
Burscough Town Council Meeting
held on Wednesday 15th May 2024 at Burscough Town Council Office,
Interchange Building, Station Approach, Burscough starting at 7:10pm

Present

Cllr B Kennedy Mayor
Cllr D Moss Deputy Mayor
Cllr S Bradley
Cllr J Crawford
Cllr C Dereli
Cllr E Ouko
Cllr M Price
Jackie Maguire Clerk
Mrs S Gill Deputy Clerk/RFO

MINUTES

1	<u>Welcome</u> The Mayor opened the May meeting with a warm welcome. All attendees were informed of the fire evacuation procedure.
2	<u>Apologies</u> Cllr's Horsley and Pollington were accepted.
3.	<u>Disclosure of Pecuniary Interest and Non-Pecuniary Interest</u> None.
4.	<u>To receive any issues raised by members of the public.</u> None were in attendance. Mr Millington's comments and responses from WLBC were noted.
5.	<u>To receive comments from County and Borough Councillors</u> None in attendance.
6.	<u>Police Report</u> Action: - Clerk to write to Clive Grunshaw to invite to a future Town Council meeting following his appointment to Crime Commissioner for Lancashire. Crime statistics were noted.
7.	<u>Previous Minutes of the Full Town Council meeting held on 17th April 2024</u> Cllrs received a copy of the minutes prior to the meeting. It was resolved that the minutes of the full Town Council meeting dated 17th April 2024, were approved. These were proposed by Cllr Price and seconded Cllr Dereli with a

unanimous vote to be duly signed by the Mayor.

8. Finance

- a) The minutes of the Finance Working Group dated 25th April 2024 were noted.
- b) **It was resolved to transfer 5K from reserves to the grants budget to be used on further grant applications as required proposed by Cllr Kennedy and seconded by Cllr Dereli with a unanimous vote.**
- c) **It was resolved to agree to have a multipay card with an expenditure level of £500 per calendar month, proposed by Cllr Moss and seconded by Cllr Kennedy with a unanimous vote.**
- d) **It was resolved to agree the end of year Community Infrastructure Levey budget figures proposed by Cllr Dereli and seconded by Cllr Moss with a unanimous vote. (mayor signature)**
- e) The response from WLBC regarding the public toilets in Burscough were noted. **Action: - Clerk to write to ask for a copy of the report before it goes to cabinet, with a suggestion we may be able to offer some funding.**
- f) **It was resolved to accept the end of year budget figures for 2023/2024 proposed by Cllr Dereli and seconded by Cllr Crawford with a unanimous vote. (mayor signature)**
- g) **It was resolved to accept the 3 – year comparison figures from 2021/2022, 2022/2023 and 2023/2024 proposed by Cllr Dereli and seconded by Cllr Moss with a unanimous vote. (mayor signature)**
- h) The end of year bank reconciliation was noted.
- i) **It was resolved to accept the Annual Governance Return 2023/2024 proposed by Cllr Dereli and seconded by Cllr Price with a unanimous vote. (mayor signature)**
- j) It was agreed to defer the insurance renewal until further quotes have been received. *(noted the Clerk has a delegated power to discuss with the Mayor)*
- k) **It was resolved to approve the schedule of payments at the Town Council meeting of the 15th May 2024 proposed by Cllr Dereli and seconded by Cllr Bradley, with a unanimous vote. The authorisers were agreed as Cllr’s Moss and Crawford.**

Month 2 - Approved May 2024						
Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DD	Amount
19	16/04/2024	Yates Playgroun ds	INV-2264	SPIDS relocation & removal 3 wk intervals & battery replacement New Lane	On Line	849.60
20	29/05/2024	Yates Playgroun	INV-2266	Playground Inspections Mar'24 & Apr'24	On Line	60.00

		ds					
21	26/02/2024	Scribe	INV-5426	Annual Booking System service 01/05/24 - 30/04/25	On Line	345.60	
22	16/04/2024	Stocksigns Ltd	INV NO. 236255	Lithium batteries(6) & Charging Cables	On Line	1,980.00	
23	08/05/2024	Npower Business Solutions	IN10493570	Electricity costs re April 2024	On Line	198.16	
24	01/05/2024	Employee 7	Salary re April 2024	Salary re April 2024 paid 01/05/2024	SO-Pd 01/05/2024	2,076.15	
25	01/05/2024	Employee 8	Salary re April 2024	Salary re April 2024 paid 01/05/2024	SO-Pd 01/05/2024	902.18	
26	01/05/2024	HMRC	428PH00126651	Tax & NI period ending 05/05/2024	On Line	869.27	
27	01/05/2024	People's Pension	01-May-24	Pension re April salaries 2024	DD-PD-03/05/2024	687.81	
28	08/05/2024	Employee 7	Expenses Claim	Zoom Fees May'24 & Recorded Delivery letter to Landlords Surveyor	On Line	23.34	
29	15/04/2024	Waste Managed	WM-0001047614	Fortnightly general waste collection April 2024	DD-PD-29/04/2024	46.80	
30	05/12/2023	Mwinnard Landscapes Ltd	177(a)	Sept/Oct/Nov shelters cleaned/Grasscuts/Leaf clear/rd signs clean/gullies	On Line	1,206.25	
31	01/03/2024	Mwinnard Landscapes Ltd	177(b)	Dec & Feb Shelters Clean/Litterpick/gritting	On Line	652.50	
32	09/05/2024	Mwinnard Landscapes Ltd	Inv 194	Apri&May shelters clean/literpick/,gullies/weed kill/village sweep/fix lockup	On Line	1,147.50	
		Total for month				£11,045.16	

9. Media Screen

a) This item was deferred for further discussion.

8:46pm Cllr Dereli left the meeting

10. Traffic Issues Working Group

a) The minutes of the Traffic Issues Working Group dated 29th April 2024 were noted.

b) Cllr Price confirmed he would investigate how to download the data from the Spids, he would collaborate with Cllr Pollington to agree the best way to present the data in a readable format.

11. Consortia Works on the Station Platform

a) The Mayor gave a verbal update and informed the Councillors in attendance at the meeting that the shelter has now been removed from the front of the building and we hope to re-instate our bench and install our notice board shortly, following our complaint to the Landlords Surveyor.

12. Canal and River Trust

a) The Mayor provided a verbal update regarding discussions to upgrade the canal towpath and surrounding area.

<p>13.</p> <p>14.</p>	<p><u>Lancashire MIND</u></p> <p>a) The Town Council received an update regarding support services to Burscough residents following our donation. Action: - Clerk to continue to work with MIND on this initiative.</p> <p><u>Climate Change Working Group</u></p> <p>a) It was resolved to consider the climate impacts of its activities on all its committees and decision making.</p> <p>b) It was resolved to support the climate working group in raising awareness of climate impacts in our community and promoting climate friendly initiatives.</p> <p>c) It was resolved to agree to invite concerned members of the public to join its climate working group in this task. Proposed by Cllr Bradley and seconded by Cllr Crawford with a unanimous vote points a – c.</p> <p>Meeting closed at 9:16pm</p> <p>The next Town Council meeting will be held on Wednesday 19th June 2024 starting at 7pm at Burscough Town Council Offices, Interchange Building, Station Approach, Burscough L40 0RZ.</p>