
Burscough Town Council Meeting
held on Wednesday 20th March 2024 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7pm

Present

Cllr B Kennedy Chairman
Cllr J Crawford
Cllr B Bailey
Cllr C Dereli
Cllr J Horsley
Cllr D Moss
Cllr M Price
Cllr N Pollington
Jackie Maguire Clerk
Mrs S Gill Deputy Clerk/RFO

MINUTES

126	<u>Welcome</u> The Chairman opened the March meeting with a warm welcome. All attendees were informed of the fire evacuation procedure.
127	<u>Apologies</u> Cllr's Bradley, Ouko and Sargent were accepted.
128.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> Cllr Bailey -pecuniary interest point 8 folio reference 293.
129	<u>To receive any issues raised by members of the public.</u> <ul style="list-style-type: none">• A resident attended the meeting with a view to provide the Town Council with an update regarding issues previously raised with a football league currently using the fields at Burscough Priory Academy. It was noted that the residents had responded within timescale regarding proposals provided by the league, it was noted they were concerned that a response had not been received. Cllr Crawford had been active attending meetings in support of the residents, WLBC had been invited but did not attend. Action: - Clerk to write to all concerned to prompt for a response.• Another resident commented on parking issues within the village and asked for it to be noted that being disabled causes problems when people park on the pavements. They also asked about policing in Burscough, the Town Council informed they had contacted the PCSO

Beat Manager to offer space within our building to hold surgeries which had been well received.

130 To receive comments from County and Borough Councillors

Cllr Pope reported the following: -

- The Devolution Deal had been agreed at Borough and District level for most of West Lancashire.
- Potholes continue to be repaired.
- Cllr Dereli raised the bridge on Junction Lane needs work, **Action: - Cllr Pope to raise the issue with LCC.**

Cllr Hesketh reported the following: -

- He had witnessed work on potholes on Square Lane being rectified today.
- Sad to hear of the issues raised regarding the football league as Burscough has produced many good footballers over the years.
- Change to the timeline for the Ormskirk to Burscough Linea Park the completion date has been deferred until May 2024.
- The Green and Clean Team have three team members who have responsibility for sweeping the roads and footpaths.

131 Police Report

Email received from the Community Beat Manager was noted with the hope of holding surgeries at the Town Council offices in the future.

132 Previous Minutes of the Full Town Council and confidential meetings held on 21st February 2024

Cllrs received a copy of the minutes prior to the meeting. **It was resolved that the minutes of the full Town Council and confidential meetings dated 21st February 2024, were approved.** These were proposed by Cllr Pollington and seconded Cllr Horsley with a unanimous vote to be duly signed by the Chairman.

133 Finance

- It was resolved to appoint Simone Meme to conduct the Internal Audit, proposed by Cllr Bailey and seconded by Cllr Horsley with a unanimous vote.**
- It was resolved to approve the schedule of payments at the Town Council meeting of the 20th March 2024 proposed by Cllr Dereli and seconded by Cllr Pollington, with a unanimous vote. The authorisers were agreed as Cllr's Crawford and Moss.**

Folio Ref	Payee	Reference	Description	Online/SO/DD	Amount
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275	Waste Managed	INV WM-0000962030	Fortnightly general waste collection February 2024	DD-Pd 28/02/2024	45.60
276	Unity Trust Bank	Statement 63	Bank Charges 05/12/2023 - 04/03/2024	DD-Pd 31/01/24	28.80
277	Hedgehogs R US	Inv Ref00710	Purchase 1 box of 50 Hedgehog Highway Tunnels	On Line Pd (6/3/24)	157.50
278	iData Destruction Limited	Inv 59842	Collection & Shredding 3 x sacks confidential waste	On Line	21.42
279	Yates Playgrounds Ltd	Inv 2245	playground Inspection February 2024 (Mere Ave)	On Line	30.00
280	Tide Cleaning Services	Inv 20/02/24 po196	Washing all external windows on Interchange Building	On Line	55.00
281	Mwinnard Landscapes Ltd	INV 187	Park & raised beds planting & maintenance	On Line	3,715.00
282	People's Pension	01-Mar-24	Pension re February salaries 2024	DD-Pd 04/03/24	672.41
283	Employee 7	Salary February 2024	Salary re February 2024 paid 01/03/2024	SO-Pd 01/03/24	1,970.89
284	Employee 8	Salary February 2024	Salary re February 2024 paid 01/03/2024	SO-Pd 01/03/24	1,440.25
285	HMRC	428PH00126 651	Tax & NI period ending 05/03/2024	On Line	1,248.66
286	Shaw Savage Business Services Ltd	IN00070357	Headphones for Hearing loops	On Line	21.48
287	North West Linux	Inv 13253	One drive issues repair, laptops updated & phones investigated	On Line	252.00
288	Yates Playgrounds Ltd	INV-2244	Supply & Install signs re herb gardens	On Line	144.00
289	Alpha Business Products	INV 77685	Photocopier usage 31/12/23 - 31/01/24	On Line	58.60
290	Alpha Business Products	INV 77269	Scan contract 28//01/24 - 27/02/24	On Line	12.00
291	Alpha Business Products	INV 78003	Photocopier usage 31/01/24 - 29/02/24	On Line	24.17
292	Alpha Business Products	INV 77774	Scan contract 28/02/24 27/03/24	On Line	12.00
293	Clr B Bailey	Expenses claim	50% broadband & mobile expenses (6mths)	On Line	86.22
294	Employee 7	Expenses claim	Zoom Fees Feb 2024	On Line	15.39
295	Top Trophies North	Xmas Comp	Engraving of the shield re Xmas window competition (2023)	On Line	12.00
296	Npower Business Solutions	IN09926612	Electricity costs February 2024	On Line	314.39
	Total for month				£10,337.78

- 134 Newsletter and Publicity Working Group
a) The minutes of the Newsletter and Publicity Working Group dated 29th February 2024 were noted.

	<p>b) It was resolved to agree the media campaign ‘Did you Know’, proposed by Cllr Crawford and seconded by Cllr Dereli with a unanimous vote.</p>
135	<p><u>Traffic Issues Working Group</u></p> <p>a) The minutes of the Traffic Issues Working Group dated 26th February 2024 were noted.</p> <p>b) It was resolved to accept the quotation for additional lithium batteries from Stocks Signs, proposed by Cllr Crawford and seconded by Cllr Horsley with a unanimous vote.</p> <p>c) It was resolved for Cllr Pollington / Cllr Kennedy / Cllr Moss to meet with the Interim Head of Economic Development and Regeneration and offer our meeting rooms along with suitable dates, proposed by Cllr Pollington and seconded by Cllr Moss with a unanimous vote.</p>
136	<p><u>Street Scene Working Group</u></p> <p>a) It was resolved to accept the quotation to install stab cabinet / bleed kit, two notice boards and bench, proposed by Cllr Moss and seconded by Cllr Crawford with a unanimous vote.</p> <p>b) It was resolved to accept the quotation for a new 8-metre flagpole at the Ringtail memorial site, proposed Cllr Moss and seconded by Cllr Horsley with a unanimous vote.</p> <p>c) It was resolved to accept the quotation from Flourish for the floral displays throughout the summer period, proposed by Cllr Crawford and seconded by Cllr Pollington with a unanimous vote.</p> <p><u>8:50 Cllr Bailey left the meeting.</u></p>
137	<p><u>Media Screen</u></p> <p>This item was deferred for further information.</p>
138	<p><u>Climate Change Working Group</u></p> <p>a) The Minutes of the Climate Change Working Group were noted dated 5th March 2024.</p>
139	<p><u>West Lancashire Local Plan Development Scheme</u></p> <p>a) The timetable provided by WLBC regarding the Local Plan Development Scheme was noted.</p> <p>b) It was resolved for the Clerk to gather availability and costings of a consultant and report to the next meeting proposed by Cllr Kennedy and seconded by Cllr Crawford with a unanimous vote.</p>
140	<p><u>Flood Group</u></p>

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- a) Bernie Webster Secretary of the Flood Group resignation noted. **Action:**
- **Clerk to write a letter of thanks from the Town Council.**
- b) It was agreed to deal with individual flooding matters as they arise through Town Council meetings.

9:35 Cllr Pollington left the meeting.

141 Gifted Land

- a) Update noted.

142 WLBC draft Housing Strategy 2024-2029

- a) This document was noted, the Chairman encouraged all Councillors to complete the online survey.

Meeting closed at 9:44pm

The next Town Council meeting will be held on Wednesday 17th April 2024 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.