

**Burscough Town Council Meeting**  
**To be held on Wednesday 21<sup>st</sup> August 2024 at The Interchange Building, Station Approach, Burscough starting at 7pm**

IF ANY MEMBER OF THE PUBLIC WISHES TO COMMENT ON ITEMS ON THE AGENDA OR BRING TO OUR ATTENTION ANY CONCERNS, PLEASE EMAIL THESE TO THE CLERK.

**Agenda**

*You are summoned to attend an Ordinary Meeting of the Town Council to be held on Wednesday 21<sup>st</sup> August 2024*

1. Welcome.  
(Inform attendees of the fire evacuation procedure)
2. To receive apologies for absence.
3. Disclosure of Pecuniary and Non-Pecuniary Interests: - members *are reminded of their responsibility to declare any pecuniary or non-pecuniary interest in respect of matters contained in this Agenda or brought up at any point in this meeting.*
4. To receive any issues by members of the public present.  
*Members of the public can attend the meeting or email the Clerk to bring to attention any concerns. (Max 5 mins each resident)*
5. To receive comments from County and Borough Councillors. *(Max 5 mins per Councillor)*  
  
To receive any updates from the Police.
  - Note crime statistics for Burscough.
6. To approve the minutes of the previous Town Council Meeting of the 17<sup>th</sup> July 2024.
7. Capital Works Projects
  - a) To note the minutes of the Capital Works Project meeting dated 14<sup>th</sup> August 2024.
  - b) Resolve to agree and sign the HM Land Registry transfer of part of registered titles for gifted land on Moss Lane.
  - c) Note the responses from WLBC regarding further information requests for details regarding the refurbishment of Community Space within the re development of Burscough Sports Centre.
  - d) Consider and resolve to provide any funding as requested by WLBC from Community Infrastructure Levy Monies for the refurbishment of Community Space within the re development of Burscough Sports Centre.

8. Finance

- a) Resolve amendments to the Financial Regulations in line with the prev acceptance resolution of the multi pay card.
- b) To approve the schedule of payments at the Town Council meeting of the 21<sup>st</sup> August 2024 and agree authorisers.

Month 5 - Approved August 2024						
Folio Ref	Inv Date	Payee	Reference	Description	Online/SO/DO	Amount
71	15/07/2024	Waste Managed	WM-0001198086	Fortnightly general waste collection July 2024	DD-Pd 29/07/24	50.40
72	07/08/2024	Npower Business Solutions	IN011272617	Electricity costs re July 2024	On Line	112.44
73	13/08/2024	Northern Solar	NS6248	Check system & give advice re solar panels	On Line	276.00
74	01/08/2024	People's Pension	01-Aug-24	Pension re July salaries 2024	DD-Pd 30/07/24	687.81
75	01/08/2024	Employee 7	Salary re July 2024	Salary re July 2024 paid 01/08/2024	SO-Pd 01/08/24	2,076.15
76	01/08/2024	Employee 8	Salary re July 2024	Salary re July 2024 paid 01/08/2024	SO-Pd 01/08/24	904.36
77	01/08/2024	HMRC	428PH00126651	Tax & NI period ending 05/08/2024	On Line	869.47
78	13/08/2024	Employee 8	Expenses Claim	coffee cups & padded envelope for chains postsg	On Line	28.50
79	14/08/2024	Employee 7	Expenses Claim	Zoom Fees August 2024	On Line	15.59
80	30/08/2024	Alpha Business Products	INV 80299	Scan contract 28/08/24 - 27/07/24	On Line	12.00
81	31/07/2024	Alpha Business Products	INV 80793	Scan contract 28/07/24 - 27/08/24	On Line	12.00
82	30/08/2024	Alpha Business Products	INV 80584	Photocopier usage 31/05/2024 - 30/06/2024	On Line	68.77
83	31/07/2024	Alpha Business Products	INV 81067	Photocopier usage 30/08/2024 - 31/07/2024	On Line	48.73
84	29/07/2024	Yates Playgrounds	INV-2296	SPIDS relocation & removal 6wks intervals & battery replacement 3wldy	On Line	810.00
85	28/08/2024	Yates Playgrounds	INV-2279	Install 2 x noticeboards/re-fix bench interchange & repair bench Mere Av Park	On Line	720.00
86	20/07/2024	Wave	Inv 13829021	Annual Water Bill	On Line	171.49
87	12/08/2024	Cllr B Bailey	Expenses Claim	Mileage, compost & plants	On Line	33.70
88	03/08/2024	Flourish	INV-010109	Summer planters & hanging baskets in village	On Line	7,356.00
89	07/08/2024	127 Media	INV 100672	Image manipulation mock up for new flagpole at Ringtail memorial	On Line	35.00
90	12/08/2024	Waringcollins	INV-0814	Producing artwork & printing of BTC newsletter	On Line	997.00
91	14/08/2024	Petty Cash (Close down)	Petty Cash	£77.69 Prev yr reimbursement/£7.54 Petty cash expenditure/£14.77 donate to food bank = £100 petty cash closedown	Pd prev yr & donated	100.00
		<b>Total for month</b>				<b>£15,385.41</b>

*There will be a confidential meeting of the Town Council after this meeting closes, members of the public and Borough and County Councillors will be excluded.*

Date of next Town Council Meeting will be on Wednesday 18<sup>th</sup> September 2024 starting at 7pm at the Interchange Building.

Jackie Maguire  
Clerk to Burscough Town Council  
15<sup>th</sup> August 2024

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