

Burscough Town Council Meeting
To be held on Wednesday 17th July 2024 at The Interchange
Building, Station Approach, Burscough starting at 7pm

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

Agenda

You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 17th July 2024

1.	Welcome. <small>(Inform attendees of the fire evacuation procedure)</small>
2.	To receive apologies for absence.
3.	<i>Disclosure of Pecuniary and Non-Pecuniary Interests: - members are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.</i>
4.	<i>To receive information regarding activities planned to commemorate the 250th anniversary of the opening of the Leeds and Liverpool Canal between Wigan and Liverpool, with a focus on Burscough and the historic wharf from James Long Engagement Manager from the Canal and River Trust.</i>
5.	To consider the co-option of Victor Sheedy and Jack Williams <small>(this is a confidential item and members of the public and Borough Councillors are exempt from this meeting)</small>
6.	To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i>
7.	To receive comments from County and Borough Councillors. <small>(Max 5 mins per Councillor)</small>
8.	To receive any updates from the Police. <ul style="list-style-type: none">• Note crime statistics for Burscough.
9	To approve the minutes of the previous Town Council Meeting and Confidential Town Council meeting of the 19 th June 2024.
10	<u>Finance</u> <ul style="list-style-type: none">a) To note the report from CVS – Ian Wright regarding the Internal Audit.b) Resolve to donate the outstanding balances from Petty Cash to the Food Bank, with closure of the Petty Cash System following approval for the Multipay card.c) To approve the schedule of payments at the Town Council meeting of

the 17th July 2024 and agree authorisers.

Month 4 - Approved July 2024

o Ref	Invoice Date	Payee	Reference	Description	Payment Method	Amount
53	31/05/2024	OPSTA	Annual Renewal BTC	Annual renewal until 13/05/25	On Line	10.00
54	19/06/2024	Yates Playgrounds	INV-2276	Playground Inspections June 2024	On Line	30.00
55	09/07/2024	Yates Playgrounds	INV-2284	Playground Inspections July 2024	On Line	30.00
56	09/07/2024	Tide Cleaning Services	Inv 08/07/2024	External window cleaning at Interchange	On Line	55.00
57	01/07/2024	HMRC	428PH00126651	Tax & NI period ending 05/07/2024	On Line	877.43
58	01/07/2024	Employee 7	Salary re June 2024	Salary re June 2024 paid 01/07/2024	SO-Pd 01/07/2	2,076.15
59	01/07/2024	Employee 8	Salary re June 2024	Salary re June 2024 paid 01/07/2024	SO-Pd 01/07/2	918.09
60	01/07/2024	People's Pension	01-Jul-24	Pension re June salaries 2024	DD-Pd 02/07/2	687.81
61	15/06/2024	Waste Managed	WM-0001148890	Fortnightly general waste collection June	DD-Pd 28/06/2	50.40
62	03/07/2024	Marigolds	Inv 083687077910	Office Cleaning June 2024	On Line	100.00
63	29/06/2024	Elliots Electrical Contra	Inv-4839	Supply & Install new flood light	On Line	259.08
64	22/06/2024	Grenke Leasing Ltd	INV 0000288633/202	Photocopier lease 01/07/2024-30/09/2024	On Line	159.84
65	30/06/2024	Mwinnard Landscapes	INV 199	Watering of planters May & June 2024	On Line	2,230.50
66	05/07/2024	Npower Business Solu	IN011044631	Electricity costs re June 2024	On Line	106.23
67	10/07/2024	Employee 8	Expenses claim	Postage, mileage, refreshemnt salary not paid April	On Line	15.67
68	10/07/2024	Employee 7	Expenses claim	Zoom Fees July & mileage	On Line	42.59
69	03/07/2024	Unity Bank	Multipay fee	Multipay Setup Fee	DD-Pd 03/07/2	50.00
70	10/07/2024	BT Boradband Cloud	GP010758390141	July - Sept Broadband and Cloud Voice	On Line	341.82
		Total for month				£8,040.61

11 Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group dated 8th July 2024.
- b) Resolve to decline the request from a resident in New Lane to be gifted one old SPID, see minutes 8th July for reasoning.
- c) Resolve to agree to dispose of the old SPIDs and remove from the asset register.

12 Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group dated 18th June 2024.
- b) Resolve to agree the Community Notice Board Policy.

13 Police and Crime Plan Public Consultation

- a) To resolve a representative from the Town Council to complete the public consultation on behalf of the Town Council or agree to consult individually as a resident.

14 Community Infrastructure Funding Program

- a) To note the correspondence received from WLBC regarding seeking the view of the Town Council regarding CIL funding projects.
- b) Consider and agree a resolution as to how the Town Council would like to respond.

Date of next Town Council Meeting will be decided by the Mayor either held on Wednesday 21st August or 18th September 2024 starting at 7pm at the Interchange Building.

Jackie Maguire
Clerk to Burscough Town Council
10th July 2024