

**Burscough Town Council Meeting**  
**To be held on Wednesday 19<sup>th</sup> June 2024 at The Interchange Building, Station Approach, Burscough after the Annual Town Council meeting starting approximately at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 19<sup>th</sup> June 2024*

1.	Welcome. <small>(Inform attendees of the fire evacuation procedure)</small>
2.	To receive apologies for absence.
3.	Disclosure of Pecuniary and Non-Pecuniary Interests: - members <i>are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.</i>
4.	To consider the co-option of Swin Purple <small>(this is a confidential item and members of the public and Borough Councillors are exempt from this meeting)</small>
5.	Town Councillor Bailey to indicate the Committee's and Working Groups he wishes to join.
6.	To receive any issues by members of the public present. <i>Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)</i>
7.	To receive comments from County and Borough Councillors. <small>(Max 5 mins per Councillor)</small>
8.	To receive any updates from the Police. <ul style="list-style-type: none"><li>• Note drop-in surgery update from PC Dave Fairclough.</li><li>• Note crime statistics for Burscough.</li></ul>
9	To approve the minutes of the previous Annual Town Council Meeting and Town Council meeting of the 15 <sup>th</sup> May 2024.
10	To note the Deputy Town Mayor – Cllr Moss has been selected and accepted onto the Standards Committee at WLBC.
11	<u>Finance</u> <ul style="list-style-type: none"><li>a) Update – Internal / external Audit.</li><li>b) To note the Clerk has used delegated powers to order:- DDay Flags @</li></ul>

£43.97 and £49.98, repair to bench at Mere Avenue @ £140.00, sensor light at the Interchange Building @ £215.90 and Microsoft fee's @ £296.64.

- c) To approve the schedule of payments at the Town Council meeting of the 19<sup>th</sup> June 2024 and agree authorisers.

Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
33	06/04/2024	Zurich Municipal	532365088 Ref	Annual Insurance 01/06/2024	On Line pa	4,032.22
34	15/05/2024	Waste Managed	WM-0001102	Fortnightly general waste collect	DD-PD 28/0	51.60
35	01/06/2024	Employee 7	Salary re May	01/06/2024	SO-Pd 03/06/	2,076.15
36	01/05/2024	Employee 8	Salary re April	01/06/2024	SO-Pd 03/06/	891.53
37	01/05/2024	HMRC	428PH0012665	Tax & NI period ending 05/06/2024	On Line	861.72
38	01/05/2024	People's Pension	01-Jun-24	Pension re May salaries 2024	DD-PD-31/05	687.81
39	07/06/2024	Npower Business S	IN10735130	Electricity costs re May 2024	On Line	113.73
40	29/05/2024	Yates Playgrounds	INV-2270	Playground Inspections May 20	On Line	30.00
41	03/06/2024	Unity Trust Bank	Statement 067	Bank Charges 05/03/2024 - 03/06/2	DD-Pd 30/0	26.70
42	04/06/2024	Employee 7	Expenses Claim	licence/mileage & batteries for iPad	On Line	330.13
43	10/06/2024	Clr B Bailey	Expenses Claim	2 x D-Day Flags	On Line	43.97
44	04/06/2024	NorthWest Flags	36832/04062	1 x Union Jack Flag & 1 x White Ensign	On Line	59.98
45	30/04/2024	Alpha Business Pro	INV 79078	Scan contract 28//04/24 - 27/05/24	On Line	12.00
46	30/04/2024	Alpha Business Pro	INV 79236	Photocopier usage 31/03/24 - 30/05/2024	On Line	69.85
47	31/05/2024	Alpha Business Pro	INV 79776	Scan contract 28//05/24 - 27/06/24	On Line	12.00
48	31/05/2024	Alpha Business Pro	INV 79803	Photocopier usage 10/05/2024 - 31/05/2024	On Line	59.98
49	30/05/2024	Shaw Savage Business	IN00070966	Stationery supplies	On Line	102.60
50	10/05/2024	Marigolds	INV 08368707	Office Cleaning April 2024	On Line	100.00
51	03/06/2024	Marigolds	INV08368707	Office Cleaning May 2024	On Line	100.00
52	04/06/2024	Les Kirk Clocks	INV BPC8	Annual maintenance/service of Village Clock	On Line	290.00
		<b>Total for month</b>				<b>£9,951.97</b>

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Parking meeting with the Town Council and Borough Councillors

- a) To note the minutes of the parking meeting.  
b) To note the email's to WLBC from the Mayor of Burscough Town Council and County Councillor Pope.  
c) To note the email from WLBC regarding improvements to Burscough Sports Centre.

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Traffic Issues Working Group

- a) To note the minutes of the Traffic Issues Working Group dated 3<sup>rd</sup> June 2024.  
b) Resolve to agree the letter to LCC for a box junction by Rees Park.  
c) Resolve to agree to dispose of the old SPIDs and remove from the

asset register.

- d) To note the email regarding an update on the Linear Park – path between Ormskirk and Burscough.
- e) To note the email regarding the installation of a new bus shelter, resolve to add this item onto our asset list.

14 Street Scene Working Group

- a) To note the minutes of the Street Scene Working Group dated 21<sup>st</sup> May 2024.
- b) Resolve to agree the quotation to remove the old notice boards around the Burscough area.
- c) Resolve to agree the quotation for the installation of the bench and steel bollards at the Tail of Burscough feature.

15 Cycle Locker Policy

- a) Resolve to accept the Cycle Locker Policy.

16 Burscough Village Primary School Well-Being Grant

- a) To note the supporting evidence to the application for a grant from Burscough Village Primary School.
- b) Resolve to agree funding for the grant application.

17 CCTV at Smithy Walk Car Park

- a) To response from WLBC regarding our request for CCTV at Smith Walk car park area.

18 Town Council official Chains

- a) To resolve to agree the quotation to update the Town Council Chairman/Mayor chains.

19 Gifted Land – Moss Lane

- a) To note the email from our solicitors regarding amendments to the Transfer deed.
- b) Resolve to agree the Town Councils instruction with regard to the detail.

***There will be a confidential Town Council meeting after the full Town council meeting when member of the public and Borough Councillors are excluded.***

Date of next Town Council Meeting will be held on Wednesday 17<sup>th</sup> July 2024 starting at 7pm at the Interchange Building.

Jackie Maguire  
Clerk to Burscough Town Council  
12<sup>th</sup> June 2024

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