024 were noted.

158	<p><u>Burscough Parish Neighbourhood Plan and West Lancashire Borough Council Local Plan</u></p> <p>a) The information gathered by the Clerk from a Planning Consultant was noted.</p> <p>b) It was resolved to commission our Planning Consultant to start initial discussions with the lead officer at WLBC regarding plans for Burscough’s designated area in retail, housing, safeguarded land up to a maximum of 5 hours work. Proposed by Cllr Kennedy, seconded by Cllr Pollington with a unanimous vote.</p>
159	<p><u>HMS Ringtail Interpretation Boards</u></p> <p>a) The scheme of ideas provided by Michael Dawson for interpretation boards at the Ringtail memorial were noted.</p> <p>b) Action: - Clerk to inform Michael Dawson, The Town Council would in principal support the scheme and suggest he should apply for a grant from the Town Council.</p>
160	<p><u>Cantilever Bus Shelter – Abbey Lane Development</u></p> <p>a) The information was noted regarding providing a new bus shelter at the Abbey Lane development which will replace Burscough Town Councils bus shelter asset. Action: - Clerk to reply and ask for a ‘Burscough Town Council’ sign to be added to the structure.</p>
161	<p><u>Defibrillator Training</u></p> <p>a) It was noted this was successful with 18 people attending the event.</p>
162	<p>The resignation of Gary Sargent was noted.</p>
	<p>Meeting closed at 9pm</p> <p>The next Town Council meeting will be held on Wednesday 15th May 2024 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ. Prior to this meeting there will be an Annual Town Council meeting starting at 6:30pm</p>